

**Select Board Meeting, Wednesday, August 23th, 2017 in the Cavendish Town Office
Meeting Room at 4:00 pm**

Present: Bob Glidden (Chairman), George Timko, Mike Ripley, Mark Huntley (at 4:17 p.m.), Brendan McNamara (Town Manager), Bruce McEnaney (Assistant Town Manager), Jen Leak (Recording Secretary), and citizens as listed on the attached sheet.

Absent: Jill Flinn

1. Call the meeting to order

Bob Glidden, Chairman, called the meeting to order at 4:02 p.m.

2. Adjust agenda

Brendan said there were no adjustments.

3. Hear Citizens

There were no citizens wishing to be heard.

4. Select Board to review and sign warning for Special Town Meeting and Vote regarding New Municipal Highway Garage.

Brendan handed out a summary of anticipated costs for the construction of a new garage to the Select Board members which totalled \$381,628.00. He said these estimates may be a little high but he and Bruce did not want to underestimate costs. The insurance settlement will reimburse the Town for some of these costs, but Brendan said that he doesn't yet have that figure.

Brendan read aloud the proposed warning for an information meeting on Monday, September 25th, and a vote by Australian ballot on Tuesday, September 26th, 2017. The warning will be posted in 5 public places around Town for 30 days, and an advertisement will be placed in the Vermont Journal for 3 weeks prior to the meeting. Mike asked if Brendan will have more detailed drawings of the building and site for the informational meeting. Brendan said that he would.

Mike Ripley moved/Bob Glidden seconded a motion to approve the warning for an Informational Meeting on Monday, September 25th, and a vote by Australian ballot on Tuesday, September 26th, 2017, in order to borrow no more than \$400,000 for the construction of a new Municipal Highway Garage. All voted in favor.

5. Continued discussion regarding the Town Garage.

John Turco, former Cavendish Highway Foreman, was present and asked what the back-up plan was if the voters did not approve this borrowing. George said that he thought the voters would realize that our highway crew needs a garage before winter. Bob added that the old garage did not meet current fire codes, and he didn't feel that it was worth putting any money into repairing it.

Brendan reviewed the Town Purchasing Policy with the Board. He said that he believed our emergency purchasing policy would apply in this situation. George said that the Board should still strive to avoid making emergency purchases. Brendan agreed.

Mike asked when Brendan expected the insurance settlement to be resolved. Brendan said that he has requested a 60 day extension beyond the standard 180 day period, and they are still negotiating.

John asked if the garage could be finished by winter. Brendan reviewed the construction timeline: there is a 6-7 week fabrication period once the building is ordered, and 5 days construction on site. Brendan said that he and Bruce are focusing on getting the site and foundation work completed as soon as possible. George said that he thought the end of November was a realistic date to have at least the exterior in place, and the interior could be finished later.

Mark Huntley now joined the meeting at 4:17 p.m.

The Board discussed heating and drainage system details with John Turco.

6. Other Business

Brendan McNamara – none.

Bruce McEnaney – Bruce said that last year repairs were made on Bonts Hill Road, however only the lower half was repaved. The upper section sustained damage during the recent heavy rain storms and needs to be repaved to prevent further wash outs. Bruce said that Bazin Brothers will repave it for \$7,500 and can do the work next week.

Bob Glidden moved/Mike Ripley seconded a motion to approve Bazin Brothers proposal to repave the upper section of Bonts Hill Road for \$7,500. George Timko voted opposed since this item was not on the agenda. He added that he felt it was important to inform the voters what items the Board might be considering, especially when they are not items included in the already approved Town budget. Mark Huntley, Mike Ripley and Bob Glidden voted in favor. The motion was approved.

Mark Huntley – none.

Mike Ripley – none.

George Timko – George commented that he thought he had read something regarding a new open meeting law recently going into effect. Brendan said that he hadn't heard of one but he would keep his ears open.

Bob Glidden – none.

8. **Adjourn**

George Timko moved/Mike Ripley seconded a motion to adjourn at 4:28 p.m. All voted in favor.

Minutes Approved: _____

Date: _____