

**Selectmen's Budget Work Session Meeting, Wednesday, January 20th, 2016 in the
Cavendish Town Office Meeting Room at 6:00 PM.**

Present: Bob Glidden (Chairman), George Timko, Wendy Regier, Rich Svec (Town Manager), Bruce McEnaney (Assistant to the Town Manager), Jen Leak (Recording Secretary), and citizens as listed on the attached sheet.

Absent: Mike Ripley, Jill Flinn

1. Call the meeting to order

Bob Glidden, Chairman, called the budget work session to order at 6:03 p.m.

2. Review Correspondence

Bob Glidden, Chairman, directed the Select Board to review correspondence and sign orders at their convenience during the meeting.

3. Final review of FY 2016-2017 Selectmen's Budget including some adjustment suggestions offered by the manager.

Rich and Bruce said they have reviewed the overall budget several times since the last budget work session looking for places to save some money. They had some cuts to suggest and reviewed each of these items with the Select Board.

Under the category of **Officers**, page 1 of 1, *George Timko moved/Bob Glidden seconded a motion to reduce the Auditors – Local line item from \$6200 to \$5700. All voted in favor.*

Under the category of **Office**, page 2 of 3, *Bob Glidden moved/George Timko seconded a motion to reduce the Copier Service Agreement line item from \$1100 to \$950. All voted in favor.*

Under the category of **Office**, page 3 of 3, *George Timko moved/Bob Glidden seconded a motion to reduce the line items of Miscellaneous Building Maintenance from \$500 to \$400, and Grounds Maintenance from \$1000 to \$800. All voted in favor.*

Bruce and Rich suggested that the Transfer Station e-Waste storage shed could be repaired rather than replaced next year, and the Select Board could consider replacing it at a later date. This would also be potentially helpful as we will have a better picture of future needs after the State effects a new E-waste contract later this year.

Under the category of **General Services**, page 1 of 2, *Bob Glidden moved/Wendy Regier second a motion to reduce the Transfer Station Site improvements line item from \$20,000 to \$4000. All voted in favor.*

Bruce said that the Cavendish Historical Society appropriation could be cut from \$5000 to \$4000. George said he felt the Historical Society had been underfunded for quite a while, and felt their appropriation shouldn't be cut. Bruce said many towns don't contribute anything to their local Historical Societies. He said that, while they could spend the entire \$5000 on worthwhile projects, they would be able to survive with a \$4000 appropriation. He added that they also do have other funding sources.

Under the category of **Appropriations**, page 1 of 2, **Wendy Regier moved/Bob Glidden seconded a motion to reduce the Cavendish Historical Society appropriation from \$5000 to \$4000. All voted in favor.**

The Select Board reviewed and discussed the appropriations for the external organizations.

Under the category of **Appropriations**, page 2 of 2, **George Timko moved to reduce the Visiting Nurses appropriation from \$4900 to \$4500.** There was no second. **George withdrew his motion.**

Under the category of **Appropriations**, page 2 of 2, **Bob Glidden moved/Wendy Regier seconded a motion to reduce the following external appropriations:**

Visiting Nurses from \$4900 to \$4800

Black River Senior Center from \$3000 to \$2900

SEVCA from \$700 to \$650

Windsor County Youth Services from \$400 to \$350

VT Center for Independent Living from \$100 to \$60

Bob Glidden and Wendy Regier voted in favor. George Timko opposed. Motion carried.

Rich and Bruce said they believed the Town highway crew could fix the corner of the pole barn needing repairs themselves for less money so they suggested reducing that line item to \$250.

Under the category of **Garage**, page 1 of 1, **George Timko moved/Bob Glidden seconded a motion to reduce line items of Fire Extinguishers & Alarm System from \$750 to \$700, and Equipment Pole Barn Improvements from \$1000 to \$250. All voted in favor.**

Under the category of **Equipment**, page 1 of 6, **Bob Glidden moved/George Timko seconded a motion to reduce the line item of Low Sulfur Diesel Fuel from \$35,000 to \$32,500. All voted in favor.**

Bruce said he has talked with Phon, and come up with a plan to do the oil undercoating on the Town trucks themselves.

Under the category of **Equipment**, page 4 of 6, **George Timko moved/Bob Glidden seconded a motion to reduce the line item of Oil Undercoat/Sandblast/Paint Trucks from \$1000 to \$250. All voted in favor.**

Bruce said that the York rake tines should be able to go another year without replacement.

Under the category of **Equipment**, pages 5 & 6 of 6, **Wendy Regier moved/Bob Glidden seconded a motion to reduce the line items of York rake/tines from \$1000 to \$0, Chipper Repair/Sharpening/Knives from \$200 to \$100, Pressure Washer Chems/repairs from \$100 to \$50, and Parts Washer from \$150 to \$75. All voted in favor.**

Under the category of **Summer Roads**, page 2 of 2, **Bob Glidden moved/Wendy Regier seconded a motion to reduce the line items of Calcium Chloride from \$10,000 to \$9,500, Com. Service Crew from \$1800 to \$0, and Blasting Fund from \$100 to \$75. All voted in favor.**

Under the category of **Winter Roads**, page 2 of 2, **George Timko moved/Bob Glidden seconded a motion to reduce the line item of Propane for Steamer from \$150 to \$0. All voted in favor.**

Under the category of **Street Lights & Storm Sewers**, page 1 of 1, **Bob Glidden moved/Wendy Regier seconded a motion to reduce the line item of Drain Repair Work from \$2000 to \$1800. All voted in favor.**

Under the category of **Town Business**, page 1 of 1, **George Timko moved/Bob Glidden seconded a motion to reduce the line items of Town Reports from \$2025 to \$1875, and Town Website Fund from \$300 to \$250. All voted in favor.**

Rich explained that health insurance rates increased as of January 1, 2016, and there was a change in plan option (single person to family) for one employee and the addition of another. As a result, projected health insurance costs increased from \$56,600 to \$74,700. Rich said that, due to the increasing costs of health insurance and changes since the implementation of VT Health Connects, he suggests the Select Board review the Town Health Insurance policy at the regular February Select Board meeting.

Under the category of **Insurances & Retirement**, page 1 of 1, **Bob Glidden moved/Wendy Regier seconded a motion to increase the line item of Health Ins. from \$56,600 to \$74,700. All voted in favor.**

Rich said that Peter Labelle, Town Auditor, had just given him the prior year deficit figure.

Under the category of **Financial**, page 1 of 1, **Bob Glidden moved/George Timko seconded a motion to accept the item for Deficit Previous Fiscal Year (Town) of \$622. All voted in favor.**

Rich reminded the Select Board that there is a 10-day window, starting January 21st, in which the warning needs to be posted. He said that the Board could vote to accept the budget tonight or wait for the final figures on the Windsor County Budget and meet next week to approve the budget and the warning.

Rich had a draft of the Town Meeting Warning prepared, which had the usual articles. Rich said he had received a request from Rutland town to consider including on our warning a resolution to give towns greater control over local renewable energy projects, using Rutland Town's Solar Resolution as a template. The Select Board decided to discuss this resolution, and the Windsor county budget when they meet next week when, hopefully, the full Board will be able to attend.

The Select Board agreed to meet at 5:00 on Wednesday, January 27, 2016.

4. Discuss draft of the March 2016 Annual Town Meeting Warning

Rich said the Town Meeting Warning draft he prepared has no special articles. No petitions for special articles were received by the Town Clerk. He said the Town portion of the Town Meeting is first this year, followed by the school portion. If the Select Board wished, he would add the

renewable energy resolution issue as item #6, and move the draft item #6 to #7.

5. Town Manager to request purchase of a new hot water high pressure washer using funds from the Capital Equipment Fund.

Bruce discussed the details of the pressure washer he thought would work well for the Town. He added that the new truck is scheduled to be picked up next Friday, January 29th.

Rich said the pressure washer would be used for equipment, trucks, bridges, and also for culvert thawing. Bruce said it uses diesel fuel to heat the water. Rich said they could sell the current hot water pressure washer they have, which, since it needs to be plugged in, isn't useful for culvert thawing and it is showing its age. He added that the propane culvert thawer they have been using needs to be replaced as it is not repairable and, since it is rated as a pressure vessel, it has safety inspection issues to be considered.

George Timko moved/Bob Glidden seconded a motion to use up to \$7650 from the Capital Equipment fund to purchase a hot water pressure washer. All voted in favor.

6. Adjourn by 7:15 pm sharp

Wendy Regier moved/Bob Glidden seconded a motion to adjourn at 7:08 p.m. All voted in favor.

Minutes Approved: _____

Date: _____