

**Select Board Meeting, Monday, August 29<sup>th</sup>, 2016 in the Cavendish Town Office**  
**Meeting Room at 5:30 pm**

**Present:** Bob Glidden (Chairman), George Timko, Mike Ripley, Wendy Regier, Rich Svec (Town Manager), Bruce McEnaney (Assistant to the Town Manager), Jen Leak (Recording Secretary) and citizens as listed on the attached sheet.

**Absent:** Jill Flinn

**1. Call the meeting to order**

Bob Glidden, Chairman, called the meeting to order at 5:30 p.m.

Rich asked the Select Board for a brief executive session at the end of tonight's meeting for a personnel issue.

**2. Review proposed FY 2017 Cavendish Municipal Wastewater System Budget and Rate Schedule for approval.**

Rich handed out copies of the old FY16 sewer budget and a draft of the proposed FY17 sewer budget to the Board members. Rich reviewed each item and pointed out the differences between the two years. He said that a new item added for FY17 is Overtime for the Chief Operator for emergency hours. Rich said that overtime hours are always occasionally necessary due to equipment breakdowns or malfunctions, especially with the lift stations and particularly if a malfunction occurs on a weekend.

Rich said that he believes there was an error in calculating the number of ERU's last year, which resulted in an erroneously low rate. So, while the overall proposed budget for FY17 increased by only about \$1,000, there is roughly a \$5 increase per active account per quarter caused by the correct ERU calculations this year. The overage rate and inactive rate is proposed to stay the same as last year.

Wendy clarified that the new budget was not making up for any shortfall from FY16. Rich said that was correct.

***Mike Ripley moved/George Timko seconded a motion to accept the FY17 sewer budget as proposed. All voted in favor.***

Rich said he had a few small items to discuss.

The well is scheduled to be cleaned, so Rich said he has posted a conservation notice for water users from September 6-16, when the well will be offline and then while the water supply is being replenished. He said he would also notify emergency dispatch and both fire departments.

Rich read a letter he had received from the Agency of Transportation repealing a no parking zone on Route 131 in part of the Proctorsville village, since there is no room to park along that stretch of road anyway. He said the only exception might be the staff/visitors parking in front of the House at Twenty Mile Stream. The State will be removing the no parking signs, although Rich said he did not know exactly when that would be done.

Rich said that the Town website has seen a fairly dramatic increase in activity since the Town Manager position was posted.

Rich said the Town has registered for an online computer learning site, KnowledgeWave, which is sponsored by VLCT. Ten users can register and there are three spots still open. Wendy, George and Bob said they were interested. Jen said she will sign them up.

Rich asked the Select Board for their recollections on discussions about compensation for the Town Constable. Rather than hourly compensation, he has been receiving a monthly stipend. Recently he submitted a time sheet for patrol hours and cruiser mileage. The Board discussed whether regular patrol hours should be covered by the monthly stipend allowance. Mike suggested that hourly compensation might be appropriate if the Constable had worked above his regular monthly patrol hours, however he thought that would need to be authorized by the Board and that there should be documentation of actual duty hours.

Rich asked if the Select Board would like to invite the Constable to the September meeting to discuss the issue. The Board agreed Rich should invite him.

Rich passed out a draft policy on Objects Placed in the Town Highway Right of Way which he would like the Board to review. He suggested that the Board could discuss it at the September meeting and consider approving it at the October meeting.

Wendy said she wanted to talk about the political signs which are posted around town. The Vermont Secretary of State website said that political signs along state highways will be removed, by the State, within two weeks after an election. The website also suggested that Towns could approve ordinances regarding guidelines for placing and removing political signs. Rich said something on that topic could be incorporated into the Highway Right of Way ordinance, and the Board could discuss that addition at the September meeting. Rich said that his policy has been that no political signs should be placed on Town property, and that he has removed any political signs which have been placed on any of the Town properties. The Town should not show any political preference and shall remain as apolitical as possible. Stu Lindberg, who was present and is currently a candidate for State Representative, agreed that was a good policy.

Wendy reminded Rich to hand out copies of the final draft of the Flood Hazard Regulations before the September meeting, as the public hearing is scheduled to be reconvened then.

Rich asked if Stu was present because he had concerns he wanted to discuss. Stu said that he did have some questions which have been raised by area residents he has spoken with during his campaign. He asked why the Town doesn't alert residents served by the municipal water system by telephone prior to hydrant flushing or other maintenance activities which may cause changes in water quality. Rich said that events which are planned are posted on the Town website and in the Vermont Journal, but sometimes unexpected things happen which cannot be forewarned. Rich said he maintains an email list for residents who prefer to be notified by email. George added that he would like to know when the hydrant near his bakery will be flushed, as there was a large hole left in the dirt after the last flushing, and he would like to be present the next time it is done. Rich said he would try to give George an approximate date and time for the flushing of that hydrant.

Stu said that many residents have expressed their dismay to him that the Depot Street bridge replacement is not scheduled until 2018. Mike said that the residents who came to a Select Board meeting last fall, when replacement options were being discussed, wanted to see that bridge closed

permanently. The Select Board encouraged Stu to come to a regular meeting, which would be televised and thus accessible to more people, to discuss his issues further.

Wendy said she heard about the Cavendish Gulf Road closing through the Cavendish Connects blog. She asked if, in the future, Rich would let the Select Board know about such matters when he learns of them. Bruce added that there have been several changes in the construction schedule for this project in the last few weeks.

***Mike Ripley moved/Bob Glidden seconded a motion to enter executive session at 6:43 p.m. All voted in favor.***

***Mike Ripley moved/Wendy Regier seconded a motion to exit executive session at 6:55 p.m. All voted in favor.***

**3. Adjourn**

***George Timko moved/Mike Ripley seconded a motion to adjourn at 6:55 p.m. All voted in favor.***

Minutes Approved: \_\_\_\_\_

Date: \_\_\_\_\_