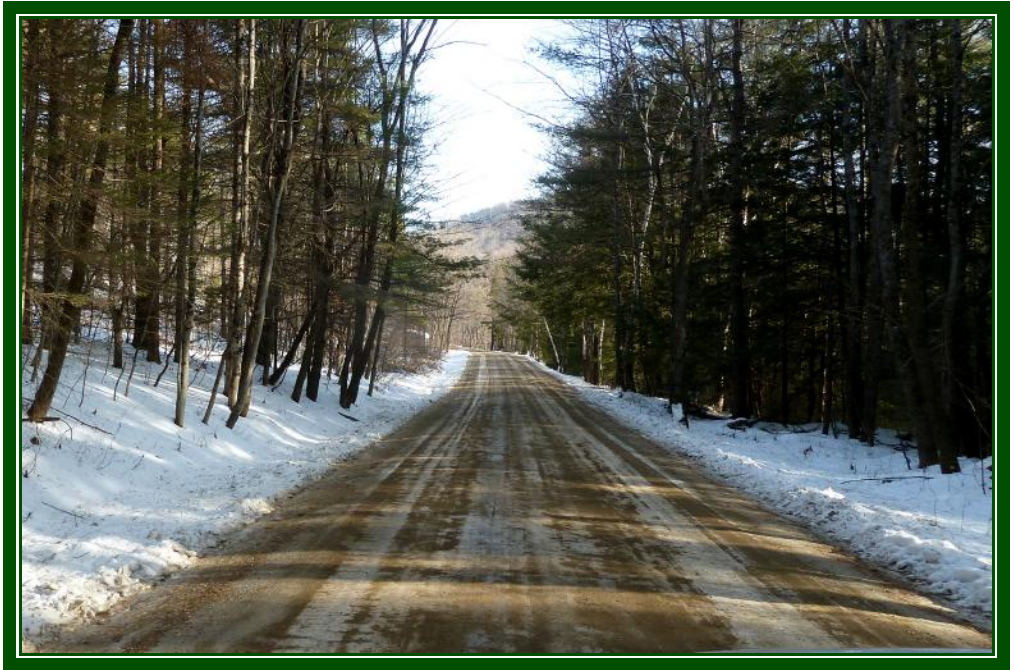


Cavendish Vermont



Town and School District 2016 Annual Report

**Includes Budgetary Reports for the
Fiscal Year Ending June 30, 2016**

Town Office Hours

Monday through Friday..... 9:00 a.m. to 4:30 p.m.
Wednesday..... Clerk's Office open until 6 p.m.
(by appointment)

During the period March 2017 through February 2018 the Town Office will be closed to observe the following holidays:

Good Friday	Fri., April 14, 2017
Memorial Day.....	Mon., May 29, 2017
Independence Day.....	Tues., July 4, 2017
Labor Day	Mon., Sept. 4, 2017
Columbus Day.....	Mon., Oct. 9, 2017
Veterans Day (observed)	Fri., Nov. 10, 2017
Thanksgiving Day.....	Thurs., Nov. 23, 2017
Christmas Day.....	Mon., Dec. 25, 2017
New Years Day.....	Mon, Jan. 1, 2018
Martin Luther King Day	Mon., Jan. 15, 2018
Presidents' Day	Mon., Feb. 19, 2018

In addition, the Town Clerk's Office will be closed on all election days.

Meeting Hours and Dates

Select Board regular monthly meetings are on the 2nd Monday of each month. Meeting time is 6:30 p.m. in the meeting room of the Town Office Building.

The Vermont Journal newspaper is to be used for legal notices.

Planning Commission meetings are on the 1st Wednesday of each month at 6:30 p.m. at the Town Office.

Water Board meets at 5:00 p.m. on the 4th Monday of every other month, February through December at the Town Office.

Cavendish Town Elementary School Regular Board Meetings: 3rd Tuesday of each month at 5:30 p.m at C.T.E.S.

Green Mountain Union High School Regular Board Meetings: 2nd Thursday of each month at 6:00 p.m. at G.M.U.H.S.

The Library Board meets at the Library on the 1st Wednesday of every other month at 5:00 p.m.

Town Clerk Vehicle Registration Renewals

Vermonters may renew selected vehicle registrations and receive temporary "R" stickers from your local Town Clerks. For more information, please call the Town Clerk's Office at 226-7291 or 226-7292.

TOWN OF CAVENDISH VERMONT

Population 1470 (2000 census)

Registered voters 1059

Annual Report of the Town Officers for the Fiscal Year ending June 30, 2016

2016 CAVENDISH TOWN AUDITOR'S REPORT

I have reviewed the accompanying financial statements of Cavendish, its water and sewer departments, its various officials, and the Cavendish Fletcher Community Library as of and for the year ended June 30, 2016 as per the table of contents. I conducted my review in accordance with 24 VSA §§ 1681-1684, which, among other things, require that I examine and adjust the accounts of all town officers and all other persons authorized by law to draw orders on the town treasurer. My objectives were to validate the correctness of the town accounts, to detect fraud or errors in these accounts, and to verify the town financial condition and operating results as of and for the year ended June 30, 2016. To accomplish these objectives I obtained an understanding of operations and I reviewed accounting systems, cash handling procedures and segregation of duties. The financial statements referred to above present on a modified cash basis, the respective financial positions as of June 30, 2016 and the results of operations for the year then ended.

Since the town auditor has no authority to audit the Cavendish town school finances, I have conducted no review of those books or of that system.

The Governmental Accounting Standards Board (GASB) promulgates rules that apply to government entities such as the Town of Cavendish. In GASB Statement No. 68, Accounting and Reporting for Pensions, each town participating in a cost-sharing, multiple-employer defined benefit pension plan must recognize its proportional share of total pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense. This requirement became effective for the year ended June 30, 2015 and applies to Cavendish since Cavendish participates in the Vermont Municipal Employee Retirement System (VMERS). VMERS most recent reporting period is for the fiscal year ended June 30, 2015. Cavendish's appropriate proportions of the pension liabilities reported by VMERS are as follows:

Proportional Share of Net Pension Liability: \$135,364

Deferred Outflows of Resources: \$58,505

Deferred Inflows of Resources: \$ 0

Pension Expense: \$37,398

Since Cavendish reports annual results on the modified cash basis and VMERS reports results on an accrual basis, pension expense differs slightly from amounts in the Cavendish report.

I sincerely thank the town office staff, Ginny, Diane, Jen, Bruce and Rich for their invaluable and gracious assistance in compiling my part of this year's report. There are still two openings for Auditors in Cavendish, so if you have a desire to serve your town, and have some ability to work with books and numbers, please contact me or anyone in the town office.

Peter J. LaBelle, Town Auditor



ELECTED OFFICIALS

	Term Expires		Term Expires
Town Moderator:		Town Clerk:	
Michael Ripley (appointed)	2017	Diane McNamara	2017
Town Agent:		Town Treasurer:	
vacant		Diane McNamara	2017
Auditors:		School District Moderator:	
Peter LaBelle	2017	Michael Ripley (appointed)	2017
vacant			
vacant		Cavendish School Directors:	
Selectmen:		Gene Bont	2018
Bob Glidden	2017	Barbara Dickey	2017
Jillian Flinn	2017	Sharon Huntley	2017
Wendy Regier (resigned)	2017	Fred Marin	2019
Michael Ripley	2018	Doug McBride	2017
George Timko	2019		
First Constable:		G.M.U.H.S. Directors:	
Seth Perry	2017	Gene Bont	2018
		Michael Kell (resigned)	2017
Town Grand Juror:		Bruce Pollard (appointed)	2017
Theresa McNamara	2017		
Library Trustees:		Justice of the Peace:	
Robert Evens	2018	Daniel Churchill (R)	2019
Julia Gignoux	2017	Barbara Dickey (D)	2019
Gloria Leven	2017	Wendy Regier (D)	2019
Mary McCallum (resigned)	2017	Sara Stowell (I)	2019
Cheryl Liener (appointed)	2017	Richard Svec (I)	2019
Jannelle Wilfong	2019	Janelle M Wilfong (I)	2019
		Ginger Wilk (I)	2019
Listers:			
Virginia Garrow (resigned)	2017		
Diane McNamara	2018		
Jane Pixley	2019		
Claire Walker (appointed)	2017		
Trustee of Public Funds:			
Daniel W. Churchill	2017		
Cheryl Leiner	2017		

Town of Cavendish Annual Town Meeting February 29, 2016

The legal voters of Cavendish met at the Cavendish Town Elementary School Auditorium with 86 citizens in attendance.

Will Hunter, Moderator, called the meeting to order at 7:03 pm and read the Annual Town Meeting Warning in its entirety.

Article 1: To elect Town Officers for the ensuing year [by Australian Ballot]

Will Hunter, Moderator, informed those present that the polls open at 10:00 am and close at 7:00 pm and are located at the Cavendish Town Elementary School.

Article 2: To see if the voters will accept the 2015 Town Report.

Motion: *Al Davis moved/Rich Svec seconded the motion.*

Allen Regier pointed out a correction should be made to the list of Elected Officials on page 2 of the town Report to reflect that Mark Huntley is no longer a Justice of the Peace. Claire Walker was elected to that position in November of 2015.

Vote: The Moderator called the questions and announced that they ayes have it and you have accepted the 2015 Town Report with the noted correction.

Article 3: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15th, November 15th, February 15th and May 15th with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15th day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 PM the next business day. Amounts allocated to current year taxes under the State of Vermont's Homestead Property Tax Income Sensitivity Program shall be applied to the taxpayers' property tax installments pro rata (total adjustment divided equally between all quarterly installments) in accordance with 32 V.S.A. § 6066a(f)(1).

Motion: *Rich Svec moved/Bob Glidden seconded the motion.*

Vote: The moderator called the question and announced that they ayes have it and the motion has passed.

Article 4: Will the voters adopt the Fiscal Year 2016-2017 Town Budget as proposed by the selectmen?

Motion: *Carl Snyder moved/Peter Labelle seconded the motion.*

The Moderator called for discussion on this matter. Michael Stack asked about the allocated funds for the Cavendish Historical Society and wondered what the CHS budget reflects. Bruce McEnaney was called on to answer this question as long as there were no objections. While Bruce is an employee of the Town of Cavendish and a member of the Cavendish Historical Society, he is not a resident of Cavendish. There were no objections. Bruce stated that all allocated funds will be used for repairs and maintenance of the brick building located on Main Street.

Etienne Ting inquired as to the increase in the Constable liability expense from \$280 last year to \$3,075 this year. Rich Svec agreed that this is a significant increase and called Vermont League of Cities and Towns to inquire if this was a clerical error. He said they explained that our Constable has completed all the training and certification required to allow him “police powers” and these powers come with certain liabilities which the increased insurance premium reflects.

Mike Stack referred to Page 35, Health Insurance and asked if the \$20,000 increase is market driven. Rich Svec explained that a portion of the increase is due to a rate increase but also because of the addition of a new employee and plan change in employee coverage from a single person plan to a family plan.

Rich pointed out that the number that we will be voting on for this article is \$1,344,981. He wanted voters to understand that at this time, however, they are estimates because it is significantly influenced by whatever the education tax rate is set at and we do not receive that information from the Vermont Department of Education until the first of July.

Vote: The moderator called the question and announced that they ayes have it and the motion has passed.

Article 5: Will the voters authorize the Board of Selectmen to set a tax rate sufficient to support the Fiscal Year 2016-2017 Budget as well as the veterans’ exemptions and the local agreement shortfall?

Motion: *Mike Stack moved/Peter Labelle seconded the motion.*

Vote: The moderator called the question and announced that they ayes have it and the motion has passed.

Article 6: To transact any other business legal and proper when met.

Margo asked if it is necessary to continue to print the names of delinquent taxpayers. She said she finds it's very shaming. Will Hunter asked Peter Labelle, Town Auditor, if he could address this question. Pete Labelle said that he is not sure if it is required but will be happy to look it up.

Carl Snyder noted that, while on the subject of delinquent taxes, some of these taxes dues go back as far as 1996-1997. Carl wondered if we can expect these to be collected.

Rich Svec replied that, in some cases, the taxes are very difficult to collect. He noted that campers are included in that number and they can be a real nuisance. It is very difficult to collect taxes on them as many of them are here for the summer season and then leave town and, therefore, there is no physical property that you can hold a tax sale on. Rich informed the voters that the Town Manager usually gets appointed to the position of Delinquent Tax Collector and it's not a very pleasant job. He said that, if anyone is interested in volunteering their services, the Select Board will be appointing someone to this position at the March 14th 2016 Annual Organizational Meeting.

Rich Svec presented an award to Ginny Garrow in gratitude for 20 years of exemplary service to the Town of Cavendish.

Rich also presented an award to Will Hunter in gratitude for his distinguished service as Town and School Moderator and for 22 years as a Justice of the Peace for the Town of Cavendish.

Leon Woods announced that he would like to acknowledge Terry O'Brien who has done an amazing job as the Town's Recreation Director over the past year.

Adjourn: Abe Gross moved/Mark Huntley seconded a motion to adjourn the meeting. All voted in favor and the meeting was adjourned at 7:41 pm.

Attest: Diane M. McNamara (ss)
Diane M. McNamara, Town Clerk

Australian Ballot Results - March 1, 2016

Town Moderator - 1 yr	No One Elected		
Town School Moderator - 1 yr	No One Elected		
Selectman - 1 yr (2 positions)	Jillian Flinn	Votes	303*
	Wendy Regier	Votes	238*
Selectman - 3 yrs	George Timko	Votes	287*
Town Agent - 1 yr	Daniel Churchill	Votes	334*
Lister - 3 yrs	Jane Pixley	Votes	360*
Lister - 2 yrs	Diane McNamara	Votes	359*
Auditor - 1 yr	Peter LaBelle	Votes	343*
Auditor - 2 yrs	No One Elected		
Auditor - 3 yrs	No One Elected		
Library Trustee - 4 yrs	Julia Gignoux	Votes	27*
Library Trustee - 5 yrs	Mary McCallum	Votes	330*
Town Grand Juror - 1 yr	Theresa McNamara	Votes	333*
First Constable - 1 yr	Seth Perry	Votes	310*
Town School Director - 3 yrs	Fred Marin	Votes	300*
Town School Director - 1 yr (2 positions)	Barbara Dickey	Votes	293*
	Doug McBride	Votes	281*
GMUHS Director - 3 yrs	Michael Kell	Votes	298*
Trustee of Public Funds - 1 yr	Daniel Churchill	Votes	332*
Cavendish Town School District Budget		Yes -	301*
		No -	98

Selectmen's Organizational Meeting - March 14, 2016

Animal Control Officers:

Jillian Flinn
Matthew Flinn
Seth Perry

Animal Pound:

Springfield Humane Society
Lucy MacKenzie Humane Society

Budget Committee:

William Buswell
Dan Churchill

Board of Water Commissioners:

Robert C. Glidden
Gerry Martel
Howard Pixley
Richard Svec
Leon Woods

Chairman of Select Board:

Robert W. Glidden

Vice-Chairman of Select Board:

George Timko

Clerk of Select Board:

Mike Ripley

Collector of Delinquent Taxes:

Richard Svec

Emergency Management Coordinator:

Michael Ripley

Energy Coordinator:

Richard Svec

Fence Viewers:

Alan Regier
Hollis Quinn, Jr.

Fire Warden:

Roger Sheehan

Green-Up Committee:

Tim Calabrese
Diane McNamara

Health Officer:

Richard Svec

Inspector of Lumber, Shingles & Wood:

Wayne Gilcris

Official Newspaper of Advertisement:

Vermont Journal

Regional Planning Commissioner:

Etienne Ting

Rep. Regional Trans. Advisory Comm:

John Saydek

Select Board Rep. Local Planning Comm:

Wendy Regier

Solid Waste District Representative:

Bruce McEnaney

Solid Waste District Representative Alt:

Richard Svec

Town Manager:

Richard Svec

Town Planning Commissioners:

Steve Birge
Tim Calabrese
Daniel Churchill
Joseph Marini
Janet Pipkin
John Saydek
Etienne Ting
Dan Willey
Robert Williams, Sr.

Town Rep.-Blk River Valley Senior Ctr:

Daniel Churchill

Town Rep.- Council on Aging Board:

Daniel Churchill

Town Service Officer:

Richard Svec

Tree Warden:

Tim Calabrese

Weigher of Coal:

Wayne Gilcris

WARNING
ANNUAL TOWN MEETING
March 6th and March 7th, 2017

The legal voters of the Town of Cavendish, in the County of Windsor, are hereby notified and warned to meet at the Cavendish Town Elementary School in Proctorsville, Vermont at seven (7:00) o'clock Monday evening the sixth (6th) day of March 2017 and at ten (10:00) o'clock in the forenoon on Tuesday the seventh (7th) day of March 2017 to transact the following business:

Tuesday, March 7, 2017
By Australian Ballot
The polls open at Ten (10:00) o'clock AM
and close at Seven (7:00) o'clock PM

Article 1: To elect Town Officers for the ensuing year [by Australian Ballot]

Article 2: Shall the legal voters of the Town of Cavendish approve the issuance of a municipal bond in the amount not to exceed \$790,000 for the purpose of complete replacement of the Town Wastewater Treatment Plant Aeration System.[by Australian Ballot]

Monday, March 6, 2017
at Seven (7:00) o'clock PM
[Town School Meeting Conducted First Followed By Town Meeting]

Article 3: To see if the voters will accept the 2016 Town Report.

Article 4: To see if the town will vote to collect all taxes on Real and Personal Property, for which it has statutory taxing authority, in installments. Taxes collected by the Town are to be paid to the treasurer on August 15th, November 15th, February 15th and May 15th with interest of one (1) percent per month added to any tax principal balances due and not paid by the quarterly due date. The final due date for all tax principal balances is the 15th day of June after which they shall become delinquent and are subject to an eight (8) percent penalty in addition to the interest. If a payment due date falls upon a day that the treasurer's office is officially closed, payments then due will be accepted without penalty or interest added if received by 4:30 PM the next business day. Amounts allocated to current year taxes under the State of Vermont's Homestead Property Tax Income Sensitivity Program shall be applied to the taxpayers' property tax installments pro rata (total adjustment divided equally between all quarterly installments) in accordance with 32 V.S.A. § 6066a(f)(1).

Article 5: To see if the legal voters of the Town of Cavendish will authorize a expenditure not to exceed \$20,000 to construct a new building at the Transfer Station for storage and processing of electronic and universal waste.

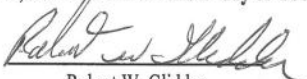
Article 6: To see if the legal voters of the Town of Cavendish will approve the amount of \$2,141, a Town surplus realized from Fiscal Year 2015-2016 to be used to help offset Town expenses for FY 2017-2018.


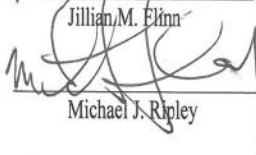
Article 7: Will the voters adopt the Fiscal Year 2017-2018 Town Budget as proposed by the selectmen.

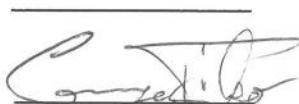
Article 8: Will the voters authorize the Board of Selectmen to set a tax rate sufficient to support the Fiscal Year 2017-2018 Budget as well as the veterans' exemptions and the local agreement shortfall and any special appropriations as may be approved by the voters.

Article 9: To transact any other business legal and proper when met.

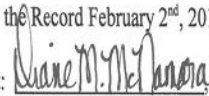
Dated at Cavendish, State of Vermont this 1st day of February, 2017.


Robert W. Glidden


Jillian M. Flinn

Michael J. Ripley


George Timko

Received for the Record February 2nd, 2017 at 9:00 A.M.

Attest: 
Diane M. McNamara Town Clerk



Annual Report of the Town Manager and Select Board

The improvements which started at the Transfer Station in 2015 continued into 2016. The Select Board reviewed the fee schedules for the disposal of various materials in relation to the actual costs for handling, processing and disposal. As a result, the token fees for disposal of household garbage, which have remained the same since 1991, were doubled. The Town continues to try to improve the efficiency and cleanliness of the Town Transfer Station.

The Town Planning Commission and Select Board spent a great deal of time reviewing the Cavendish Flood Hazard Area Regulations. A Public Hearing was initiated as part of the August monthly Select Board meeting, and continued at the September and October monthly meetings. The Board voted to adopt these regulations at the October meeting. Interested parties can pick up a copy of the revised regulations at the Town Office.

The Town Solar Array continues to perform well, and the energy credits generated exceeded our consumption. The Energy Committee reviewed options for using these excess energy credits before they expired, and recommended the installation of heat pumps in the Town Office building. The heat pumps, which were installed in December, are providing a secondary source of heat to supplement the existing oil furnace. In the summer they will be providing cooling, making air conditioners unnecessary.

The Town Telecommunications Committee continues to advocate for better access to high speed internet and cell phone reception. Some equipment upgrades have been successful in improving internet speeds in some parts of town, however this continues to be a concern in many areas of town.

The Highway Department replaced two of the Town snowplow/dump trucks during 2016. The new additions to the fleet are a 2016 International TerraStar and a 2017 International WorkStar.

Town Bridge #58 on Depot Street in Proctorsville remains closed to vehicular traffic. Restructuring of the State's priority list has delayed the anticipated replacement until at least 2019. The town is currently soliciting bids for engineering and design services for the municipal utility crossings in anticipation of the bridge replacement project.

The embankment at the historic railroad trestle underpass on Cavendish Gulf Road had been deemed in need of repairs after Tropical Storm Irene. After much discussion with Vtrans to minimize the visual impact at this historic and scenic section of roadway, the repairs were completed fairly unobtrusively given the constraints of the site.

The property formerly belonging to William England on Heald Road, which was purchased by the Town at tax sale in 2014, was advertised and sold through a local real estate broker. The delinquent taxes and all associated costs were repaid to the Town, and the several hundred dollar profit was returned to the former owners widow.

Another delinquent property purchased by the Town at tax sale, a condo located on Depot Street in Proctorsville, was not redeemed by the former owner and is

currently being prepared for sale by the Town Attorney.

The Town needs to replace the old trailer and attached shed at the Transfer Station this year. The plan is to replace these deteriorated structures with a pre-fabricated 36' by 16' structure constructed on a concrete slab with two overhead doors and a loading dock. The purpose of this new structure is to collect, crate and temporarily store electronic waste and universal waste (light-bulbs, fluorescent lamps, batteries, etc.)

Our particular site has several physical constraints due to a small plateau of useable land, the adjacent wastewater lagoons and overhead power lines. We have developed a plan to make the new structure fit and still have adequate space for efficient and safe handling of the pallets and bins of materials which must be handled. This will keep our Transfer Station in compliance with State regulations regarding the proper handling of electronic and universal wastes.

On the warning for this year's town meeting, the Select Board has asked, in Article #5, for the voters to consider approval of a one-time, special appropriation of \$20,000 to help finance this endeavor. The late breaking news on this matter is that we just received a positive and very timely response to a Cavendish request to the Windsor-Windham Solid Waste District for some grant assistance to help us with this facility improvement project. The district has offered an award of \$18,000 to assist us with the construction. The district is interested in having Cavendish use coarse-ground glass aggregate as a sub-base for the concrete slab. This processed waste material is granular and suitable for the sub-base application. It is readily available at a district facility. This will be a pilot project to demonstrate a suitable use of this material. As a result of this news, the Select Board anticipates discussing Article #5 on the floor at town meeting and proposing an article amendment to reduce the amount of special appropriation requested.

Due to the reduction in the number of volunteer responders and diminished response participation, Ludlow Ambulance Service has had to increase the number of paid staff members in order to meet the needs of their service area. In turn, the FY2017-2018 Ambulance Service appropriation has increased from \$5,000 to \$17,000 and will increase to \$20,000 by next year.

Last, but certainly not least, in May, Town Manager Richard Svec announced his intention to retire after 28 years. He stayed through the fall while the Select Board interviewed candidates and until his replacement, Brendan McNamara, was hired and started work in January 2017.

We would like to express our sincere gratitude to all of the Cavendish folks who contribute to the many town activities by serving on town boards, commissions and committee; to our dedicated employees and officers; to our volunteers and to our emergency service workers.

Brendan McNamara
Town Manager

Robert Glidden, Chairman
Jillian Flinn
George Timko
Michael Ripley
Cavendish Select Board

New Town Manager Introduction

Hello,

I would like to take this opportunity to introduce myself as your new Town Manager. Born and raised in Cavendish, it is with great pride and enthusiasm I take on the challenge of managing OUR town. Furthermore, I cannot express the great honor it is to succeed Richard Svec in this position. It is my hope that I can continue to build upon the unbelievable impact Richard has had on our community. I would personally like to wish Richard and his family the very best in retirement and thank him for all his support during my transition to this position.

In closing, I look forward to getting to know each and everyone in our community and continuing to keep Cavendish on the path to greatness.

Sincerely,

Brendan A. McNamara



It's Been A Fulfilling Experience

Reflections of a Retired Town Manager

It has been a distinct honor to serve the citizens of Cavendish from June of 1988 through January of 2017. The Town of Cavendish is very important to me and to my family. Peggy and I have owned property in town since 1977. Peggy taught at the Cavendish School over a thirty-two year period and our two children were born and raised here. Peggy and I sought out a rural life style in a small town in Vermont and Cavendish nicely fit that bill. I am pleased that Cavendish, these forty years later, is still that friendly, rural place. The town has made good, steady and sensible progress, but has done so without compromising the essential character of our community and without belying its history.

Over the last twenty-eight and a half years, Cavendish has seen some very substantial changes. There was the revitalization of a distressed Proctorsville downtown centered around the unsightly and unsafe remnants of a four and a half story mill complex, the majority of which had burned to the ground in 1982. With hard work, concerted effort and several significant grants, the mill ruins were replaced with a comfortable, comely and sensible village green along with the salvage and rejuvenation of two remaining mill buildings for commercial space. Then there was the relocation of the large, historic Freeman House (home built for Cavendish's first Baptist minister) to a place alongside the green to provide some affordable senior housing. The introduction of affordable housing occurred in a way which would ensure a well managed and safe place for older citizens.

Later, there were two more affordable housing initiatives, the rehabilitation of the Pollard Block and phase II of affordable housing on the green, which consisted of a new two unit rental apartment building and the four unit townhouses for owner occupancy. These were all accomplished in an architectural style appropriate to an historic village area. Reasonable and sensible growth lead by town initiative to address a community need. This development and the private sector developments in the Proctorsville area are built on appropriate sites and utilize the town's water and sewer infrastructure, which has helped to keep those systems thriving and without compromise to the environment.

Both the water and sewer system infrastructure have experienced necessary and significant upgrades to help keep them capable of meeting the ever increasing regulatory requirements and to better serve their users. Those upgrades have, all the while, helped to protect our local natural resources as well.

The town, with the enthusiastic and astute assistance of the Cavendish energy committee, has made very fine progress in accomplishing several multifaceted projects. It is my feeling that the town government should, itself, set an example for its citizens in the promotion of energy efficiency and sensible strides toward using less fossil fuels and overall conservation of energy. The energy improvements to the Town Office, the Town Garage, the Water and Wastewater plants are demonstrative of progress toward that end. The town solar array is another great example of this idea and initiatives that save the tax payers real money by controlling costs, while making the town operations a bit greener.

Route 131 through Cavendish is now an official state designated Scenic Highway. While the natural beauty of the Black River valley is self evident, it was significant for the town to have gained the scenic highway status. It was only the third section of road to obtain the designation in Vermont! Another planning accomplishment was the official Vermont state designation of the Cavendish and Proctorsville Village Areas. Kudos and thanks to the Cavendish and Regional Planning Commissions for assisting the town to gain these designations. It takes initiatives like these to help maintain the vitality of a community in a changing world.

Proof positive of Cavendish's vitality and true community spirit was its remarkable response to the horrific ravages inflicted on the town by Tropical Storm Irene in August of 2011. There was terrible damage to our town's road system, to our water system, to our sewer system and to lands and properties, both public and private, throughout the town. The outstanding and immediate response was truly incredible! The emergency responders, the town highway crew, the contractors, the office staff, the civic leaders, the elected and appointed officials, the men and women of the National Guard, the Red Cross and various agencies, the multitude of great and selfless volunteers from both in and out of town, were all absolutely splendid! Neighbors helping neighbors and strangers alike. This, above all else, demonstrated to me what the Cavendish community is all about and why my family and I call Cavendish home! Those many months after Irene were indeed stressful times but, at the same time, they were beautiful times with the opportunity to intimately observe what a supportive, caring and healthy community is supposed to be. The Cavendish community repaired and rebuilt the town and, with the help of so many generous helping hands, made us not only whole again, but stronger. Vermont Strong!

It has been a pleasure to work with a dedicated and competent staff as well as the various elected and appointed officials, commissioners, committee members and volunteers. Virtually without exception, these were and are great people, all working positively for this great community!

There are many other town accomplishments and events that occurred during the past twenty-eight and a half years that helped make my experience as Cavendish's Town Manager so positive, but, it is impossible to fit them all into this limited writing space. I hope that the citizens of the Town of Cavendish will afford Brendan McNamara, our new manager, the same cooperation and support that I enjoyed during my tenure.

And so, I say farewell as your Town Manager and I thank you all for the opportunity to work for and on behalf of the town that I love. Peggy and I will be staying here, in town, in the home that I built. We like it here. We look forward to seeing you at Town Meeting, at the store, at town events, at concerts on the green, on our gravel roads and all around this great town of Cavendish!

Respectfully and gratefully yours,

A handwritten signature in dark ink, appearing to read "Rich Svec", with a long horizontal flourish extending to the right.

Richard F. Svec

Cavendish Town Manager Emeritus



TOWN CLERK'S NOTES

The bulletin boards located on the Village Green in Proctorsville and by the Town Office in Cavendish are used for posting information on town activities and elections.

LIQUOR LICENSE REPORT

Jan 1, 2016 - Dec 31, 2016

4 - 1 st Class Licenses	@	115.00 =	460.00
4 - 2 nd Class Licenses	@	70.00 =	<u>280.00</u>
Total			740.00

My Voter Page and Online Registration

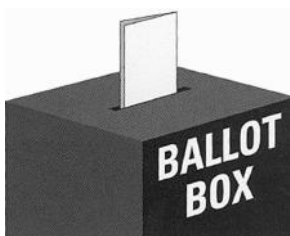
Last year, Secretary of State Jim Condos announced the launch of Vermont's new Elections Management Platform. This streamlined the elections administration process, providing voters with greater access to voter specific information. Over 25,000 Vermonters registered to vote online in 2016. For the November General Election, nearly 6,500 Vermonters requested an absentee ballot through the My Voter Page.

By using the My Voter Page, a registered voter can:

- Check Registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- And much more.

Online registration can be found at: <http://olvr.sec.state.vt.us>

Registered Voters can log in at: <http://mvp.sec.state.vt.us>



DOG LICENSE REPORT

Jan 1, 2016 - Dec 31, 2016

	<u>No.</u>	<u>Amount</u>
Male/Female Dogs	19	
Neutered/Spayed Dogs	<u>162</u>	
Totals	181	

State of Vermont Fees	905.00
Town Clerk Fees	362.00
Town of Cavendish Fees	<u>928.00</u>
Totals	2,195.00

RATES FOR 2017:

Dogs Registered by April 1st:

\$ 9.00 Neutered Male or Spayed Female

\$ 13.00 Male or Female

Dogs Registered after April 1st:

\$ 11.00 Neutered Male or Spayed Female

\$ 17.00 Male or Female

Rabies shots are good for 36 months (except for dogs under 2 years of age which are required every 12 months). Rabies certificates must be filed in the Town Clerk's Office. Neutered male certificates and spayed female certificates must be presented to the Town Clerk at the time of licensing.

Cavendish Residents and Taxpayers are reminded of Vermont law governing dog registrations. For your reference, the statute can be accessed on-line at legislature.vermont.gov/statutes Title 20 Section 3581.

Animal Control Ordinance

Cavendish residents, taxpayers and visitors to the town should also be aware that Cavendish does have an **Animal Control Ordinance**. **A copy of this ordinance, which has been in effect since 1999, is posted at the Town Office and copies are available to anyone requesting same. Please stop by the office, call or write us to request a copy.**



RABIES ALERT

Vermont has had cases of rabies within the last few years
Below please find some important things to know about rabies:

1. Do not feed, handle or attempt to make pets out of wild or stray animals. Even if they appear healthy, such animals could already be exposed to rabies and become a source of disease. It is against the law to keep wild animals as pets.
2. If you are bitten or otherwise exposed to wild or stray animals, wash the exposed area thoroughly with soap and water. Then contact your physician and the Town Health Officer.
3. Do not shoot suspect rabid animals in the head. The brain must be left intact for testing.
4. Only persons vaccinated against rabies should handle suspect rabid animals.
5. Wear rubber gloves if you are going to handle a pet that has been in a confrontation with another animal.
6. Vaccinate all dogs, cats, ferrets and horses. Also, in high risk areas vaccinate cattle and sheep.
7. Have animals vaccinated by a veterinarian. Obtain a rabies certificate or other certification identifying the animal receiving the vaccine.
8. Vaccinated animals exposed to rabies should be re-vaccinated immediately. This will enhance the immunity the animal already possesses and should prevent rabies from developing. Unvaccinated animals exposed to rabies should not be vaccinated but should be taken for veterinarian care immediately.
9. Vermont Fish and Wildlife literature suggests that the primary carriers of rabies in New England are raccoons, skunks, foxes and bats. Be particularly cautious if you encounter any of these animals and they are exhibiting peculiar behavior or appear to be unhealthy.
10. For more, updated information on rabies contact:

Vermont Department of Health RABIES HOTLINE
1-800-472-2437 (1-800-4-RABIES) or 1-802-223-8697

FIRE WARDEN REPORT

I would like to take this opportunity to thank the people of Cavendish and Proctorsville for obtaining permits to burn.

We issued a total of 125 permits for the 2016 however ,we did have 7 illegal burns.

When there is **SNOW** covering the ground, it is legal to burn without a permit. However, we would still like to be informed so we can let dispatch know where and when someone is burning in order to avoid unnecessary fire call outs.

Thank you to everyone that has followed these instructions this past year because it has been very helpful!

Roger V. Sheehan, Sr
Cavendish Fire Warden



Town of Cavendish Information Regarding Open Burning

As per Statute VSA T10 §565 and the Town of Cavendish Solid Waste Ordinance, **specific written permit may be granted by the Fire Warden** of the Town of Cavendish or his designee for the open burning of yard and garden debris including: trees, stumps, brush, untreated wood, lawn clippings and leaves. Such permit shall be granted provided that the Fire Warden is satisfied that no hazardous condition will be created by such burning and the emission of air contaminants will not create a danger to the health and property of the citizens of the Town of Cavendish. Permits which are issued under the provisions of the Town of Cavendish Solid Waste ordinance shall be only for a specified date and time and location and only for the burning of specified materials.

It is illegal by State statute to burn: plastic, garbage, paper and cardboard; tires and other rubber products; treated, painted or finished wood; tar paper or asphalt shingles.

When snow is covering the ground, trees, stumps, brush, leaves and untreated wood may be burned without a permit provided such burning is done in such a way as to not endanger persons or property.

Burning as permitted by the Town of Cavendish Solid Waste Ordinance shall be attended at all times and such fires shall be allowed to die out or be extinguished before sunset.

General Rules & Information about a Fire Warden's Permit for an Open Burn

- A permit to burn is required except when the ground is snow covered.
- Permits are valid only for the place and time stated.
- Permits in no way relieve the person to whom it is granted from any liability related to the fire or any damages it might cause.
- The person setting the fire must at all times have sufficient help and tools present to control the fire.
- Only natural wood material may be burned under such permits. Other materials burned require a State Air Pollution permit as well as this permit.
- The fire must not be left until it is entirely extinguished.
- Restricted materials cannot be used to ignite natural wood materials.
- Any special conditions written on an issued permit are to be considered as part of "conditions to burn".
- If any permit condition is not followed, then the permit is immediately invalid and you will be burning illegally.
- Violation of the conditions of a permit to burn may result in the permittee receiving a "Vermont Fire Prevention Ticket" which will result in court action and a fine for each day of violation.
- If you do not understand the law or have further questions, contact your local forest fire warden before any burn. A permit may be canceled for cause at any time.
- If a controlled fire escapes, immediately call 911.

CAVENDISH FIRE WARDEN AND IMPORTANT TELEPHONE NUMBERS

Cavendish Fire Warden - Roger Sheehan	226-7692
Fire Warden Keyman - Robert Glidden	226-7302
Fire Warden Keyman - Raymond Fitzgibbons	226-7288
Fire Warden Keyman - Shane Turco	802-342-3935

TOWN TREASURER'S REPORT

July 1, 2015 to June 30, 2016

Town General Account	(252,022)	
Transfer Station Account	1,067	
Cemetery Account	5,824	
Money Market Account	4,171	
Cash Box	100	
Cash Per Books July 1, 2015		(240,860)
Adjust for Outstanding Items		511,438
Cash in Bank July 1, 2015		270,578

Deposits & Interest:		
Town General Account	6,940,715	
Transfer Station Account	29,824	
Cemetery Account	15,275	
Money Market Account	5	
Total Deposits		6,985,919

Disbursements:		
Town General Account	6,479,083	
Transfer Station Account	72,273	
Cemetery Account	3,100	
Money Market Account	0	
Total Disbursements		6,554,556
Cash in Bank June 30, 2016		701,941
Adjust for Outstanding Items		(548,607)
Cash Per Books June 30, 2016		153,334

Town General Account	130,859	
Transfer Station Account	0	
Cemetery Account	18,199	
Money Market Account	4,176	
Cash Box	100	
Cash Per Books June 30, 2016		153,334

NOTES AND BONDS

	Balance July 1, 2015	Borrowed	Paid	Balance June 30, 2016
Delinquent Tax Note	200,000	500,000	450,000	250,000
Solar Construction Note	421,651	0	7,651	414,000
Tax Anticipation Note	0	250,000	100,000	150,000
Grant Rev. Anticipation Note	0	200,000	0	200,000

TOWN TREASURER'S OTHER ACCOUNTS

Bridge Capital Fund	
Certificate of Deposit Balance July 1, 2015	133,740
Reimburse General Fund - Bridge #58 Closure	(4,503)
Appropriation	7,500
Interest Earned	265
Balance June 30, 2016	137,002

Capital Equipment Fund	
Balance July 1, 2015	397,683
Caterpillar Tractor	(67,510)
International Dump Truck	(106,649)
Pressure Washer	(7,621)
Interest Earned	468
Appropriations from General Fund	75,000
Balance June 30, 2016	291,371

Darwin Story Fund	
Balance July 1, 2015	17,330
Interest Earned	17
Balance June 30, 2016	17,347

Cavendish Community Dev. Fund (RDAG)	
Balance July 1, 2015	28,040
Interest Earned	28
Balance June 30, 2016	28,068

Town Office Playground Fund	
Balance July 1, 2015	1,325
Interest Earned	1
Balance June 30, 2016	1,326

Act 60 Reappraisal Fund	
Balance July 1, 2015	46,261
Interest Earned	48
Deposit - State of Vermont	11,267
Balance June 30, 2016	57,576

Cavendish Community Dev. & Infra. Fund	
Balance July 1, 2015	7,152
Interest Earned	1
Balance June 30, 2016	7,153

Town Treasurer's Other Accounts - continued

Fletcher Field Fund CD	
Balance July 1, 2015	11,814
Interest Earned	18
Balance June 30, 2016	11,832

Office Renovation Fund CD	
Balance July 1, 2015	101,128
Interest Earned	154
Balance June 30, 2016	101,282
Office Renovation Fund MM Account	
Balance July 1, 2015	30,821
Appropriation	1,000
Interest Earned	31
Balance June 30, 2016	31,852

Cavendish Family Service Fund	
Balance July 1, 2015	8,390
Interest Earned	6
Donations & Reimbursements	605
Transfer From Irene Flood Relief Fund	582
Withdrawals	2,432
Balance June 30, 2016	7,151

Transfer Station Closure Fund	
Balance July 1, 2015	4,268
Interest Earned	5
Appropriation	600
Balance June 30, 2016	4,873

Highway Blasting Fund	
Balance July 1, 2015	1,775
Donations	7
Balance June 30, 2016	1,782

Ballantine Animal Fund	
Balance July 1, 2015	250
Donations	1,485
Riverside Veterinarian Clinic	(200)
Rockingham Veterinarian Clinic	(445)
Balance June 30, 2016	1,090

Town of Cavendish Special Funds Account

	Balance 07/01/15	Deposits & Interest	Withdrawal	Balance 06/30/16
Book Restoration Fund	29,407	4,898	8,029	26,276
Cemetery Blasting Fund	4,935	100	0	5,035
Cemetery Capital Fund	3,362	2,400	0	5,762
Cemetery Equipment Fund	2,844	500	0	3,344
Cemetery Mapping Fund	2,703	300	0	3,003
Map Digitization Fund	431	0	0	431
Office Equipment Fund	3,520	1,000	0	4,520
Office Vault Equip. Fund	201	0	0	201
Parcel Map Update Fund	11,617	1,001	0	12,618
Records Microfilming Fund	701	600	450	851
Garage Pole Barn Fund	4,001	1,000	0	5,001
Tree Program Fund	4,878	401	0	5,279
Town Charter Preserv. Fund	271	0	271	0
Town Planning Fund	3,218	191	0	3,409
Town Website Fund	4,579	300	0	4,879

Greven Field Restoration Fund	
Balance July 1, 2015	7,803
Interest Earned	3
Improvement Cost	(3,570)
Balance June 30, 2016	4,236

Irene Flood Relief Fund	
Balance July 1, 2015	582
Transfer to Cavendish Family Service Fund	(582)
Balance June 30, 2016	0

**Town of Cavendish Balance Sheet
as of June 30, 2016**

ASSETS	TOWN	SEWER	WATER
Operating Cash on hand - General Funds	157,468	168,357	20,287
Delinquent Taxes/Accounts Receivable	277,151	50,964	64,175
Due from Sewer	29,638		33,799
Due from Water	55,488		
Tax Sale Costs Receivable	22,877		
Reimbursements Receivable	122,697		
Due from Other Funds	1,251	10,373	8,761
Due from Library	8,482		
Total Assets	675,052	229,694	127,022

LIABILITIES			
Delinquent Tax Note	250,000		
Tax Anticipation Note	150,000		
Grant Anticipation Note	200,000		
Other Payables	6,354		
Deferred Tax Revenue	29,908		
Prepaid Taxes	4,162		
Due to Other Funds	30,814	33,799	
Due to Trustees of Public Funds	1,400		
Due to General Fund		29,368	55,488
Current Portion of Long Term Debt		25,000	58,512
Total Liabilities	672,638	88,437	114,000

Surplus (Deficit)	2,414	141,257	13,022
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Revenues Compared With Estimates

July 1, 2015 to June 30, 2016

	15-16 Projected	15-16 Actual	16-17 Projected	17-18 Projected
State Aid Highway	113,908	113,840	113,840	114, 240
Transfer Station- Token & Interest	36,000	36,510	36,000	41,000
Licenses, Fees & Permits	1,000	1,242	1,200	1,200
Delq. Tax, Penalties & Interest	80,000	165,790	80,000	80,000
Int. Past Due -current yr	10,500	13,249	11,000	11,000
Interest Earnings	600	198	500	250
Forest & Parks Payment	23,650	24,228	23,983	24,228
Surplus (from previous yr.)	18,069	0	0	2,141
Other Income	18,000	190,347	12,000	12,000
Town Taxes (Incl. St Hold Harmless)	1,025,093	907,865	1,086,998	1,105,935
Town Budget (+ LAS & VHE Est)	1,326,820	1,453,269	1,365,521	1,391,994

Other Income	
Railroad Tax	617
Highway Fines	8,939
Sale - Copies, Maps, etc.	1,993
Cemetery Fees	13,975
Recreation Department	5,936
Sale of Scrap Metal	695
Sale of Electronics	795
Sub Total	32,950
Flood Reconstruction Reimbursement	
FEMA/STATE/OTHER	157,397
Total Other Income	190,347



Reconciliation: Revenues To Deposits

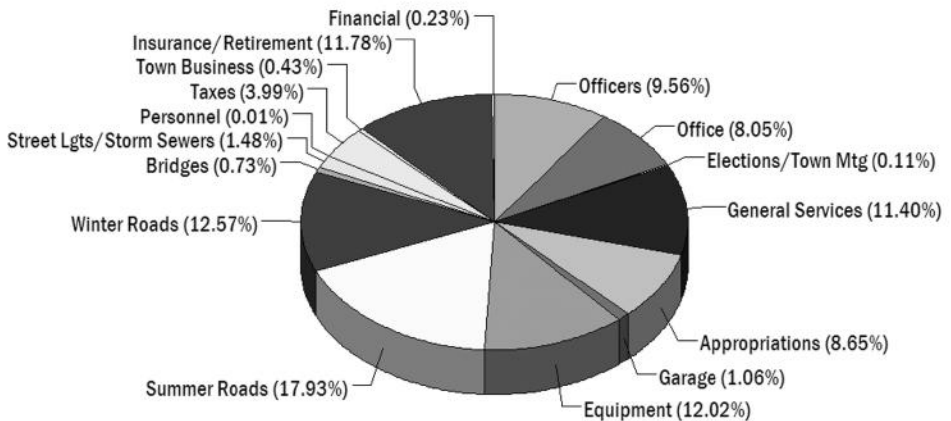
Town Budget Revenue Raised	1,453,269
Other Collections and Transfers	30,718
Loans Deposited	950,000
Prepaid Tax Adjustment	(97)
Other Adjustments	23,592
Deferred Tax Revenue Adjustment	10,508
Reimbursements from Other Funds	775,032
Adjustment for Outstanding Items	124,856

Tax Collections:	
For CTES & GMUHS	3,045,602
For State of Vermont	377,269
For F.D. #1 and F.D. #2	149,966

Total Deposits to Town General Account	6,940,715
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Proposed FY18 Select Board Budget

Budget Element Categories as Percentage



CAVENDISH TOWN GENERAL PAYMENTS & BUDGET

Description	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Officers				
Town Manager	67,954	68,029	69,313	64,000
TM Expenses/Dues	2,200	1,902	2,200	2,200
Town Clerk/Treasurer	30,903	30,978	31,521	32,151
Clerk/Treasurer Expenses	500	43	500	500
Asst. Clerk Differential	340	316	340	340
Lister Wages	3,000	2,347	4,500	4,600
Lister Costs -				
Lister Expense & Mileage	124	20	175	175
Computer/Camera/Printer/Supplies	700	0	700	700
Appraisal-Prof. Valuation Service	6,000	4,800	7,500	15,000
Parcel Map Update	1,000	1,000	1,000	1,000
Appraisal Software/Support/DR	750	1,405	1,200	1,500
Training/Workshops	250	370	250	400
Lister- Additional Requests	0	0	0	0
Board of Civil Authority	700	0	600	700
Selectmen - Stipends	1,850	1,850	1,850	1,850
Selectmen-Workshops/Assoc. Dues	250	60	150	250
Auditing	6,200	4,247	5,700	5,700
Sub Total	122,721	117,367	127,499	131,066
Office				
Secretary/Bookkeeper/Office Asst	26,360	24,877	26,887	27,425
Secretarial Assistant	23,152	23,739	23,615	24,087
Assistant to Town Mgr	15,375	15,075	25,700	26,214
Board Minutes	2,005	923	2,045	2,086
Training/Workshops	400	30	400	400
Office Supplies -				
Tax Bills	385	0	385	385
Land Record Book	600	163	550	550
Land Book Repairs	0	0	0	0
Land Record Pages/Record Supplies	0	0	0	0
Dogs Tags	165	165	165	165
Dog Registration	20	0	20	20
Index Cardfile	0	0	0	850
Paper & Supplies	3,850	2,570	3,500	3,500
Postage & Envelopes	2,900	3,039	2,900	3,024
Micro Filming/Records Mgt Fund	600	600	625	625
Office Equipment -				
Copier Service Agreement/Toner	1,100	534	950	950
Equipment Repair	0	0	0	0
Computer Supplies/Consumables	1,000	2,318	1,000	1,000
Software Support/Disaster Recovery	1,000	1,130	1,150	1,250

Description	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Computer Repairs/Service/Network	2,500	2,306	1,500	1,500
Calculators & Cash Register	75	0	75	75
Software/anti-virus/general/op sys	1,950	130	800	800
Rack/Folders/Shelving	1,000	1,991	1,000	1,000
Computer Equipment	950	933	950	950
Computer Printers	250	0	250	250
Office Equip. Replacement Fund	1,000	1,000	1,000	1,000
Telephone Equipment	100	0	100	100
Misc	0	357	0	0
Furniture	500	267	500	500
Office Utilities -				
Electric	1,900	1,900	1,520	1,520
Water	356	346	356	360
Sewer	310	329	310	350
Telephone	2,500	2,359	2,500	2,500
Heating Fuel	1,650	1,059	1,500	850
Furnace Maintenance	150	0	150	200
Janitorial -				
Service Contract	1,800	1,560	1,800	1,850
Janitor Supplies & Equipment	350	236	350	350
Building Maintenance -				
Air Conditioners	0	0	0	0
Alarm System, Fire Ext & Safety	1,000	635	1,100	1,100
Repairs	500	462	400	400
Office Grounds Maintenance	800	1,282	800	1,200
Town Office Capital Imp Fund	1,000	1,000	1,000	1,000
Sub Total	99,553	93,315	107,853	110,386
Election/Town Meeting				
Election Wages	900	451	1,500	900
Ballot Printing/Tabulator Program.	100	200	1,000	600
Polling Place Sign (Outdoor)	200	0	0	0
Sub Total	1,200	651	2,500	1,500
General Services				
Fire (Wildfire)	600	598	600	600
Transfer Station -				
Attendants	24,600	15,564	20,000	20,000
Token Printing	600	207	600	600
Tipping Fees -				
MSW Compactor	27,500	29,320	28,400	29,000
Demolition Waste Tipping	16,000	14,692	16,000	16,000
Hauling Fees				
Hauling MSW Container	9,500	8,290	9,500	9,500
Hauling Demo Waste	10,000	10,009	10,000	10,000
Hauling Recycling Container	9,000	9,517	9,000	9,000

Description	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Electric & Telephone Utilities	1,900	1,900	1,600	1,900
Recycling/Special Wastes	2,500	3,452	2,500	2,500
Metal S.W. Removal (incl. CFC)	500	550	500	500
Tire Removal	1,250	723	1,250	1,250
Site Improvements/Maint/Bldg	3,500	3,962	4,000	4,000
Closure Fund	200	600	200	200
Administration	0	4,000	4,000	5,000
Single Stream Recycling Disp. Fees	0	0	2,800	2,800
Police Services -				
Constable	5,320	4,469	5,320	5,320
Constable Liability Ins. Expense	280	1,720	3,075	3,075
Animal Control	950	644	1,250	1,500
Sheriff's Office Services	17,600	33,291	17,600	18,400
Legal	6,000	24,117	6,000	6,000
Planning -				
Regional Dues	1,709	1,709	1,709	1,709
Local Planning	750	381	750	750
Regional Development	750	750	750	750
Emergency Management	500	13	500	500
Town Tree Program/Fund	400	400	400	400
Halloween Safety Program (FD)	100	100	100	100
Town Grounds Mow/Trim (Contract)	4,800	5,250	4,800	5,000
Sub Total	146,809	170,213	153,204	156,354
Appropriations				
Local Town Entities/Activities -				
Cemeteries	17,980	20,828	16,930	16,930
Cemetery Vault Repair	0	19,313	0	0
Library	36,800	36,800	36,800	38,000
Memorial Day	450	705	450	450
Ambulance Service	4,000	4,000	5,000	17,000
Green-up Day Activities	250	267	250	250
Recreation - General	30,068	31,777	30,532	31,477
Cavendish Historical Society	5,000	5,000	4,000	4,000
Sub Total - Local Appropriations	94,548	118,690	93,962	108,107
External Organizations -				
Visiting Nurses	4,900	4,900	4,800	4,500
HC&R Services of SE VT	0	0	0	0
Black River Senior Center	3,000	3,000	2,900	2,900
RSVP	400	400	200	200
Black River Good Neighbor	400	400	400	400
SEVCA	700	700	650	500
VT Rural Fire Protection	100	100	100	100

Description	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Windsor Co. Youth/Mountainside 20 Mi	0	0	350	350
Council on Aging-SE Vermont	350	350	350	350
VT Ctr. for Independent Living	60	60	60	0
The Current (Ct River Transport)	125	125	0	0
LPCTV	500	500	500	500
Vermont Adult Learning	75	75	75	0
Women's Freedom Center	0	0	0	250
American Red Cross	500	500	500	500
Sub Total - External Appropriations	11,110	11,110	10,885	10,550
Sub Total - All Appropriations	105,658	123,800	104,847	118,657
Garage				
Heat/Utilities -				
Electric	600	0	400	400
Water	450	364	450	450
Sewer	325	329	325	340
Telephone/Pagers/Cell Phone	1,500	1,390	1,500	1,500
Waste Oil Heaters	2,000	63	2,000	2,000
Heating Oil	0	863	0	0
Dual Fuel Heater	0	63	0	0
Repair & Maintenance	2,000	341	2,000	2,000
Fire Extinguishers/Alarm System	750	211	700	700
Work Uniforms/Wipes	2,550	4,493	2,250	2,500
Workshops/Training	350	0	350	350
Grader School	200	0	0	0
Fuel Tank/Diesel Pump Maint.	150	0	150	4,000
Equip. Pole Barn Improve/Maint.	1,000	1,000	250	250
Sub Total	11,875	9,117	10,375	14,490
Equipment				
Gasoline	500	3,142	500	500
Oil/Lubricants	3,200	681	3,200	3,200
Diesel	35,000	13,868	32,500	32,500
Fuel Additives	150	327	190	380
Oxygen /Acetylene	250	774	250	250
Repair & Maintenance -				
Truck #1 -				
Maintenance/Repairs	1,500	2,851	2,500	3,500
Tires	5,400	5,272	500	500
Truck #2 -				
Maintenance/Repairs	4,500	7,533	7,500	7,500
Tires	5,400	5,244	500	500
Truck #3 -				
Maintenance/Repairs	7,000	23,770	2,000	1,200
Tires	2,000	1,859	500	500
Truck #4 -				
Maintenance/Repairs	1,200	2,170	750	1,000
Tires	300	0	450	450

Description	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Grader CAT 120H (2005N/2015C) -				
Maintenance/Repairs	3,100	4,096	2,000	2,000
Tires	1,000	0	4,000	1,000
Cutting Edges	1,800	1,320	1,800	2,000
Loader JD 544J (2007) -				
Maintenance/Repairs	2,500	3,913	3,000	3,000
Cutting Edges	800	0	800	800
Tires	500	0	1,000	1,000
Paint Work	800	0	800	800
Backhoe Case 680MD (2002) -				
Maintenance/Repairs	4,000	6,120	3,500	3,500
Tires	500	233	1,200	500
JD 120 Excavator (1997) -				
Maintenance/Repairs	4,500	3,043	4,500	4,500
Tracks	0	0	0	0
Trackless (2000) -				
Maintenance/Repairs	850	4,100	1,000	1,000
Attachments/Parts	250	0	250	250
Tires	0	0	0	0
Case Maxum 110 Pro Tractor -				
Maintenance/Repairs	750	86	750	750
Attachments/Parts	300	0	1,500	1,500
Tires	100	0	100	100
Equipment Trailer -				
Maintenance/Repairs	250	115	250	250
Sanders -				
Maint./Repairs/Augers/Spinner	100	0	100	100
Plows/Chains & Side Dump Chain				
Maintenance/Repairs	7,500	6,884	7,500	7,500
Asphalt Hot Box (Incl propane)	175	0	175	175
Screener Plant-Maint/Repairs	1,000	0	1,000	1,000
Chain Saw/Trimmers -				
Maintenance/Repairs	200	183	200	200
Replacement(s)	950	710	0	0
Safety Equip/Clothing/Glasses	400	960	450	450
Power Tree Trimmer	0	0	0	200
Small Tools & Parts	1,000	2,088	2,000	2,000
Welding/Cutting Supplies	300	0	300	300
Oil Undercoat/Sandblast/Paint	1,000	0	250	1,000
Air Compressor (Smith)	100	437	100	100
Jack Hammer/Drills	1,000	0	0	500
Radio Repair/Replacement	700	1,180	700	700
York Rake/Tines	0	0	0	0
Equipment Capital Fund	75,000	75,000	75,000	75,000

Description	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Equipment Rental/Services -				
Chipper Repair/Sharp./Knives	200	0	100	200
Equipment Rental	0	0	0	0
Gas Cylinder Leases	150	0	150	275
Equipment - Miscellaneous				
Pressure Washer - Chems/Repairs	100	384	50	100
Parts Washer	150	9	75	150
Compactors	0	0	2,800	0
Sub Total	178,425	178,352	168,740	164,880
Summer Roads				
Salaries/Wages -				
Employee #1	30,191	29,105	30,795	31,411
Employee #2	29,392	28,868	29,980	30,580
Employee #3	27,005	26,728	27,545	28,096
Employee #4	27,005	26,399	27,545	28,096
Employee #5	12,500	11,710	12,750	13,005
Gravel	48,000	46,697	48,000	48,000
Culverts	3,200	4,537	3,500	3,500
Calcium Chloride (& spread. Equip)	10,000	5,400	9,500	9,500
Asphalt Patch	1,200	668	1,200	1,200
Resurfacing	43,000	34,454	45,000	45,000
Crack Sealing	2,000	0	2,000	2,000
Pavement Striping	500	0	500	500
Com. Service Crew	0	0	0	0
Blasting Fund	100	0	75	75
Mulch & Seed	0	94	0	0
Road Signs - Name & Traffic	3,000	3,445	3,000	5,000
Sub Total	237,093	218,105	241,390	245,963
Winter Roads				
Salaries/Wages -				
Employee #1	26,099	22,997	26,621	27,153
Employee #2	25,419	22,092	25,927	26,446
Employee #3	23,386	20,045	23,854	24,330
Employee #4	23,386	19,716	23,854	24,330
Employee #5 - Seasonal	4,000	3,187	4,080	4,162
Sand	32,400	34,208	32,400	32,400
Salt	33,000	34,320	33,000	33,000
Culvert Thawing -				
Calcium Chloride	600	797	600	600
Propane for Steamer	150	0	0	0
Sub Total	168,440	157,362	170,336	172,421

Description	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Bridges				
Repairs & Maintenance	0	254	0	0
Bridge Replace. Capital Fund	7,500	7,500	7,500	10,000
Sub Total	7,500	7,754	7,500	10,000
Street Lights				
Proctorsville	11,680	12,243	11,680	11,680
Cavendish	6,550	5,857	6,550	6,550
Storm Sewers				
Drainage Repair Work	2,000	178	1,800	2,000
Sub Total	20,230	18,278	20,030	20,230
Personnel				
Leadman Differential	200	0	200	200
Sub Total	200	0	200	200
Town Business				
Town Report	2,025	1,290	1,875	1,875
Postage Town Reports	300	333	300	300
VLCT Dues	2,438	2,438	2,454	2,538
Misc. Advertising	650	0	650	650
Town Business Miscellaneous	275	30	275	275
Town Website Fund	300	300	250	250
Tax Refunds	0	2,135	0	0
Sub Total	5,988	6,526	5,804	5,888
Taxes				
Social Security	33,384	34,425	35,318	35,868
Windsor County Tax	12,732	12,732	12,732	12,218
Windsor Co Capital Bond Assess	6,973	6,973	6,973	6,703
Sub Total	53,089	54,130	55,023	54,789
Insurance & Retire.				
Officers' Bond - Public Officials	2,351	2,346	2,407	2,532
Employment Practices Liability	2,487	3,219	4,365	5,082
Property Owner Policy	14,557	18,272	14,500	14,570
Auto/Equipment	7,278	8,530	7,346	7,283
Unemployment Compensation	3,234	961	2,550	3,272
Health Insurance	54,500	72,549	74,700	73,176
Life & Disability Insurance	6,089	4,610	5,100	5,100
Retirement	27,810	31,276	28,600	22,735
Worker's Compensation	23,397	20,067	22,980	24,370
Dental/Vision Insurance	3,120	3,822	3,420	3,420
Sub Total	144,823	165,652	165,968	161,540

Description	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Financial				
Delinquent Tax Note Interest	2,600	2,812	2,600	2,600
Tax Anticipation Interest	490	102	490	490
Bank Charges	0	3	0	0
Deficit Previous Fiscal Year	0	0	622	0
Required Single Audit	10,000	0	0	0
Sub Total	13,090	2,917	3,712	3,090
TOTAL SELECTMEN'S BUDGET	1,316,695	1,329,539	1,344,981	1,371,454
Special Appropriations, Exemptions & Local Agr. Shortfall Estimate				
Est. Local Agreement Shortfall	15,931		15,931	15,931
Est. Veterans' Homestead Exempt	4,609		4,609	4,609
Grand Total To Be Raised By Taxes (Less Anticipated Revenues)	1,337,235		1,365,521	1,391,994

Note: The Local Agreement Shortfall and Veteran's Homestead Exemption numbers shown above for FY18 are estimates only and are subject to changes due to state education tax rates set on or about July 1, 2017 and the number of veterans who may be determined to be eligible between now and when the Town tax rates are set in early July 2017.

RECONCILIATION: BUDGET EXPENDITURES TO CASH DISBURSEMENTS

Cavendish Budget Grand Total	1,329,539
Irene Flood Reconstruction Contract & Materials	198,386
Reimbursed /Reimbursable Expenses	75,043
Decrease Payables	21,263
Fund Transfers	655,991
Debt Payments	550,000
Tax Sale Purchases	30,186
Tax Transfers: CTES	1,577,713
GMUHS	1,467,889
State	377,269
F.D. #1	92,610
F.D. #2	57,356
Reconciliation Adjustments	45,838
Total Disbursements From Town General Account	6,479,083

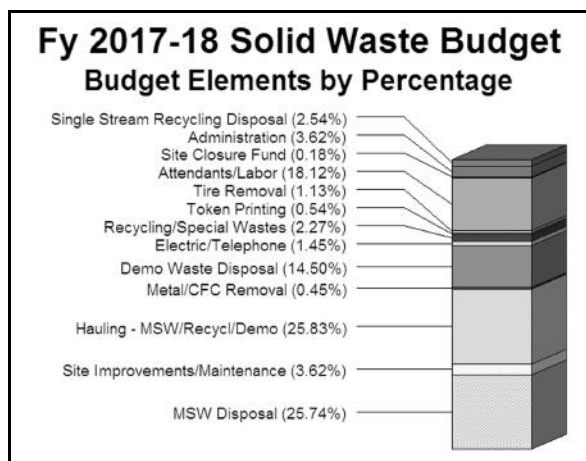
SOLID WASTE TRANSFER STATION BUDGETARY INFORMATION

ITEM	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Attendants	24,600	15,564	20,000	20,000
Token Printing	600	207	600	600
Compactor Tipping	27,500	29,320	28,400	29,000
Demolition Waste Tipping	16,000	14,692	16,000	16,000
MSW Compactor Hauling	9,500	8,290	9,500	9,500
Recycling Compactor Hauling	10,000	9,517	10,000	9,000
Demolition Waste Hauling	9,000	10,009	9,000	10,000
Electric/Telephone	1,900	1,900	1,600	1,900
Recycling & Special Waste	2,500	3,452	2,500	2,500
Metal & CFC Removal	500	415	500	500
Tire Removal	1,250	723	1,250	1,250
Site Improvement/Maintenance	3,500	4,097	4,000	12,000
Closure Funds	200	600	200	200
Administration	0	4,000	4,000	5,000
Single Stream Recycling Disposal	0	0	2,800	2,800
Solid Waste Building Fund	0	0	0	12,000
Expense Appropriation	107,050	102,786	110,350	132,250
Token Receipts & Interest	(36,000)	(36,510)	(36,000)	(38,000)
Recycling Receipts	(5,000)	(1,489)	(2,000)	(400)
Net Expense	66,050	64,787	72,350	93,850

WASTE DISPOSAL HOURS

Sunday 10:00 a.m. to 2:00 p.m.
Wednesday 8:00 a.m. to 5:00 p.m.
Saturday 8:00 a.m. to 5:00 p.m.

Permits are required and are available to residents at the Town Office. Disposal Tokens are available at: the Town Office, Jill's Place and Singletons Store, in \$1.50, \$3.00 and \$5.00 denominations. These tokens are to be used for disposal of MSW compactor trash or special wastes. Acceptable forms of payment are strictly limited to tokens or a personal check. The rates changed in the spring of 2016. PLEASE NOTE THAT CASH IS NOT ACCEPTED AT THE TRANSFER STATION!



STATEMENT OF ASSETS

REAL ESTATE - (ESTIMATED FAIR MARKET VALUE)

Town Office Building, Land & Monuments - 2.19 acres	344,000
Town Garage w/land & pole barn - 0.5 acre	268,000
Cavendish Historical Building & Monument - 0.5 acre	270,000
Stone Church	79,000
Duttonsville School Lot 4 acres	25,500
Sand Pit - 3 acres w/shed	30,000
Sewer System - Treatment Plant - 5 acres (building, land & facility)	977,000
Collection System (mains, Intrepts, Row/s land Pump Stats)	1,002,000
Water System (building, land, transmission systems, hydrants, storage facilities)	3,448,000
Transfer Station- 9.1 acres + sheds + w/property lot line adj. 2014	24,900
Proctorsville Village Green - 2.23 acres	305,000
Power Plant Road - 8.89 acres (land) w/Solar Array + lot line adj. 2014	450,000
Greven Field - 5 acres	49,000
CTES School Building plus Library- 15.8 acres	3,150,000
601 Main St. Lot - 0.33 acres	25,900
Gravel Lot Rt 131	85,000
Cemeteries	303,000
Total Estimated Market Value	\$10,836,300.

EQUIPMENT

Cost New	Model Year	Estim. Life	Year of Purchase	Equipment Type	Est. Mkt Value
260,000	2008	18 yr	2015 (used)	Cat Grader 120 H	89,000
84,000	2001	10 yr	2006	MKII Power Screener	42,200
143,600	2007	10 yr	2007	J. Deere 544J Loader	94,000
65,000	2002	10 yr	2002	Case 580 Super M Backhoe	30,000
106,650	2016	8 yr	2016	Intl. TerraStar Dump w/plow	104,000
116,000	2006	10 yr	2005	Intl. 7500 Dump w/wing	70,500
171,500	2011	10 yr	2011	Intl. 7600 Dump w/wing	108,000
75,739	2016	10 yr	2017	Intl. Workstar Dump w/wing	160,000
84,500	2000	10 yr	2000	Trackless w/attachments	34,600
60,000	1994	15 yr	2004 (used)	JD 120 Excavator w/thumb	46,500
98,442	2007	15 yr	2007	Case Maxxum 110P Trac	84,200
30,000	2001	7 yr	2010 (used)	GMC Utility PU	5,390
32,000	2010	15 yr	2012 (used)	Morbark Chipper	28,000
10,000	1985	15 yr	1998 (used)	Smith Air Compressor	1,650
12,000	1995	15 yr	2004 (used)	Eager Beaver Trailer	5,000
7,500	2016	15 yr	2016	Trailer Mount HW Press. Wash	7,200
Misc. Highway Small Equip., Tools & Inventory, Misc. Plows, Sanders					40,600
Misc. Utility Equipment & Inventory					16,200
Office Equipment and Furnishings (including computer equipment)					41,500
S.W. Compactor and Containers					29,000
Total					\$1,037,540

OTHER PROPERTY ASSETS

Monuments	44,500
Special Collections of Books and Documents	211,000
Cemetery Buildings, Vaults, Equipment	46,000
Total	\$301,500

TOTAL ESTIMATED VALUE - ALL PROPERTY \$12,175,340

ESTIMATE OF FY 2017-2018 TOWN (Non-School) TAX RATE

EXPENSES (Budgeted)

Total Selectmen's Budget & Appropriations (Proposed)	1,371,454.
Local Agreement Shortfall (Educ.) Estimate	15,931.
Veterans' Homestead Exemption (Educ. Portion)	4,609.
Total Expenses	1,391,994.

REVENUES (Projected)

Forest & Parks/PILOT	24,228.
Other Anticipated Revenues	261,831.
Total Projected Revenues	286,059.

SUBTOTAL (Expenses less Revenues) 1,105,935.

Less Anticipated State Use Value hold-harmless 39,529.

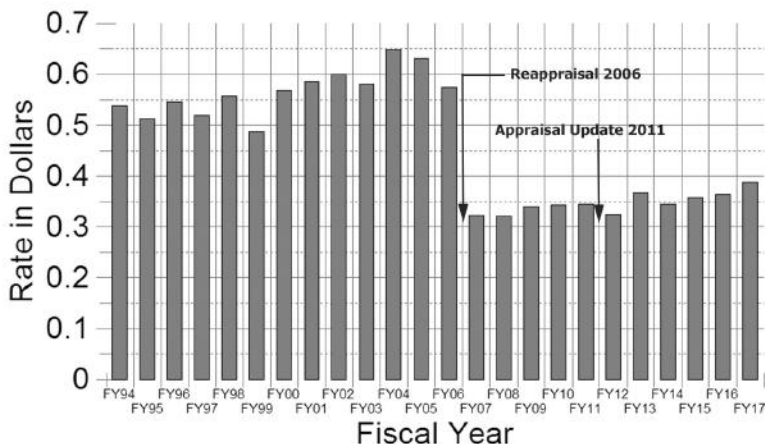
ESTIMATED NET AMOUNT TO BE RAISED BY TAXES **\$1,066,406.**

The 2016 adjusted Grand List (One percent of total listed value of real and personal property) presently stands at \$2,706,076.

The FY 2016-2017 tax rate for the Town including money raised for the Local Agreement Shortfall and veterans exemptions is \$0.3868 per \$100. with the total amount (final) needed to be raised by taxes being \$1,046,709.

If the FY 2017-2018 tax rate for the Town (non-school), including the Local Agreement Shortfall rate, and Veteran's Homestead Exemptions were to be based on the existing grand list, the Town Rate would be \$0.3941 per \$100. It should be noted, however, that there are some changes anticipated for the 2017 Grand List. Such changes would cause the actual tax rate used for the collection of taxes to be reduced proportionate to any amount of positive grand list change or increased if the grand list change is negative. There may also be changes in the anticipated revenues as they are only estimates and many of those may vary depending upon State funding determined in the current legislative session. Further, the outcome of votes to be considered at the Annual Town Meeting may cause changes to the amount needed to be raised by taxes. The table above is intended only to provide a rough guide as to an estimate of town (not school) taxes.

Town Tax Rate - 24 Year History (Residential Rate FY94 thru FY17)



Town of Cavendish



FY 2016-2017 TAX RATE CALCULATION

Tax Period July 1, 2016 through June 30, 2017

Rates Shown per \$100. of Valuation

TOTAL TOWN VALUATION - ALL PROPERTIES	283,356,086
TOTAL TOWN VALUATION LESS EXEMPTED PROPERTIES AND LAND USE PROGRAM AFFECTED PROPERTY VALUES	270,576,236
NET MUNICIPAL GRAND LIST (Value/100)	2,705,762

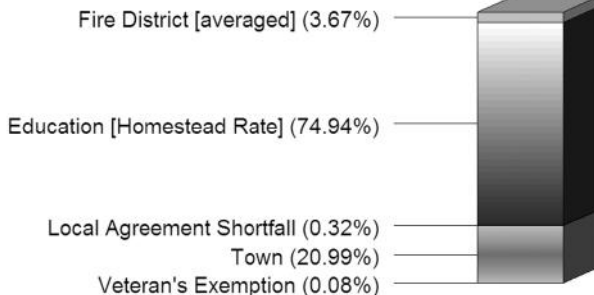
TOWN TAX RATE				RESIDENTIAL RATE	NON-RESIDENT RATE
Budget & Spec Approps Total Approved by Voters Feb. 29th, 2016	1,344,981				
General Anticipated Revenues	-254,540				
Surplus FY 2014-15	0				
PILOT Program/State Land Payment (Estimated)	-24,228				
State Land Use Value "Hold Harmless" Payment	-39,528				
Total Non-Educational Expense - To Be Raised By Local Taxes	1,026,685			0.3794	0.3794
Veteran's Homestead Exemption Educ. Portion (beyond \$10K per)	4,108			0.0015	0.0015
Local Agreement Shortfall (Education portion exempt properties)	15,916			0.0059	0.0059
Total Town Tax Rate				0.3868	0.3868
EDUCATIONAL GRAND LIST - HOMESTEAD (RESIDENTIAL)	832,554				
EDUCATIONAL GRAND LIST - NON-RESIDENTIAL	1,873,032				
SCHOOL TAX RATES (As set by the Vermont Department of Taxes)					
Homestead Tax Rate Adjusted by Common Level of Appraisal				1.3812	
Non-Residential Tax Rate Adjusted by Common Level of Appraisal					1.3991
SUBTOTAL TAX RATE (Without Fire Districts)				1.7680	1.7859
FIRE DISTRICTS					
District	Fire District Grand List	District Budget	Hold Harmless		
F.D. #1	1,498,632	129,015	-1,308	0.0852	0.0852
F.D. #2	1,207,131	63,905	-3,520	0.0500	0.0500
GRAND TOTALS - TAX RATES WITH FIRE DISTRICTS INCLUDED:					
TOTAL TAX RATE - PROPERTIES IN FIRE DISTRICT #1				1.8533	1.8712
TOTAL TAX RATE - PROPERTIES IN FIRE DISTRICT #2				1.8181	1.8360

Town Tax Rates Set by the Cavendish Board of Selectmen:

Date: July 6, 2016

What Do Cavendish Property Taxes Fund?

FY 2016-2017 Residential Rate



EXPLANATION OF GRAND LIST FY 2015-2016

Grand List when Tax Rate was Set	2,734,775
<u>Educational Grand List when Tax Rate was Set:</u>	
Residential	825,848
Non-Residential	1,906,599
<u>True Grand List</u>	2,734,936
<u>True Educational Grand List:</u>	
Residential	841,431
Non-Residential	1,879,329
<u>Distribution of Taxes</u>	
Town	0.3641 x 2,734,936 = 995,772
School	
Residential	1.4131 x 841,431 = 1,189,026
Non-Residential	1.4004 x 1,879,329 = 2,631,813
Sub-Total	4,816,611
Plus Current Use - Hold Harmless	39,393
Plus Taxes on State Land	24,228
Total	4,880,232

TAX ACCOUNT

2015-2016 Taxes Collected by Town	4,441,309
2015-2016 Delinquent Taxes	114,299
2015-2016 Taxes Collected by State (Retained by Ed. Fund)	410,685
Less Fire District #1 & #2	(149,966)
Plus Taxes on State Land	24,228
Plus Current Use Hold Harmless	39,392
Less Taxes Refunded	(2,136)
Plus Abatements, Adjustments & Variance	2,421
Total Town Tax Account	4,880,232

TOWN TAX ACCOUNT

2015-2016 Taxes Collected by Town	4,441,309
Less Taxes for C.T.E.S. & G.M.U.H.S.	(3,045,602)
Less Taxes for Vermont Education Department	(377,269)
Less Taxes Collected for Fire Districts #1 & #2	(149,966)
Plus Current Use Hold Harmless	39,393
Total Town Taxes Collected	907,865

Delinquent Real Estate & Personal Taxes, Water & Sewer Fees

Delinquent Real Estate & Personal Taxes

Year	Delinquent As of 06/30/15	Tax Paid	Abated	Delinquent As of 06/30/16
96-97	42.16	0.00	0.00	42.16
97-98	71.80	0.00	0.00	71.80
98-99	860.43	0.00	0.00	860.43
99-00	1,898.88	0.00	0.00	1,898.88
00-01	2,013.76	0.00	0.00	2,013.76
01-02	2,137.26	0.00	0.00	2,137.36
02-03	2,174.12	0.00	0.00	2,174.12
03-04	2,379.96	0.00	0.00	2,379.96
04-05	275.28	0.00	0.00	275.28
05-06	3,126.51	0.00	0.00	3,126.51
06-07	2,579.36	0.00	0.00	2,579.36
07-08	3,364.00	0.00	0.00	3,364.00
08-09	3,990.60	0.00	15.56	3,975.04
09-10	2,586.60	0.00	8.84	2,577.76
10-11	7,237.33	2,395.93	146.68	4,694.72
11-12	8,337.68	3,181.51	120.24	5,035.93
12-13	18,110.32	11,065.96	116.12	6,928.24
13-14	38,089.44	24,071.47	114.76	13,903.21
14-15	134,096.52	100,767.71	134.16	33,194.65
15-16	0.00	0.00	421.15	114,298.85

As of June 30, 2016 the total of penalties and interest due on delinquent taxes for all years was \$71,218.96.

Pursuant to a resolution made at the 2004 Town Meeting, the following list excludes those who have fully paid on or before December 31, 2016, those who are current on a delinquent payment agreement, and estates that still owe taxes & fees.

Name	Delq. Tax 06/30/16	Delq. Utilities 06/30/16
Bardon, Brian	325.88	
Barr, Thomas & Allison		2,674.04
Benson, Martin	897.12	
Blaise, Andrew Jr.	1,511.31	
Bont, Eugene & Phyliss		633.23
Calabrese, Timothy		168.73
Call, Jeffrey & Julie		168.73
Carey, Chad	578.16	

Name	Delq. Tax 06/30/16	Delq. Utilities 06/30/16
Cavendish, Town of (Giglio property) *	3,450.80	1,051.41
Cheney, Kevin	605.39	
Colbeth, Thomas & Ashley	125.00	
Courtney, Mark George	578.16	
Davis, Don P	1,265.40	
Dixon, Jeff & Julie	542.20	
Dudanowicz, Marian	733.83	
Dulaney, Danielle		654.78
Esposito, Lucy	2,887.60	
Feenstra, Victoria	892.72	
Filipowicz, James B	6,335.20	521.40
Fitzgerald, Douglas & E		339.99
Gonet, Frederick & Betty		302.94
Goolerd, Sharon	578.16	
Gouveia, Shannon	322.96	
Green, Steve	242.56	
Harwood, Mark		957.18
James, Charles & Cheryl		337.46
Janush, Katherine		829.22
Johnson, Frank	452.88	
Jones, William J	6,181.51	
Kawesch, Michael		5,256.77
Kern, Susan Eileen		757.19
Leitch, Kathleen A		353.79
Martel, Gary	4,097.01	
McKosky, Kevin		4,123.91
Moore, Everett	2,865.99	
Morehouse, Dennis & Jennifer		401.17
Neergaard, Judy A	50.80	
Norton, Arnold	38,170.56	
Petrie, Lisa & Sacha		127.17
Pollard Family Property		1,905.75
Roby, Lance & Sheila		264.72
Rogers, Mike	16.28	
Shattuck, Victor J	708.26	
Sheehan, Michael & Karen		246.69
Sheldon, Barbara	2,521.44	
Staley, Jason & Sara J	3,718.16	3,638.36
Stearns, Andrew	2,487.12	
Stearns, John	717.56	
Thompson, William Jr & Judith		52.98
Ting, Etienne		96.22

Name	Delq. Tax 06/30/16	Delq. Utilities 06/30/16
Toomey, Thomas & Elizabeth		48.01
Tucker, Alexandra & Gene		168.73
Wade, Kevin	215.28	
Warren, Duane		339.99
Wilfong, Larry & Janelle		1,165.45
Williams, Debra		1,829.02
Williams, Robert	206.84	
Woods, Richard & Kristina		2,112.53
Total Delinquents	84,282.14	31,527.56

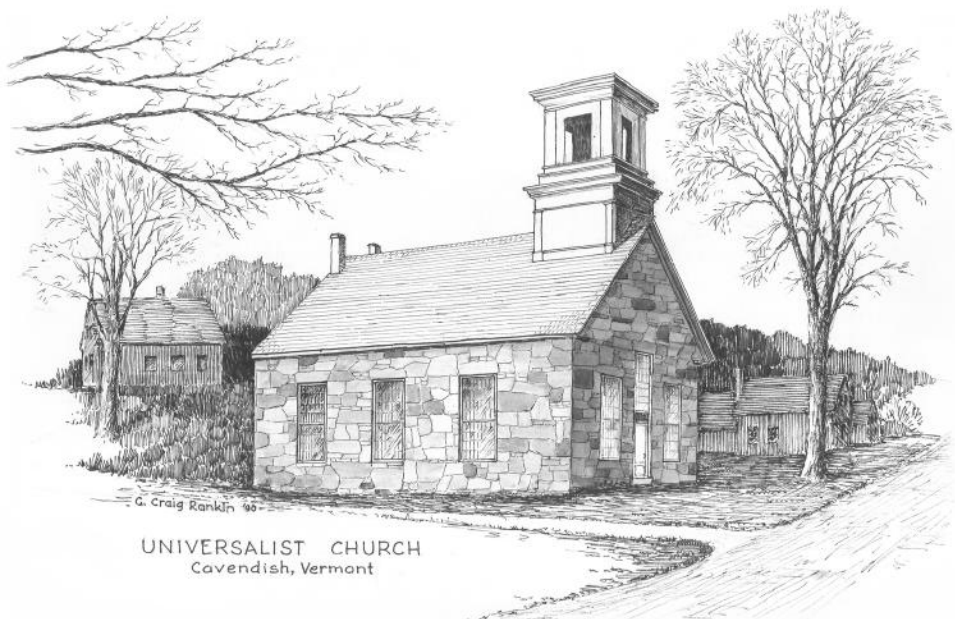
Delinquencies not included above:

Payment Agreements - Current	25,415.22	11,301.97
Owed by Estates	20,831.63	4,151.33

Includes taxes or utilities for more than one year.

Note: The delinquent tax amounts above do not include interest and penalties.

* Town took property for non-payment of taxes; property is now for sale.



Craig Rankin's drawing of the Cavendish Stone Church

Cavendish Listers Report 2016

The Town of Cavendish continues to have N.E.M.R.C. (New England Municipal Resource Center) working on our Grand List changes and new construction valuations throughout the year. With the work being done by professional appraisers, we are able to maintain equality and consistency in the property values.

The results for this year's Vermont Equalization report prepared by the Vermont Division of Property Valuation and Review are as follows:

Coefficient of Dispersion (COD) = 14.09%

(COD is a measure of the uniformity of appraisal for all properties in the grand list. It measures the average deviation from market value of sold properties from the average town wide level of appraisal).

Common Level of Appraisal (CLA) = 109.2%

(CLA is an indicator of the level at which properties in our town are appraised in relation to actual Fair Market).

As a result of 2016 Grievance and Board of Civil Authority Hearings, we have 47 pending appeals to the State of Vermont with the majority of them being Cavendish Pointe and Castle Hill Condominium units.

Based on sales comparisons, we are approaching a point where the State of Vermont will mandate a town-wide reappraisal. The Listers have decided to take the proactive stance of initiating a town-wide reappraisal and are working on the details of timing and costs. Presently, we anticipate our funding from the State of Vermont to cover the majority of this expense.

Currently, Listers are available most Wednesdays from 1:00 pm to 3:00 pm. Please feel free to call or stop in if you have any questions or concerns.

We would like to thank Ginny Garrow, Jen Leak and Richard Svec for their assistance throughout the year.

Diane McNamara

Jane Pixley

Claire Walker



Mobile device users can use the Q-code above for quick access to the Town of Cavendish website which is www.cavendishvt.org.

SEWER DEPARTMENT
July 1, 2015 to June 30, 2016

Checking Account	(4,162)	
Connection Account	44,018	
Contingency Fund	20,664	
Equipment Fund	9,666	
Capital Improvement Fund	62,515	
Cash on Hand July 1, 2015		132,701

Usage Fees	188,787	
Interest	87	
Connection Fees	8,000	
Total Receipts		196,874

Cash Plus Receipts	329,575
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Disbursements:

Operator Salary	25,117	
Health Insurance	5,752	
Workers Compensation	2,245	
Life & Disability Insurance	303	
Social Security	2,138	
Uniforms	428	
Retirement	1,702	
Employee Payroll	7,601	
Training	248	
Electricity	27,041	
Water	618	
Telephone	586	
Propane	1,522	
Clerical	2,000	
Administrative	2,000	
Administrative Social Security	153	
State Permit	450	
Vehicle Maintenance and Fuel	2,293	
Grounds Maintenance	7,768	
Chemicals	1,440	
Equipment Maintenance & Supplies	4,232	
Property Insurance	2,499	
Testing Services	2,149	
Testing Supplies	1,136	
Safety Equipment/Supplies	2,249	
General Fuel	356	
Lift Station Telemetry	1,554	
Lift Station Maintenance & Improvements	18,580	
Misc Expense	121	

Sewer Department Accounts - continued

Billing Costs	100	
Total Expenses		124,381

VT. Bond Bank Interest	5,012	
VT. Bond Bank Principal	25,000	
Decrease In Amount Due To/From T.O.C.	37,704	
Increase In Amount Due To Water Dept.	(30,879)	
Total Disbursements		161,218

Cash Balance June 30, 2016	168,357
-----------------------------------	----------------

Checking Account	35,855	
Connection Account	45,408	
Contingency Fund	20,666	
Equipment Fund	9,667	
Capital Improvement Fund	56,761	
Cash on Hand June 30, 2016		168,357

Notes & Bonds for Sewer

Item	Beginning Balance	Payments	Interest	End Balance
Sewer Improve Bond*	110,000	25,000	5,012	85,000

* 20 year Bond closed at 4.88% on 07/01/98 initial principal = \$365,000.

Total interest over life of Bond = \$228,235.

SEWER BOND SCHEDULE

Period Ending	Loan Principal	Loan Coupon	Interest	Savings Allocation	Adjusted Debt Service
12/01/13	20,000.00	4.985%	3,951.88	315.19	23,636.69
06/01/14			3,453.38		3,453.38
12/01/14	25,000.00	5.035%	3,453.38		28,453.38
06/01/15			2,824.00		2,824.00
12/01/15	25,000.00	5.085%	2,824.00		27,824.00
06/01/16			2,188.38		2,188.38
12/01/16	25,000.00	5.135%	2,188.38		27,188.38
06/01/17			1,546.50		1,546.50
12/01/17	30,000.00	5.155%	1,546.50		31,546.50
06/01/18			773.25		773.25
12/01/18	30,000.00	5.155%	773.25	531.98	30,241.27

WATER DEPARTMENT
July 1, 2015 to June 30, 2016

Operating Account	2,667	
Connection Account	7,447	
Contingency Fund	2,575	
Equipment Fund	14,861	
Bond Fund	12,193	
Improvement Sinking Fund	113	
Capital Improvement Fund	9,916	
Cash on Hand July 1, 2015		49,772

Usage Fees	229,621	
Interest	19	
Connection Fees	1,337	
Hydrant Fees	0	
Total Receipts		230,977

Cash Plus Receipts	280,749
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Operator Salary	25,333	
Health Insurance	5,751	
Life & Disability Insurance	303	
Social Security	2,613	
Workers Compensation	2,245	
Uniforms	428	
Retirements	1,702	
Advertising	243	
Employee Payroll	6,331	
Electric	15,200	
Telephone	825	
Propane	2,230	
Liability & Property Insurance	2,392	
Billing Costs	208	
Clerical	2,000	
Administrative Management	2,000	
Social Security	153	
Dues	245	
State Permits	1,711	
Truck Expense	2,308	
Grounds Maintenance	582	

Water Department Accounts - continued

Training/Workshops	351	
Filtration Plant Maintenance	136	
Chlorine Supplies	859	
Office Supplies	54	
Process Chemicals	10,922	
Equipment Repairs	26,419	
Parts & Tools	227	
Meter Supplies	1,221	
Testing Services	3,488	
Testing Supplies	390	
Safety Equipment	24	
Well Redevelopment	1,548	
Total Operating Expenses		120,442

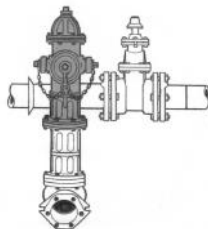
VT Bond Bank Principal	23,066	
USDA Bond Principal	9,717	
USDA Bond Interest	30,169	
Total Debt Service		62,952

Change Amt Due To/From Other Funds	73,568
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Total Disbursements	256,962
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Cash Balance June 30, 2016	23,787
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Operating Account	4,337	
Connection	1,790	
Contingency Fund	575	
Equipment Fund	1,862	
Bond Fund	5,193	
Improvement Sinking Fund	113	
Capital Improvement Fund	9,917	
Cash on Hand June 30, 2016		23,787



Town of Cavendish
\$750,000 USDA Water System Improvement Bond
Closed at 4.375% on March 7, 2008

		Principal Payment	Interest Payment	Total Payment
07-Sep	2016	5,018	14,925	19,943
07-Mar	2017	5,128	14,815	19,943
07-Sep	2017	5,240	14,703	19,943
07-Mar	2018	5,355	14,588	19,943
07-Sep	2018	5,472	14,471	19,943
07-Mar	2019	5,592	14,351	19,943
07-Sep	2019	5,714	14,229	19,943
07-Mar	2020	5,839	14,104	19,943
07-Sep	2020	5,967	13,976	19,943
Thereafter		632,947	459,239	1,092,186
Totals		682,272	589,401	1,271,673

Town of Cavendish Water System
\$2,170,554.98 General Obligation Bond
Closed at Negative 3% on June 1, 2013 **

Year	Payment Amount	Year	Payment Amount
2013	48,365.58	2028	48,365.59
2014	48,365.58	2029	48,365.59
2015	48,365.58	2030	48,365.59
2016	48,365.58	2031	48,365.59
2017	48,365.58	2032	48,365.59
2018	48,365.58	2033	48,365.59
2019	48,365.58	2034	48,365.59
2020	48,365.58	2035	48,365.59
2021	48,365.58	2036	48,365.59
2022	48,365.58	2037	48,365.59
2023	48,365.58	2038	48,365.59
2024	48,365.58	2039	48,365.59
2025	48,365.58	2040	48,365.59
2026	48,365.59	Total Repaid**	1,429,172.01
2027	48,365.59		



**Cavendish Water Department
Schedule of Principal and Interest - Paid during FY 2016**

	July 1, 2015 Balance	Principal Paid	Additional Loan	Interest Paid	June 30, 2016 Balance
* USDA Rural Development Bond	695,944	9,717	0	30,169	686,227
** VT Municipal Bond Bank	1,921,695	106,775	25,300	(58,410)	1,840,220

* 40 Year Bond Closed at 4.375% on March 7, 2008.

Initial Principal = \$750,000.

Total Interest Over Life of Bond = \$841,498.

** 30 Year Bond was refinanced at Negative 3% on June 1, 2013.

Initial Principal = \$2,170,554.98.

Total Savings Over Life of Bond = (\$741,382.97)

Total To Be Repaid Over Life of Bond = \$1,429,172.01.

**FUNDS FROM FORMER CAVENDISH AMBULANCE/
FIRST RESPONDER SERVICE**

**[Used To Help Defray Fund Assessments From Ludlow Ambulance Service]
July 1, 2015 to June 30, 2016**

Berkshire Now Account	863	
Berkshire CD	16,188	
Cash on Hand July 1, 2015		17,051

Receipts:		
Interest - Berkshire Now Account	0	
Interest - Berkshire CD	23	
Total Receipts		23

Cash Plus Receipts		17,074
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Disbursements:		
Ludlow Ambulance	7,425	
Total Disbursements		7,425

Cash Balance June 30, 2016		9,649
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Berkshire Now Account	938	
Berkshire CD	8,711	
Cash on Hand June 30, 2016		9,649

Cavendish Solar Electric Department
July 1, 2015 to June 30, 2016

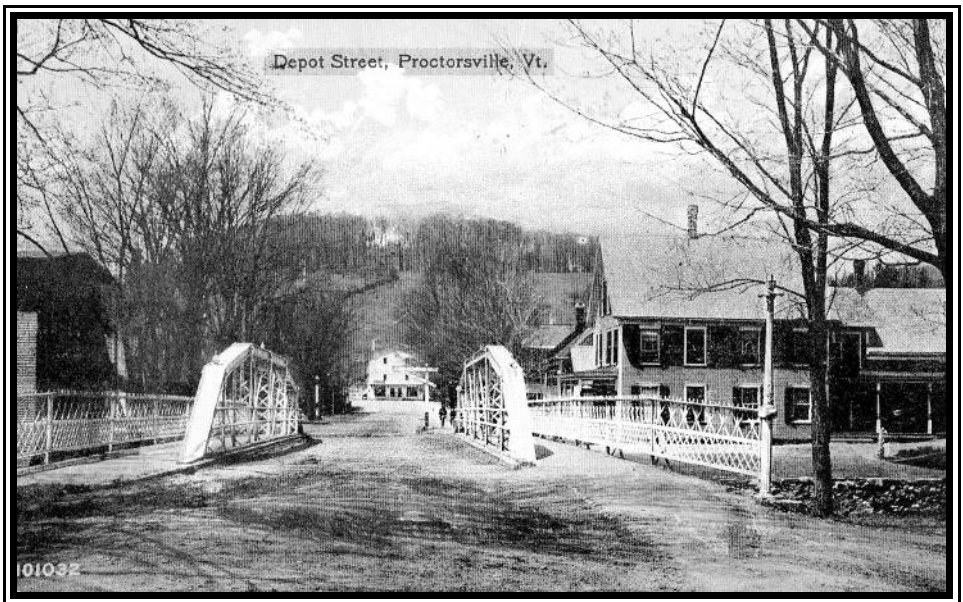
Operating Account:		
Balance July 1, 2015		7,382
Budget Transfers from General Fund	44,130	
Solar Farm Bank	964	
GMP Refund	11,543	
Interest Income	11	
Total Deposits		56,648
Paid to Green Mountain Power	1,999	
Transfer to Maintenance Account	964	
Paid on Bank Note	10,796	
Total Withdrawals		(13,760)
Balance June 30, 2016		50,270

Maintenance Account:		
Balance July 1, 2015		0
Transfer from Operating Account	964	
Solar Farm Bank	5,661	
Bank Interest	1	
Total Deposits		6,626
Total Withdrawals		0
Balance June 30, 2016		6,626



**Irene Flood Expenses and Reimbursements
For Fiscal Year 2016**

Project	Total Reimbursable Costs	Total Reimbursements Received	Balance Due from FEMA	Balance Due From State	FY 16' Expenditures
Mill Street - Water Line	124,190.09	117,653.77	0.00	6,536.32	0.00
Davis Road - Bridge Replacement	667,404.45	551,562.76	80,715.14	35,126.55	198,386.00
Atkinson Road	47,710.57	45,199.49	0.00	2,511.08	0.00
Pratt Hill	14,615.18	13,845.96	0.00	769.22	0.00
Meadowbrook Farm Road	28,540.98	27,038.82	0.00	1,502.16	0.00
Brook Road - Bridge #27	35,643.86	33,767.87	0.00	1,875.99	0.00
Depot Street - Water Line	16,550.01	15,678.96	0.00	871.05	0.00
Meadowbrook Farm Rd - Bridge	110,709.98	0.00	104,883.14	5,826.84	0.00
WWTP Sewer Outlet Pipe	33,293.28	31,541.00	0.00	1,752.28	0.00
East Road - Culvert	52,019.60	49,281.73	0.00	2,737.87	0.00



Depot Street bridge c. 1912

Cavendish Energy Committee

The Cavendish Energy Committee strives to minimize the town's carbon footprint in a manner that has a positive fiscal impact on Cavendish's citizens and residents. We believe that energy independence begins at home, and we endeavor to assist residents to make fiscally responsible decisions in a manner that takes into account the welfare of the larger community. The committee is part of the Cavendish Community and Conservation Association's Sustainability Committee and actively works with the Select Board appointed town Energy Coordinator on projects and issues beneficial to the town. The committee also formulates and administers energy and conservation educational programs, reaches out to those interested in energy and energy conservation issues, forms alliances and partnerships to benefit Cavendish, and identifies and investigates activities that might affect Cavendish energy policies or issues.

In the fiscal year ended June 30, 2016 the committee was involved in several projects that affected Cavendish citizens. Two workshops were held, on composting and on weatherization. The state's mandatory recycling law requires landfills to stop taking compostable materials beginning in 2017. Composting is not just encouraged it is required. Therefore the committee held a composting workshop with a solid waste management district representative and a master composter to explain how residents can best comply with the law. Weatherizing homes is by far the most effective way to save energy and to save money on utility bills. A program to encourage weatherization of older homes called Zero Energy Now began last fiscal year and the committee introduced it to residents in a workshop run by licensed contractors.

In the previous year Cavendish's town solar array went on line and during the year ended June 30, 2016 it completed a full year of producing electricity. The committee used the first eighteen months of production to analyze how well the power was distributed among the various town departments. GMP requires the user to dictate how the power is distributed, but there are limitations. The committee adjusted distribution, closely tracked performance, and helped set up a proper bookkeeping system for the new utility. During the summer and fall of 2015 the energy committee members actively pursued the Solarize program that was coordinated by Vital Communities, a Vermont non-profit. The program goal was to double the number of houses in Cavendish using solar panels to produce electricity. Participants worked with preselected professional installers and ultimately Cavendish met its goal. For purposes of Solarize Cavendish partnered with the Windsor, Reading and Weathersfield energy committees. The partnership was so successful; the members continued the relationship to share and trade best practices and ongoing project ideas. This partnership is now being formalized.

If you have particular energy saving questions or ideas, please pass them along to a committee member. If you have an interest in energy related issues and are willing to help, please contact Mary Ormrod at 802-226-7783 or Peter LaBelle at 802-226-7250. We can always use more ideas and more members.

Energy Committee Members: Richard Svec, Town Energy Coordinator; Peter LaBelle, Committee Chair; Cheryl Leiner; Karen Wilson; Dan Sullivan; Mary Ormrod.



**Cavendish Recreation Department Budget
July 1, 2015 to June 30, 2016**

ITEM	15-16 Budget	15-16 Spent	16-17 Budget	17-18 Proposed
Equipment/Supplies	1,200	6,653	1,050	1,050
Coaches/Referees	1,600	265	1,450	1,450
Director Wages	20,000	20,535	20,910	21,328
Other Wages	468	3,438	0	0
Employer FICA/Unemployment	2,660	1,971	1,707	1,741
Workers Compensation	0	1,366	1,075	1,097
Field Maintenance	1,800	555	1,550	1,550
Electricity	270	334	360	360
Sanitation	800	1,700	1,260	1,700
Office Equipment & Supplies	750	325	750	750
Program Fees	300	321	200	200
Mileage	220	0	220	0
Property & Liability Ins.	0	250	0	250
Reimbursements From Fees	0	(5,936)	0	0
Expense Appropriation	30,068	31,777	30,532	31,476

**Recreation Department Account
July 1, 2015 to June 30, 2016**

Operating Account Balance July 1, 2015		5,118
Fees & Registrations	4,042	
Reimbursements	550	
Fundraisers	1,340	
Bank Interest	4	
Total Receipts		5,936

Cash Plus Receipts		11,054
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Transfer to General Account	6,920	
Total Disbursements		6,920
Operating Account Balance June 30, 2016		4,134



Cavendish Recreation Department

The Cavendish Recreation Department, in the third year of operation, has had a very busy year. This past year saw the earliest opening of the Greven Field Skating Rink on December 12, 2016. Aided by early rains and Proctorsville Volunteer Fire Department's filling and regular resurfacing, conditions have been excellent. Many of our youth continue honing their skills on the blades! A Chester/Cavendish Police/Fire "pond hockey" tournament is being planned.

This spring saw a continuation of the Couch to 5K Walking/Running program for adults, led by CTES Phys Ed Teacher, Christine Landon, as a lead up to the Second Annual Run for the Books 5k race to benefit Cavendish Fletcher Community Library, which was a "Color Run" this year! Greven Field continued as the home field for the Green Mountain Lady Chiefs Softball team, and hosted our first state playoff game. They are coming back this spring after a very successful season. Our youth teams also had a very successful spring, with both 9-10 and 11/12 Sox playing in the league championship games. The Cavendish Monsters Baseball camp, a three day clinic taught by former minor league players, will return this summer.

Our basketball programs were very successful with more than 50 participants. A highlight of the season was our teams playing in a mini half time game at Dartmouth Men's and Women's games. Soccer season was enhanced with a reconfiguration of Fletcher Field and new goals for all the teams to play in one venue. Other fall programs included Friday Running Club and Flag Football, pulling in players from other towns. As always thank you to all the parent volunteer coaches, umpires and referees, who were so generous with their time and expertise.

A special thanks to Art Tyrrell for assisting in the building of the warning track and foul lines on the majors field and for the continued use of his water for Greven Field.

This past fall rain dampened the "spirits" for the Haunted Trail at Greven Field, still, over 125 trick-or-treaters enjoyed a bonfire, s'mores, and barbecue on Halloween Night. Proceeds go to the building of a new half-pipe skate ramp at Greven Field this spring.

Cavendish Recreation Department is requesting level funding excepting COLA increase for the coming year.

As always, your suggestions for new programs and events are encouraged, in order to enable us to expand our program offerings to better serve the recreation needs of all our citizens and visitors.



Cavendish Fletcher Community Library Annual Report **January 1, 2016 - December 31, 2016**

Town Figures:

Patrons, Adult : 3,678
Patrons, Children (and young adult) : 3,208

School Patrons: : 4,755

Town Circulation:

Adults and children total : 4,272

School Circulation : 3,411

New titles added: : 811

Active Patrons: : 610

2016 maintained our circulation and foot traffic for the most part. CTES student patronage was down quite sharply. I don't know if that was because we had a long summer vacation, our student population was low during the first part of the year, or poor record keeping. School circulation was steady though. It is, as the King of Siam would say, "A puzzlement. Our active patrons have increased to 610. We plan to do our biennial purge of inactive patrons this spring. Patrons whose records have been purged may receive a new account by coming to the library and paying any outstanding fines. We have 14066 titles in the library. This number stays rather steady due to our limited shelf space.

We have put a lot of time and energy into upgrading our computer infrastructure this year. We repurposed the Redfield Proctor Room into a cyber café with new seating and charging stations. As this space is primarily used by our teen patrons, we moved the Young Adult book collection into that space. We have also installed a new unfiltered access Wi-Fi in the library. This is password protected and for patrons 18 and older. The password is changed regularly and available upon request. For patrons who wish to use Wi-Fi but do not have their own personal devices, we have an iPad and a Kindle which may be used by patrons over the age of 18 in the library. The iPad, especially, circulates often. We have also replaced two of our patron workstations with new iMac computers with retina display to help our patrons with lower vision. These are also getting a lot of use. Another popular edition is our "Selphie" printer which allows patrons to print photos on photo paper from a personal device for a minimal cost.

Our collection also includes digital offerings. We now have subscriptions to World Book Encyclopedia online, Scholastic online, Grolier Online and Tumblebooks as well as our other online resources. Our contracts forbid us to post the passwords to these resources online, but they are available at the library or by phone. All of these resources may be reached through our website at www.cavendishlibrary.org. We also post regularly to Facebook and Instagram. You may follow us on @vtcavendish_library.

The library hosted several events this year geared to both adults and children including two "Dinner and a Movie" events which were well attended, a Star Wars Night, An Easter Egg hunt with Clifford the Big Red Dog, and a Pirate Party again with Clifford, to name a few. We again teamed with the Golden Stage Inn to have a murder mystery dinner party. And we again had our annual 5-K run.

Children's programming has been successful this year. We have changed up our after school programming, to include STEM (Science, Technology, Engineering and Math) for grades 2-6 and have done such diverse programs as building a car out of food and trying our hands at computer coding. Once again the library participated in the summer reading program, the theme of which was "Healthy Mind, Healthy."

State library standards are being revised, so the library did not have to apply to meet the state standards. The library has received free materials for the summer reading program, a \$100 grant for a summer performer and \$50 resource sharing grant.

Other grants the library has received this year include \$5000 from the Fletcher Farm Foundation. The library also received an anonymous donation allowing us to give free books to Kindergarten and First Grade Students who attend the after school program. Building for Books generously purchased books for our preschool story time this year.

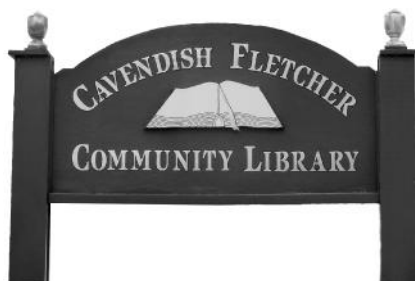
The library would like to thank the following generous contributors for the financial assistance this year: The Nancy Peplau Buswell Memorial Endowment, Frank and Zada Chase, I.C. Tiemann, Alan Hoey, Richard Fletcher Family, The Fletcher Farm Foundation, The Alberta Smith Family, The Ervin Hesselton Family, the Hseith family and the family of Barbara Griggs-Snow. There were several generous donations in the name of the late Robert Gregory, to fund our STEM program. We would also like to thank The Book Nook of Ludlow for their generous support for the Summer Reading Program and for the Book Fair they held to benefit us this past summer. I would especially like to thank the following local businesses for supporting our 5-K run: The Book Nook, The Golden Stage Inn, The Cavendish Recreation Department and Kinney Pike Insurance.

During this calendar year the library hosted two Scholastic Book Fairs. The April book fair had total sales of \$2012 of which the library received \$805 in books. The November book fair had total sales of \$2584 of which the library earned \$500 in cash to pay for the 2017 Summer Reading program and \$255 in books and merchandise. We had a book sale which brought in \$404.

Please take the opportunity to come by the library and browse our collections. Our winter hours are: Monday 10:00-6:30. Tuesday-Thursday 9:00-6:30, Friday 9:00-4:30 and Saturday from 12:00-4:00.

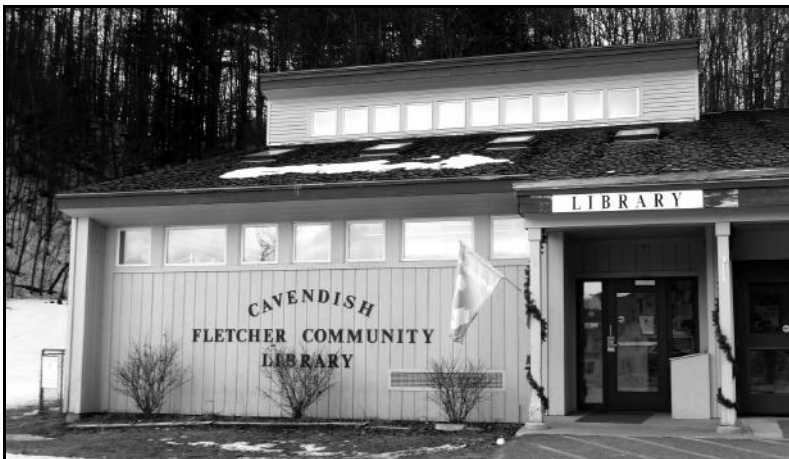
Submitted,

Kata Welch, Librarian



CAVENDISH FLETCHER COMMUNITY LIBRARY
July 1, 2015 to June 30, 2016

OPERATING ACCOUNT		
Checking Acct. Bal. 07/01/15		6,151
DEPOSITS		
Trust Funds	47,000	
Restricted Grants & Donations	1,990	
Events	1,180	
Trustees of Public Funds	1,000	
Interest	4	
Fees	305	
Book Fair/Book Sales	3,246	
Total Deposits		54,725
Cash Plus Deposits		60,876
DISBURSEMENTS		
Operating Expenses	53,646	
Books - Restricted Funds	3,649	
Book Fair	2,747	
Outstanding Deposit	(3,500)	
Total Disbursements		56,542
Checking Acct. Bal. 06/30/16		4,334



Cavendish Fletcher Community Library - Budget
July 1, 2015 to June 30, 2016

Description	Trustees Budget 15-16	Accounts 15-16	Trustees Budget 16-17	Trustees Budget 17-18
Receipts:				
Interest		4		
Cavendish Trust Fund		47,000		
Fines & Refunds/Copies & Faxes		305		
Restricted Donations and Grants		1,990		
Unrestricted Donations		1,180		
Trustees of Public Funds		1,000		
Book Fairs		3,246		
Total Receipts		54,725		
Expenditures				
Librarian Salary	47,513	47,515	48,463	50,383
FICA	3,554	3,635	3,625	3,854
Pension	2,323	2,599	2,369	2,771
Life/Disability	680	569	680	693
Workers Compensation	227	209	187	957
Unemployment Insurance	308	665	202	459
Librarian Assistants Salary	12,792	13,858	14,182	16,513
FICA & Insurance	954	1,303	1,120	1,727
Automation	550	1,529	1,529	1,529
Books	4,500	4,465	4,500	5,500
Building Maintenance	700	2,063	700	700
Magazines	350	475	350	350
Media	2,000	2,136	2,000	2,000
Listen Up Vermont	250	663	400	300
Equipment Repair	350	11	850	450
Furnishings	250	1,964	250	250
Insurance	1,950	1,790	1,950	1,800
Postage	500	268	500	300
Professional Expense	1,250	1,137	750	1,250
Programs	1,300	1,328	1,300	1,300
Refreshments	200	200	200	400
Supplies	1,300	1,552	1,300	1,300
Telephone	500	379	500	400
Web Site	161	133	161	185
Total Expenditures	84,462	90,446	88,067	95,371
Town Appropriation	36,800	36,800	36,800	36,800
Library Funds	47,662	53,646	51,267	58,571



Cavendish Fletcher Community Library - Trust Funds
July 1, 2015 to June 30, 2016

**Held Under Supervision of
Trustees of Public Funds:**

Principal Held in Perpetuity	12,448
Principal Value at 06/30/16	24,054
Dividends	1,115
Expenses	450
Distribution to Library Trustees	1,000

Held Under Supervision of

The Cavendish Town Treasurer/Clerk:

Principal in Perpetuity

Nancy Peplau Buswell Memorial Endowment	5,600
I.C. Tiemann Memorial Endowment	<u>7,000</u>
Total	12,600

Investments Held to Cover Above Funds:

06/30/16 Balance

Buswell Memorial Endowment Account (Peoples United)	5,600
Tiemann Memorial Endowment Account (Berkshire)	<u>7,284</u>
Total	12,884

Earnings & Expenses Associated With Above Investments:

Interest Income	31
Expenses	0
Distributions	31

Held For Use Of Library Trustees But Privately Administered:

F&Z Chase Charitable Trust, Administered by the Trust Company of Vermont. (Earnings on 10% of principal are reserved for the Library and deposited to the Cavendish Trust)

Earnings on Cavendish Trust	1,951
Trustee Fees	1,257
Distributions from F&Z Chase Trust to Cavendish Trust	45,574
Withdrawal from Cavendish Trust by Library Trustees	47,000
Cavendish Trust Value at 06/30/16	140,075

The Buswell Endowment Report

The stated purpose of the money from the Nancy Peplau Buswell Endowment is to purchase books or materials especially for use by children under the age of eighteen by the Cavendish Fletcher Community Library.

The Cavendish Fletcher Community Library withdrew the accumulated earnings on the Nancy Peplau Buswell Memorial Fund this calendar year.

TRUSTEES OF PUBLIC FUNDS

Library Checking Account:		
Citizens Bank Balance July 1, 2015		1,615
Receipts		
From Trust Account	190	
Total Receipts		190
Cash Plus Receipts		1,805
Bank Charges	23	
To Library	1,000	
Total Disbursements		1,023
Citizens Bank Balance June 30, 2016		782

Funds Held In Trust For Library Use:	
Name	Principal in Perpetuity
Richard Fletcher	2,000
Alberta Smith	1,000
Ervin Hesselton	5,000
Bond/Securities	<u>4,448</u>
Total	12,448

Investments Held At Peoples United Investment Services to Cover Above Monies:			
	Cost	06/30/15 Market	06/30/16 Market
Cash & Cash Equivalents	1,141	841	1,141
Fixed Income Mutual Funds	9,482	9,067	9,240
Equity Mutual Funds	11,378	13,393	12,623
Real Assets	242	618	266
Total Investments		23,920	23,272
Earnings and Expenses Associated with Above Investments:			
Dividends and Capital Gains	1,115		
Expenses	450		
Disbursements to Trustees of Public Funds	190		

TRUSTEES OF PUBLIC FUNDS

Cemetery Checking Account:		
Citizens Bank Balance July 1, 2015		5,380
Receipts		
Interest	1	
Trust Account Disbursements	3,322	
Total Receipts		3,323
Cash Plus Receipts		8,703
Disbursements		
Cavendish Cemetery	6,000	
Total Disbursements		6,000
Citizens Bank Balance June 30, 2016		2,703

Funds Held In Trust For Cemetery Use:		
Perpetual Care Funds July 1, 2015		92,938
New Perpetual Care Funds (Pd to Trustees in FY '17)		
Butler/VonBartheld	350	
Glidden	200	
Lane	700	
Stocker	150	
Perpetual Care Funds June 30, 2016		94,338

Investments Held At Peoples United Investment Services To Cover Above Monies:			
	Cost	06/30/15 Market	06/30/16 Market
Cash and Cash Equivalents	6,025	3,453	6,025
Fixed Income Mutual Funds	55,351	58,085	54,108
Equity Mutual Funds	65,869	76,218	73,948
Real Assets	1,373	3,498	1,862
Total Investments		141,254	135,943
Earnings And Expenses Associated With Above Investments:			
Dividends and Capital Gains	6,568		
Expenses	1,965		
Disbursements to Trustees	3,322		

CEMETERY BANK ACCOUNT

July 1, 2015 to June 30, 2016

Operating Account Balance July 1, 2015		5,824
Sale of Lots	2,500	
Recording Fees	272	
Opening Graves	4,400	
Setting Cornerstones	528	
Interest on Bank Accounts	5	
Perpetual Care Funds	1,400	
Trustee Public Funds	6,000	
Donations	270	
Total Receipts		15,375
Cash Plus Receipts		21,199
Trustee of Public Funds*	0	
Cemetery Mapping Fund	300	
Cemetery Blasting Fund	100	
Cemetery Capital Fund	2,100	
Cemetery Equipment Fund	500	
Total Disbursements		(3,000)
Outstanding Deposit		(200)
Receipts Minus Disbursements		17,999
Operating Account Balance June 30, 2016		17,999

*Perpetual Care Funds For FY '16 Paid To Trustees in FY '17.



Energetic volunteer helps to clean old cemetery stones

CEMETERY BUDGET
July 1, 2015 to June 30, 2016

	Budget 2015-16	Accounts 2015-16	Budget 2016-17	Budget 2017-18
Trustees of Public Funds		6,000		
Lot Sales		2,500		
Recording Fees		272		
Opening Graves		4,400		
Donations		270		
Cornerstones		528		
Bank Interest		5		
Insurance Settlement		1,100		
Total Receipts		15,075		
Labor Costs	16,250	16,516	10,000	10,000
Parts & Equipment	800	3,009	700	700
Maintenance	0	900	0	0
Insurance	700	616	500	500
Fuel	1,000	635	500	500
Water	180	346	180	180
Stone Repair	500	0	1,000	1,000
Miscellaneous	150	16	150	150
Equipment Fund	1,000	500	500	500
Mapping & Index Fund	300	300	300	300
Capital Fund	0	2,100	0	0
Blasting Fund	100	100	100	100
Cornerstones	0	574	0	0
Administration/Sexton		0	6,000	6,000
Total Operating Costs	20,980	25,612	19,930	19,930
Paid by: Trustee of Public Funds	(3,000)	(6,000)	(3,000)	(3,000)
Net Budget Costs	17,980	19,612	16,930	16,930
Less: Cemetery Revenues		(9,075)		
Net Operating Costs		10,537		
Plus: Cost to Repair Vaults		8,663		
Plus: Improvements to 20 Mile Cemetery*		9,750		
Plus: Cost of New Mower		2,116		
Net Cemetery Costs		31,066		

* As authorized by Town Meeting approval of article 6 at 2014 Town Meeting

Cavendish Cemetery Report

The Cavendish Cemeteries had 21 burials in 2016. Two of these were in 20 Mile Stream Cemetery while the remaining were divided between Cavendish Village Cemetery and Hillcrest Cemetery.

We had a normal year of mowing, trimming and brush removal in all the cemeteries. Broken and toppled stones are still being repaired and reset and we intend to have them all fixed in the Summer of 2017. Cleaning of lichen and mold from marble and granite stones continues to be an ongoing process. If you would like to join our group of cleaning volunteers for even one day please contact Bruce at 226-7291. We will find suitable stones and provide the materials with which to clean them.

I would like to ask for the public's cooperation in not planting flowers or shrubs on gravesites in any of our cemeteries. Potted plants and flowers are acceptable. If you would like to plant a memorial bush in either Hillcrest or Cavendish Village Cemeteries there are some areas that we have set aside that we would like to see have some landscaping, Please call to inquire.

I would also like to add that cremation burials can be placed three to one grave. If the first burial in the gravesite were a full burial, then three cremation burials can occur above the burial vault.

Please call me at the Town Office with any comments or concerns about the Cavendish Cemeteries.

Bruce McEnaney
Cavendish Cemetery Sexton

At right: The Cavendish Civil War Monument which was given a well deserved cleaning this past summer. Thank you Bruce for orchestrating the work - it looks great!





CAVENDISH HISTORICAL SOCIETY

P.O. Box 472 Cavendish, VT 05142

margoc@tds.net 802-226-7807

www.cavendishhistoricalsocietynews.blogspot.com

www.facebook.com/PhineasGageCavendish

www.pinterest.com/cavendishvt/historical-cavendish/

December 2016

The Cavendish Historical Society (CHS) "Preserving Cavendish Heritage" committee has made incredible strides this year. The Civil War Memorial was cleaned, lights replaced and decorated for the holidays for the first time in many years. The Cavendish Stone Church's belfry is undergoing a replacement of beams, resetting of the bell and making it possible to once again ring the bell. Rounding out the activities is the replacement of the doors to the CHS Museum. A dedicated team of volunteers, headed by master craftsman Dave Stern, spent the summer and fall restoring doors from the same era as the building. Both the door installation and the exterior work on the Stone Church Belfry will take place in the spring of 2017. Also on the 2017 preservation "to do list" is the extending of a stonewall in the new portion of the Twenty Mile Stream Cemetery.

In June, CHS published Aleksandr Solzhenitsyn: The Writer Who Changed History, a biography for students in grades 4-7. However, many adults are purchasing the book and the reviews have been positive. I got the book yesterday and it is so beautiful. I am really impressed with the layout, the photos, the prose and the way the inside covers feature Solzhenitsyn's writing, in his own hand. It makes you feel like you are getting a glimpse into his private diary.

The CHS Young Historians program at Cavendish Town Elementary School (CTES) continues as a way to teach town history as well as encourage stewardship. New this year was the 5th graders joining the 6th graders in RiverSweep. Through the "Pick Your Own Blueberries," sponsored by Bruce and Betty McEnaney, we were able to take the 6th graders to Sturbridge Village once again. While cemetery cleaning has primarily focused on Hillcrest or Proctor Cemeteries, this spring, the students placed flags on veterans' graves and cleaned up debris in six of the seven town cemeteries.

CHS volunteers are working on the South Champlain Historical Ecology Project, an archeological dig over 12,000 years old. As a result, CTES 4th graders were able to visit the site and participate in the dig. One of the archeologists recently visited the 5th grade to discuss Mayan Ball Courts. In the spring, we hope to offer more archeological experiences to other grades.

People come from around the world to visit the Museum. Because Cavendish history has such international appeal, CHS maintains a very strong web presence (see URLs above) including various Facebook pages, websites and even posting lots of historical photos and history to the Cavendish VT Facebook page. Use of these Internet resources is rapidly growing with thousands using the sites every week, if not daily.

CHS relies heavily on contributions from individual donors as well as the town. Whenever possible we use in-kind donations and volunteers to meet our mission. While we'd normally list the names of all those who make CHS possible, this year we want to acknowledge the incredible contribution of Carmine Guica who died, at the age of 95, in November.

A founding member of CHS, Carmine was also President for a number of years. He has been an invaluable source of information, researching any request made of him. Not only was he a help with town history and genealogy, but he was an important asset to the town's Ancient Roads Committee and was even called on to help VELCO understand boundary lines. Thank you Carmine for making such a difference to our community.

Cavendish Planning Commission

The Cavendish Planning Commission consists of a nine-member volunteer board appointed by the Select Board. Each member serves a three-year term. Current members include Etienne Ting, Chair, Secretary, and SWCPRC town representative; Dan Willey, Vice-Chair; Tim Calabrese, Dan Churchill, Janet Pipkin, John Saydek, Robert Williams, and two vacancies.

Monthly meetings are held at the Town Office on the first Wednesday of each month at 6:30 p.m. unless otherwise noted. Meeting agenda is posted in the Town Office and on the Town Bulletin boards.

The Select Board adopted the revised Cavendish Flood Hazard Regulations this year. In 2015 the Vermont legislature adopted Act 64 - Vermont Clean Water Act to improve the quality of State waters. The SWCRPC set up a Clean Water Advisory Committee to help prioritize clear water projects in our region. Dan Churchill volunteered to serve as town representative on this committee with John Saydek as an alternate. John also represents the town on the Transportation Advisory Committee at the SWCRPC.

With the assistance of Jason Rasmussen from the Southern Windsor County Regional Planning Commission (SWCRPC), the Planning Commission continues the Town Plan update process. Our goal is to produce a document that is easy to understand and more user-friendly. We encourage and ask all town residents and property owners to participate in the Town Plan update process.

Currently there are no subdivision regulations or zoning ordinances in the Town of Cavendish. Commercial projects over one acre or residential subdivision projects of six lots or more require an Act 250 permit. Other conditions may also require an Act 250 permit. Project Review Sheets for proposed projects are available from the Agency of Natural Resources at the state offices on Mineral Street in Springfield, Vermont. The review sheet is used to determine what state permits, if any, are required for a specific project.



Cavendish Gulf Road bank stabilization work with shotcrete at the 2nd railroad underpass

Southern Windsor County Regional Planning Commission

The Southern Windsor County Regional Planning Commission (SWCRPC) is an organization that serves the ten towns in the Southern Windsor County Region, including Cavendish. The activities and programs of the SWCRPC are governed by a Board of Commissioners that are appointed by each member town. The primary function of the SWCRPC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY16, the dues from member towns contributed about 3% of the SWCRPC's annual budget of \$813,565. The town dues assessment of \$1,708 was determined on a \$1.25 per person based upon 2010 Census data. The remaining revenues were derived from federal, state and other funding sources.

The SWCRPC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping and other planning activities. In FY16, the SWCRPC has provided the follow services to the Town of Cavendish:

- Assisted to update both the Local Emergency Operations Plan and Local Hazard Mitigation Plan.
- Performed traffic data collection activities per request of town staff.
- Assisted to prepare successful grant Better Roads Program applications to develop an inventory of the town highway system.

We would like to thank town appointed representatives Etienne Ting, Dan Wiley, John Saydek and Bruce McEnaney who have served on the SWCRPC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the SWCRPC, call us at (802) 674-9201, visit our website at www.swcrpc.org, or look us up on Facebook.

Thomas Kennedy, AICP
Executive Director

Southern Windsor County Regional Planning Commission
Ascutney Professional Building
P.O. Box 320
Ascutney, VT 05030
website: www.swcrpc.org



Southern Windsor/Windham Counties Solid Waste Management District

Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

www.vtsolidwastedistrict.org

The District was chartered in 1981 and currently serves fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Cavendish's representative is Bruce McEnaney; Richard Svec is the alternate.

In late 2015, the Town of Athens, population 442, joined the District and the District submitted its five-year Solid Waste Implementation Plan (SWIP) to the Agency of Natural Resources, which approved it for 2015-2020.

Twelve Cavendish residents attended the household hazardous waste (HHW) collection in September 2015 and nine attended in May 2016 – a 19% increase over the previous year. The HHW events in 2017 will be held on Saturdays, May 13 and September 9 at the Springfield Transfer Station. Locations have yet to be determined for the collections on May 20 and September 16.

The District works with towns and transfer stations within its region to implement state laws. Vermonters have responded enthusiastically to the law which enables free recycling of alkaline batteries, in addition to rechargeables. The pounds of batteries collected in the state has more than tripled since January 1, 2016.

In 2016, the District sold 60 composters and 38 kitchen pails - a 22% increase over 2015. Food scraps will be banned from the landfill in 2020.

Last year, the District collected 43 working but unwanted sewing machines to ship overseas with the Sewing Peace program – a 44% increase over the previous year's total. The goal for 2017 is 100 machines.

Ham Gillett is available to give presentations about recycling and composting to schools, businesses, and groups, 674-4474.



Respectfully submitted,

Thomas Kennedy
District Manager

Mary T. O'Brien
Recycling Coordinator

Ham Gillett
Outreach Coordinator



*Your link to resources.
Get Help, Give Help,
Discover Options.*

2-1-1 is the number to dial for information about health and human services and organizations in your community. By dialing 2-1-1, information is much easier to find. 2-1-1 is:

- A local call from anywhere in Vermont
- A free and confidential service
- Person-to-person assistance
- Available 24 hours/7 days
- Language translation available

Just dial 2-1-1.

Toll free in Vermont: 1-866-652-4636

From outside Vermont: 1-802-652-4636

www.vermont211.org

A partnership between United Ways of Vermont
and the Agency of Human Services.

or everyday needs and difficult times, 2-1-1 is your connection to thousands of resources across Vermont.

- Child Care Resource and Referral
 - Consumer Services
 - Clothing and Thrift Shops
 - Discrimination Assistance
 - Domestic and Sexual Violence Services
 - Education—GED Instruction,
Computer Classes
 - Employment Services
 - Food Shelves and Nutrition Programs
 - Health Care Services
 - Alcohol and Drug Programs
 - Housing—Homeless Prevention,
Shelter, Tenants' Rights
 - Independent Living Services
 - Legal Assistance
 - Mental Health Care and Counseling
 - Mentoring
 - Military, Family and Community Network
 - Parenting Programs
 - Senior Resource and Referral
 - Stop Smoking Programs
 - Support Groups
 - Transportation
 - Utility Assistance
 - Youth and Family Services
 - Veteran Services
 - Volunteering
 - Wellness Programs
 - And More...
- Just dial 2-1-1.

Health Care & Rehabilitation Services Narrative Report for FY16 for Town of Cavendish

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY16, HCRS provided 4,752 hours of service to 35 residents of the Town of Cavendish. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Cavendish.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Executive Officer, at (802) 886-4500.

Vermont Adult Learning
PO Box 12, North Springfield, VT 05150 (802) 546-0879
225 Maple Street, Suite 6, White River Junction, VT (802) 299-2469

Vermont Adult Learning programs are **free**, all are sponsored and funded in collaboration with the Vermont Agency of Education. We develop individualized learning plans with every student for every program. We also support degreed students to strengthen academic skills for college preparation.

As part of the statewide Learning Works network, Vermont Adult Learning is the leading provider of literacy, work readiness and high school completion for people 16 years of age and over. In the last fiscal year VAL served 234 students in Windsor County with 48 graduating with their Diplomas from local high schools as part of the High School Completion Program or GED. Statewide over 4,000 Vermonters receive help each year from Vermont Adult Learning and other Learning Works partners.

Windsor County Youth Services Annual Report FY 17

In 2016 alone, Windsor County Youth Services has provided shelter services to 163 Vermont teens for 3,529 shelter bed nights, and transitional living services to 8 young adults for 1,364 transitional living bed nights. Please see the tables below for details.

Transitional Living Program	Teens	Bed Nights
Girls	4	653
Boys	4	711
Totals:	8	1364

Shelter Program	Teens	Bed Nights
Girls	96	1,672
Boys	71	1,902
Totals:	167	3,574

Windsor County Youth Services offers a range of services for Vermont's homeless and runaway teenagers. Mountainside House and the House at Twenty Mile Stream offer short-term crisis stabilization and emergency shelter for Vermont teens ages 13-18, and a transitional living program is offered at both residences for ages 17-22. W.C.Y.S. is also proud to provide a school program, licensed by the VT Department of Education, to all residents.

Mountainside and the House at Twenty-Mile Stream continue to involve our boys and girls in community projects such as the Ludlow Community Garden, the Vermont Sunshine Society, Black River Good Neighbors, The Fletcher Memorial Library Annual Book Sale, and Green-up day in Ludlow, VT. Our residents enjoy the opportunity to give back to our communities while learning important and valuable life skills.

Editor's Note: The residents of the House at Twenty Mile Stream have adopted the village green in Proctorsville as a community support project. They provide assistance in keeping the green clean and the flower beds planted and neat.

Thank you ladies!

American Red Cross

New Hampshire and Vermont Region

August 28, 2016 marked the five-year anniversary of Hurricane Irene and the devastation that the storm caused in our state. The Red Cross responded by setting up several shelters around the state, serving more than 15,000 meals, and thousands of bottles of water, and providing many other disaster relief items.

Just as we were there for Irene, we are there when there is a house fire and local families lose everything they own. We offer immediate relief in support in the hours and days immediately following a disaster, no matter its size. We prepare local volunteers to provide relief in the face of disasters. We teach people CPR and other lifesaving skills, and we canvass Vermont neighborhoods to install smoke alarms in an effort to reduce deaths and injuries from home fires. The Red Cross provides 40% of the nation's supply of blood and blood products. Through our Service to the Armed Forces, we support America's military families with a series of specialized programs. These are all the ways that we fill our humanitarian mission to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

All of our services are **free** and we receive no funding from federal or state governments. To provide these services, the American Red Cross reaches out to community partners like Cavendish town for support. That is why the American Red Cross of New Hampshire and Vermont respectfully requests a donation of **\$500** for the upcoming fiscal year.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout our region:

- Red Cross disaster volunteers responded to **256** local disasters, helping over **1,218** people.
- We installed **1,827** smoke detectors in homes through our Home Fire Campaign.
- **303** Nurse Assistants and **28** Phlebotomists graduated from our trainings.
- We held **5,039** blood drives and collected **95,196** units of blood.
- We connected **628** military members with their families and loved ones with the help of our Service to the Armed Forces department.
- We currently have over **1,300** volunteers throughout the states that help to make these services happen.

As we learned from Irene, a disaster or emergency can strike at any time with or without warning, and the American Red Cross is committed to being in the **Town/City** community to help its residents in times of need. Your donation will help to ensure that your residents receive the support they need when disaster strikes.

On behalf of the volunteers and staff throughout the New Hampshire and Vermont Red Cross Region, thank you for considering our request to support our humanitarian work. While we hope that no disasters hit your area, rest assured that the American Red Cross will be there to help if they do.

Sincerely,

Claire Giroux-Williams
Development Specialist





Senior Solutions-- Council on Aging for Southeastern Vermont offers support services to elders and their families. Our mission is to promote successful aging. This is a summary of services provided to **Cavendish** in the last year (7/1/2015-6/30/2016).

Information and Assistance: Our toll-free Senior Helpline at 1-800-642-5119 answered **84** calls from your town. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also detailed at www.SeniorSolutionsVT.org

Health Insurance: We helped **4** residents with Medicare Part D or Advantage Plan enrollment, or other Medicare-related questions.

Senior Nutrition: In partnership with local volunteers, **2170** meals were delivered to **13** seniors at home. Congregate meals which provide socialization and nutrition are offered in Windsor and Ascutney, in partnership with Volunteers in Action and Historic Homes of Runnemedede. Our Registered Dietician is available for nutritional counseling when appropriate.

Transportation: Special arrangements are made for non- Medicaid seniors who require medical transportation.

Social Services: We provided **10** elder residents with **63.75** hours of in-home case management or other home based services to enable them to remain living safely in the setting they prefer. Often minimal services can prevent premature institutionalization.

Special Assistance: We provide assistance through flexible funds that include respite assistance for care givers of those diagnosed with dementia and assistance with needs not covered by other funding.

Your contribution generates Federal matching funds to support our services. We do not charge for any of our services. Your town's support is greatly appreciated.

Submitted by Carol Stamatakis, Executive Director

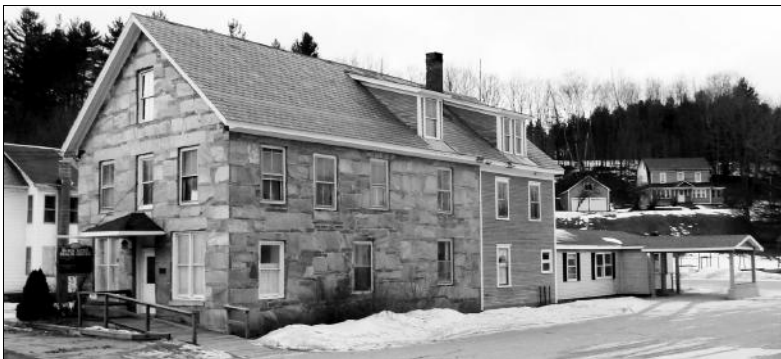
Black River Health Center

The Black River Health Center (BRHC), a non-profit 501c organization, has been serving the people of the Town of Cavendish and the surrounding communities since 1956. BRHC is committed to maintaining a facility offering affordable leases for wellness and medical practitioners, health care providers, social workers and their respective services. Opportunities for wellness and health services are growing, and BRHC wants to keep the community care option open and viable well into the future.

Thanks again to the voters of Cavendish who granted property tax exempt status to BRHC. The savings there have gone a long way and help fund the continuing maintenance of the facility, which is on the State Historic Register.

In 2016 BRHC increased the numbers of people who were helped by the services offered to all people of Cavendish and the surrounding communities. We expect this trend to continue and are looking for more health care providers to occupy the few remaining rooms open at the Center.

We are always welcoming to community members who are interested in being involved with the Black River Health Center. We are here to find ways of providing for the health and well being of our residents, and neighbors of the Black River Valley. Donations are always welcome, and anyone with questions can email thebrhc@gmail.com, or call BRHC President George Timko at 226-7736.



Black River Good Neighbor Services Inc.
37 B Main Street, Ludlow, Vermont 05149
Phone 1-802-228-3663 Fax 1802-228-5871
Email : brgns@tds.net

November 17, 2016

The Black River Good Neighbor Services, Inc. mission is to provide confidential temporary food, clothing and financial assistance to those in need to help them return to self-sufficiency. We serve Cavendish, Proctorsville, Ludlow, Mount Holly and Plymouth.

The last full year for which we can report is the year ending December 31, 2015. In that year we provided qualified Cavendish and Proctorsville residents with 25 holiday baskets, serving 68 adults and 24 children. Each basket contained enough food for a full holiday dinner for the particular family, and included toys/gifts for the children. The estimated value of this program's service to your town was \$3,710.00.

In addition to the holiday basket program, in 2015 we provided qualified Cavendish and Proctorsville residents with food shelf visits at an estimated value of \$26,491.00. We also distributed foods to individuals that qualify for the USDA food program. These individuals live on less than 185% of the federal poverty level. The government provides a couple items per month. With BRGNS subsidy we distribute twice a month to these households two full grocery bags including local eggs, fresh produce, meat or fish, often cheese with a value to your residents in 2015 of \$22,696.25. This food was largely purchased by us from the Vermont Foodbank or locally, or was donated to us through various groups and organizations.

Statistics for the entire area that we served during 2015 are as follows.

Estimated value of food shelf services = \$73,893.75

Estimated value of bi-monthly USDA food distribution = \$86,670.50

Estimated value of holiday baskets = \$13,523.25

The actual rental assistance was \$13,026.28

The actual utility assistance was \$3,728.88

The actual fuel assistance was \$9222.23

Respectfully Submitted,

Audrey Bridge
Executive Director



BLACK RIVER GOOD NEIGHBOR SERVICES

Black River Valley Senior Center
10 High Street ~ Ludlow, Vermont 05149
Phone (802) 228-7421
Serving Plymouth, Ludlow, Cavendish

Dear Selectmen,

The Black River Valley Senior Center is more than you can ever imagine it to be. We are an active senior center whose mission is to have a place where seniors and others can congregate and have a nutritious noontime meal and also provide a wide variety of other activities.

Our programs continue to promote successful aging and include cards and health care such as foot care, blood pressure and flu shots. We have a wheelchair to lend out. We invite you to borrow a book or two from our library. Other activities include music and weekly trips to local restaurants. This usually takes place on Tuesdays. There are speakers who give the seniors information on items such as taxes, health care, and legal matters.

In addition we deliver “Meals-On-Wheels” throughout the entire week to those who are homebound in the towns we serve. Our annual meal count is now around 16,000 or an average of about 75 meals daily. Our log book of attendees and our kitchen records indicate nearly 4,300 meals were served to Cavendish seniors during the 2015-2016 period.

We ask that the towns we serve to subsidize the costs of our meals program. For the past years we have kept the cost of the “All you can eat Hot Lunch” to \$5.50 a meal. The actual cost is actually \$7.26 and continues to rise. With your help, along with the generous donations, we can keep the seniors cost low.

We would greatly appreciate and ask that the taxpayers of Cavendish support a \$1.00 per meal subsidy in the amount of \$4,300.

Yours truly,
B.R.V.S.C.

Richard B. North
Executive Director



THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF CAVENDISH
SUMMARY REPORT

Request Amount: \$100.00

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'16 (10/2015-9/2016) VCIL responded to over **2,711** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **360** individuals to help increase their independent living skills and **24** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **196** households with information on technical assistance and/or alternative funding for modifications; **95** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **92** individuals with information on assistive technology; **35** of these individuals received funding to obtain adaptive equipment. **559** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. VCIL is also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **35** people and provided **23** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, hard of hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Also new this year, our Windham county office now houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '16, **1** residents of **Cavendish** received services from the following programs:

- Home Access Program (HAP)
(**\$11,500.00** spent on home modifications)
- Peer Advocacy Counseling Program (PAC)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at **www.vcil.org**.

LPCTV 2016 Annual Report

LPCTV is an independent non profit community TV station & media education organization; we run 2 community access TV channels on local Comcast cable (and, now, we are on VTel as well). The Local Community Access channel is Comcast Channel 8; the Educational & Government Access channel is Comcast Channel 10. In addition, local programs are available for viewing on our website (LPCTV.org). We also provide access to equipment, facilities, and training to community members & organizations so they can produce media of their own.

In FY16, we received \$198,746 in income; the bulk of this (89%) was from “franchise fees” collected from Comcast’s cable subscriber revenue, in compliance with VT Public Service Board Rule 8.0. The remaining 11% of revenue was generated through a combination of membership dues, business underwriting contributions, production services for hire, annual Town appropriations, fundraiser events, and a small business loan from VEDA. Our annual expenses totaled \$188,641.

We served more than 80 organizations & over 100 individuals during FY16, with services related to media production, education, & distribution of local community programming. During FY16, we televised a total of 1895 first-run (non repeat) shows in FY16; this is an 18% increase over FY15. Of the 1895 first-run programs, 607 (32%) were produced or generated in our local area. 33% of the shows were generated through other community TV stations and various locations around VT (incl. the Statehouse). And 35% of the shows were generated and produced outside of Vermont, including those from the federal government and educational institutions. A large part of the new strategic plan is focused on increasing local programming. In addition to programming, we televised 275 announcements from 76 organizations on our “Community Bulletin Board”.

The Board of Directors & staff engaged in long-term planning, which led to the adoption of a new Strategic Plan by the Board of Directors at its Annual Meeting in June 2016. The strategic plan includes the new mission statement: “LPCTV provides the Okemo Valley Region with equal access to multimedia technology for the purposes of education & information”; vision statement: “LPCTV strives to be the primary source to provide the Okemo Valley Region with quality media & communication services”, and organizational goals. The top goals over the next 5 years involve completing the final phase to the build-out of our facility, creating more “brand” awareness, increasing participation from community groups & local schools, and increasing the volume & proportion of “hyper-local” program content.

LPCTV has continued to upgrade its equipment. During FY16, we made the major purchase of a new broadcast server and video-on-demand server system, upgraded the production switcher, & added a new professional video camera to our inventory. Another major improvement was to the website, LPCTV.org, & specifically to the video-on-demand portion. We worked closely with two community organizations through our “production service for hire” arm. The finished products were a short promo video for Black River Academy Museum and the feature documentary “Irene: Ruin to Renewal” for Plymouth Historical Society. Both projects began in FY16 but were not completed until early in the current fiscal year, FY17.

We are grateful for the community support we have received. We held the 5th Annual Kentucky Derby Gala fundraiser event at Willie Dunn’s Grille at Okemo Valley Golf Course. The event raised a net of \$6065 for LPCTV; we thank Okemo / Willie Dunn’s for once again hosting it. Thank you to the event sponsors: The Book Nook, William Raveis / VT Properties, Wine & Cheese Depot / Stemwinder, George Tucker Inc., Ludlow Insurance Agency, Okemo, & the Alices. And thank you to our 2016 business underwriters: *Heritage Family Credit Union, Wright Construction, Okemo Mountain Resort, William Raveis / Vermont Properties & Development, The Book Nook, Sam’s Steakhouse, and Harry’s Café*. We would also like to thank our members and other community members who have put LPCTV to use, to local Comcast cable subscribers, and to the Towns of Ludlow, Plymouth, Cavendish, & Mount Holly for the continued support.

Home VISITING NURSE & HOSPICE OF VT AND NH
Home Health, Hospice and Maternal Child Health Services in Cavendish, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2015 and June 30, 2016, VNH made 1,376 homecare visits to 56 Cavendish residents. This included approximately \$48,440 in unreimbursed care to Cavendish residents.

- **Home Health Care:** 900 home visits to 46 residents with short-term medical or physical needs.
- **Long-Term Care:** 188 home visits to 3 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 282 home visits to 3 residents who were in the final stages of their lives.
- **Maternal and Child Health Services:** 6 home visits to 4 residents for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Cavendish's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Jeanne McLaughlin,
President & CEO (1-888-300-8853)



Come home to excellent care.

Southeastern Vermont Community Action

Southeastern Vermont Community Action is the anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services/Crisis Resolution (fuel & utility, housing and food assistance), Micro-Business Development, Individual Development Accounts (asset building & financial literacy), Income Tax Preparation, VT Health Connect Navigation, and Thrift Stores.

In the community of Cavendish we have provided the following services during FY2016:

Emergency Heating System Replacement: 1 home (2 people) received a furnace repair or replacement at a cost of \$8,036

Micro-Business Development: 1 household (1 person) received counseling, technical assistance and support to start, sustain or expand a small business, valued at \$2,456

Tax Preparation: 4 households (4 people) received services valued at \$317

Family Services: 19 households (39 people) received 158 services (including crisis resolution, financial counseling; nutrition education, referral to and assistance with accessing needed services), valued at \$960

Fuel & Utility Assistance: 10 households (30 people) received 12 assists valued at \$5,129

Housing Assistance: 1 household (4 people) received 1 assist valued at \$1,806

Jobs for Independence: 1 person was recruited, screened and referred to enhanced employment services, valued at \$688

Thrift Store Vouchers: 2 households (8 people) received goods & services valued at \$222

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funds allows us to not only maintain, but increase and improve service. We thank the residents of Cavendish for their continued support.

Stephen Geller, Executive Director
Southeastern Vermont Community Action (SEVCA)
91 Buck Drive
Westminster, VT 05158
(800) 464-9951 or (802) 722-4575
sevca@sevca.org
www.sevca.org





Serving Bennington, Windham and Windsor Counties
160 Benmont Ave., Suite 90 Bennington, VT 05201
802-772-7875 caliberti@svcoa.net rsvpvt.org

Cavendish Annual Town Report FY 2016

Green Mountain RSVP, part of the Corporation for National and Community Service-Senior Corps, is a nationwide program for people age 55 and older who want to contribute to their communities through volunteering. Volunteers donate their skills and knowledge, and provide meaningful services to programs and non-profits in the local area. Green Mountain RSVP believes that our senior population is our most valuable asset in keeping our communities strong.

Green Mountain RSVP helps local non-profit and civic organizations by recruiting and matching volunteers to meet vital community needs. Our goal is to ensure that volunteers contribute their time and talents to programs that have a significant, positive impact on the quality of life in Windsor County. They address community concerns that are vital for our senior population and their neighbors they include: supporting Healthy Futures and Aging in Place through food pantry support, meal delivery, and transportation. In our companionship & wellness programs we offer 11 Bone Builder classes throughout Windsor County serving over 500 seniors around Southern Vermont.

Cavendish has 7 volunteers serving in work stations. Bone Builders class at the Cavendish Baptist Church is a large and active group welcoming men and women. Their average attendance is in the high teens. Cavendish Town Elementary School's "America Reads" program welcomes RSVP volunteers every day of the week. Although located in Ludlow, Black River Good Neighbor Services welcome Cavendish residents as RSVP volunteers in their thrift store and food shelf program. Cavendish RSVP Volunteers recently pitched in to help the Fletcher Farm with a special program.

Green Mountain RSVP volunteers from Windsor County generously donated over 7,075, with their value of their service to the community at \$161, 239. For every \$1 dollar invested into RSVP, \$3 dollars are reinvested into the community. In Windsor, Windham, and Bennington Counties, we served 2,801 people in the community with food delivery, companionship, transportation, mentoring, tax assistance, and food pantry support. RSVP will continue to build programming around support of Aging in Place and Healthy Futures in Windsor County in the upcoming year. We always welcome new volunteers.

You are welcome to contact Corey Mitchell in our Windsor office at (802) 674-1742 or speak to me directly in the Bennington Office at (802) 772-7875. We are happy to attend a town meeting to discuss changes in our program and answer any questions that you may have. Thank-you for your continued support.

Respectfully,

Cathy Aliberti
Green Mountain RSVP Director

Vital Statistics

2016 Births

Fisher Dowst McNaughton - Mar. 6, 2016
Bentley Alexander Willis - Mar. 16, 2016
Cordelia Aiyanna Amell - June 15, 2016
Ayla Chateauguay Rose - Sept. 17, 2016
Paige Marie Billings - Dec. 30, 2016

2016 Civil Marriages

Danielle Marie Burek & Joseph Leo Berube III - Feb. 29, 2016
William H. Dailey & Koreen B Hill - Mar. 1, 2016
James Randall Saunders & Mikel Lyn Hayes - May 7, 2016
Megan Rochelle Uhler & David Christopher Sebasky - Jul. 16, 2016
Abbey Lauren Dodge & Thomas Hewitt Durkin, Jr. - Aug. 6, 2016
Antoinette Lucile Willey & Clint William Hunt - Aug. 13, 2016
Rebecca Sarah Pillsbury & Joel Henry Durgin - Jul. 30, 2016
Carmen Maria Henriquez-Lopez & Francisco Antonio Bonilla - Aug. 6, 2016
David Anthony Hanson, Jr. & Bethany June Silva - Sept. 3, 2016
Renee Carmine Vaillancourt & Donald Cameron Lang III - Sept. 17, 2016
Amy L Balogh & Catherine Mary Warner - Sept. 17, 2016
Mary Jane Abbate & Jonathan Clifford Post - Oct. 15, 2016
Caitlin Erin Welch & Tory Blake Gisleson - Oct. 8, 2016
Rachel Lee Erin & Donald Joseph Francisci - Nov. 2, 2016
Robert C. Davis & Laurel Dawn Knight - Nov. 12, 2016

2016 Deaths

Arthur Robert Morgan - Jan. 31, 2016
Caroline Ann Nowak - Mar. 15, 2016
Stewart R. Fuller - Mar. 25, 2016
George Irving Ranney - Mar. 31, 2016
Peter J Von Bartheld - May 10, 2016
Scott Edward Denyou - May 21, 2016
Gladys Mary Degener - May 29, 2016
Edward Kolenda - June 14, 2016
Robert James Gregory - July 15, 2016
Irene Gaffigan - Sept. 30, 2016
Reba Asenath Goodrich - Oct. 1, 2016
Janet Louise Senna - Oct. 28, 2016
Nathan A. Buswell - Nov. 4, 2016
Carmine Archimede Socrati Guica - Nov. 23, 2016
Wayne C. Ranney - Dec. 5, 2016
Charles Albien Johnson, Sr. - Dec. 31, 2016

2016 Burials (not listed above) *

Janet Nora Kimmons - Mar. 24, 2015
Roger Michael Kimmons - Aug. 28, 2015
Esther Gabranski - Oct. 22, 2015
Amy Gammon Horton - Oct. 31, 2015
Ina Belle Lagro - Dec. 31, 2015
Gaile M. Cristelli - Feb. 23, 2016
Nancy C. Durand - Mar. 14, 2016
Margarette Ethel Ryan - Mar. 25, 2016
Grace Maddaloni - Mar. 29, 2016
Barbara S. Gammon - Apr. 2, 2016
Barbara Kingsbury - Apr. 7, 2016
Kathryn M. Kesek - Apr. 7, 2016
Evelyn Morris - Apr. 24, 2016
Alberta J. Mellen - Apr. 30, 2016
Rose Marie Frye - May 20, 2016
Joan Marie Carlisle - Sept. 12, 2016
Evelyn Elanore Paul - Sept. 16, 2016

* Date Shown is Date of Death

**Cavendish Vermont Annual School District Meeting
February 29, 2016**

Will Hunter, School Moderator, opened the meeting at 7:57 p.m. and explained that the annual school district meeting will be held first and, at the conclusion of the meeting, a Public Information Hearing will take place. Will explained that voting on the Cavendish Town Elementary School budget will take place by Australian ballot tomorrow, March 1, 2016, here at the school.

Will Hunter read the Warning of the Annual Meeting of the Cavendish Town Elementary School District in its entirety and then read the Warning on Pages 88 and 89 in full.

ARTICLE 1: To hear and act on the reports of the Cavendish Town Elementary School District Directors for the school year ending June 30, 2015.

MOTION: *Mike Ripley moved to accept the reports of the Cavendish Town Elementary School District Directors for the school year ending June 30, 2015/Bob Glidden seconded the motion.*

VOTE: Moderator Hunter called for a vote and announced that the ayes appear to have it, the ayes do have it and the motion has passed.

ARTICLE 2: To see if the voters of said Cavendish Town School District will authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school, as provided by in 16 V.S.A. § 562(9).

MOTION: *George Timko moved/Roxie Davis seconded a motion to authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school, as provided by in 16 V.S.A. § 562(9).*

VOTE: Moderator Hunter called for a vote and announced that the ayes appear to have it, the ayes do have it and the motion has passed.

ARTICLE 3: To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

George Timko inquired as to why Article 6 of the warning is to elect three (3) one year positions for School Director but the ballot has two (2) one year positions and one (1) three year position. Diane McNamara, Town Clerk, explained that Fred Marin's term is a three year term but was incorrectly listed as a one year term. Diane said she contacted the Vermont Secretary of State's office to ask if this could be changed on the ballot to the correct term and was told that, as long as Mr. Marin was willing to serve for the 3 year term, it would be appropriate to change it on the ballot. Diane said it was not changed on the warning.

Peter Labelle referred to the Warning for the school district budget on page 88 of the Town Report. He wanted to note that he believes there is a serious problem with the way this ballot is being presented to the voters. He said that the wording in the first sentence of Article 1: *"Shall the voters of the Cavendish Town Elementary School District approve the School board to expend \$1,914,620.00, which is the amount the school board has determined to be necessary for the ensuing fiscal year?"* is what we usually vote on. It then goes on to say *"It is estimated that this proposed budget, if approved, will result in education spending of \$15,266.33 per equalized pupil"* and is followed by *"This projected spending per pupil is 3.3% lower than spending for the current year"* which makes it sound as though the budget you are voting for is going to be lower than last year's budget but the ballot shows an increase in the amount of \$14,440. Peter said that he thinks at best, it is unethical to put this before the voters and he's not sure it is even legal. While there is nothing to be done about it at this point, he said he wanted to make sure that the voters are aware that the budget is not going down and express his opinion that this language improperly influences the vote.

Will Hunter, Moderator, announced that Chris Adams, Business Manager of Two Rivers Supervisory Union, would like to speak to the voters on this issue but is not a Cavendish resident.

Will said if there are no objections Chris will be allowed to speak. There were no objections.

Chris Adams said that his answer begins with Act 46. Act 46 has a lot of pieces to it but mainly is a strong push by the state to consolidate town budgets and boards across the state. Chris explained that another part of Act 46 has some pretty serious caps and thresholds that affected most of our union schools, but not Cavendish. The third part of Act 46 was this new language. This language was not our choice but a mandate to follow the statute.

Rich Svec asked Chris if he is suggesting that this wording was required by statute to which Chris Adams replied affirmatively. Rich stated that he feels that the language is deceptive and leads one to believe that there is a reduction in the budget.

Diane McNamara informed those present that, upon receiving the warning from the school, she also felt that the language was deceptive and misleading and wondered if it was legal so she called the Elections Division of the Secretary of State's office to inquire. She said that Will Senning, Director of the Elections Division, verified that this language had been mandated by the Department of Education but that nobody from the Secretary of State's office was consulted or asked to testify regarding how this might affect voters.

Abe Gross wondered if we are using a legal form of voting if the Secretary of State, who makes decisions regarding election legalities, was not consulted and did not authorize the wording. Abe stated he feels very unsure that we should be using this ballot as an instrument to vote on this budget.

Chris Adams stated that he can't speak to the full intent of the legislature mandating this language but that the intent of Act 46 is to cut costs. He said that all the union towns that he is responsible for saw an increase but the point of Act 46 was to make sure that it was not much of an increase. He also said he can't give an answer as to the legality of this as he is not a lawyer but does know that this is the way that the school budget was required to be presented.

Diane McNamara confirmed that, as per the Vermont Secretary of State's office, this is the language required on the Cavendish Town Elementary School ballot.

Rich Svec said he understands that there is a surplus balance in the budget for this past year and wondered what the intended use of the surplus is.

Will Hunter, Moderator, asked Rich if he would like to address this question now or at the informational meeting to follow. Rich replied that he would be happy to defer the question until then.

Will Hunter, Moderator, announced that, if there is no other business to discuss, he will entertain a motion to adjourn.

ARTICLE 4: To adjourn.

MOTION: *Peter Labelle made a motion to adjourn the meeting at 8:15 p.m./Rich Svec seconded the motion.*

VOTE: Moderator Hunter called for a vote and announced that the ayes appear to have it, the ayes do have it and the meeting of the Cavendish Vermont Annual School District is adjourned.

Attest: Diane M. McNamara(ss)
Diane M. McNamara, Town/School District Clerk

**WARNING
OF THE ANNUAL MEETING OF
CAVENDISH TOWN ELEMENTARY SCHOOL DISTRICT**

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet in the Multi-Purpose room at the Cavendish Town Elementary School on Monday, March 6, 2017 at 7:00 P.M., to act on the following articles.

ARTICLE 1: To hear and act on the reports of the Cavendish Town Elementary School District Directors for the school year ending June 30, 2016.

ARTICLE 2: To see if the voters of said Cavendish Town School District will authorize the Cavendish Town School District School Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year, as provided by in 16 V.S.A. § 562 (9).

ARTICLE 3: To transact any other business deemed proper when met, not involving the expenditure of school district funds or any other business acted upon in the preceding articles.

ARTICLE 4: To adjourn.

Ballot Items

To vote on the following items by Australian ballot. Polls open on Tuesday, March 7, 2017 at 10:00 A.M. and close at 7:00 P.M. voting to take place at the Cavendish Town Elementary School.

ARTICLE 5: To elect a Moderator.

ARTICLE 6: To elect three (3) Cavendish School Directors for the Cavendish Town Elementary School Board, one for a three year term and two for one year terms.

Eugene Bont

Barbara Dickey

Sharon Huntley

Fred Marin

Doug McBride

Gus Bont
Barbara Dickey
Sharon B Huntley
Fred Marin
Doug McBride

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2017.

Diane M. McNamara Clerk,
Diane McNamara
Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2017.

**WARNING
CAVENDISH TOWN ELEMENTARY SCHOOL
DISTRICT**

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet on **March 7, 2017**, to vote by Australian Ballot on the following article of business:

POLLING PLACE AND TIME:

**CAVENDISH TOWN ELEMENTARY SCHOOL
10:00 A.M. THROUGH 7:00 P.M.**

ARTICLE 1: Shall the voters of the Cavendish Town Elementary School District approve the school board to expend **\$1,940,406.00**, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of **\$15,982.00** per equalized pupil. This projected spending per pupil is 4.70% higher than spending for the current year.

Eugene Bont

Barbara Dickey

Sharon Huntley

Fred Marin

Doug McBride

Jan Fox
Barbara Dickey
Sharon Huntley
Fred Marin
Doug McBride

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2017.

Diane M. McNamara

Clerk,

Diane McNamara

Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2017.

WARNING
PUBLIC INFORMATION HEARING
CAVENDISH TOWN ELEMENTARY SCHOOL DISTRICT

The legal voters of the Cavendish Town Elementary School District are hereby warned to meet in the Multi-Purpose room at the Cavendish Town Elementary School in Proctorsville on **Monday, March 6, 2017**, at 7:00 p.m. for a Public Information Hearing on the Proposed Budget for 2017-2018.

(Hearing will take place immediately following adjournment of the Annual Meeting of said Cavendish Town Elementary School District).

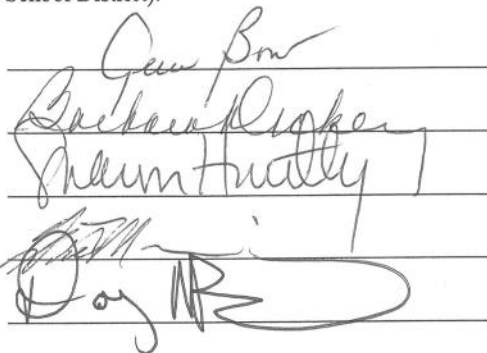
Eugene Bont

Barbara Dickey

Sharon Huntley

Fred Marin

Doug McBride



Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2017.

Diane M. McNamara Clerk,

Diane McNamara
Cavendish Town Elementary School District

Dated at Cavendish, Vermont in the County of Windsor and the State of Vermont this 19th day of January 2017.

SCHOOL - SPECIAL FUNDS

Wheeler Fund (People's United Bank)	
CD Renewed June 1, 2016	9,000
Savings Account Balance July 1, 2015 (includes White Fund)	7,986
Deposits (From White Fund)	1,631
Withdrawals	0
Interest Earned	24
Savings Account Balance June 30, 2016	9,617
Fund Balance June 30, 2016	18,641
Only interest from this fund may be spent for purposes beneficial to the entire student body. Original fund started at \$5,913.75, which cannot be used.	

Proctor Trust Fund (People's United Bank)	
CD Balance	13,185
Savings Account Balance	915
Total Assets June 30, 2016	14,100
Total Assets July 1, 2015	14,054
Total Assets June 30, 2016	14,100
Increase (Interest Earned)	47
Generally the trustees may only distribute interest from this fund, but they have discretion to distribute principal. Original fund started at \$5,000, which cannot be used.	

White Trust Fund (Trust Company of Vermont)	
Total Assets July 1, 2015	93,196
Total Assets June 30, 2016	92,600
Increase	596
Dividend Income	1,475
Trust Co. Fees	912
Distribution to C.T.E.S. (to Wheeler Savings Account)	1,631
Only interest from this fund may be used for aid and support of the school. Original fund started at \$25,000.	

Other Special Funds	Balance 06/30/16
Vera Stillwell Ski Scholarship	556
CTES Library Fund (Building for Books)	
Checking Account	2,218
Certificate of Deposit	30,000
Activities Account	2,509
Booster Athletic Fund	237
PTA Account	2,791
CTES Instrument Fund	1,039

Hot Lunch Program Report

July 1, 2015 to June 30, 2016

Account Balance July 1, 2015	110
Receipts:	
Income from Meals	12,158
Interest Earned	0
Total Receipts	12,158
Disbursements:	
C.T.E.S. Monthly Transfers	12,158
Bank Fee	0
Total Disbursements	12,158
Receipt Less Disbursements	0
Account Balance June 30, 2016	136



CAVENDISH TOWN ELEM SCHOOL	Prior Year	Prior Year	Current Year	Proposed
Account Description/Name	Budget	Actual	Budget	Budget
REVENUES				
General Reserve Fund	(70,000)	-	(20,000)	(50,000)
Tuition	(30,000)	(30,994)	(26,000)	(17,850)
Checking Interest	(150)	(127)	(100)	(100)
Reimbursement - CAES	-	(13,471)	(13,800)	(13,902)
General State Support Grant	(1,520,024)	(1,519,798)	(1,525,106)	(1,660,843)
Small School Grant	(51,370)	(51,596)	(48,000)	(40,042)
Transportation Aid	(6,319)	(6,319)	(15,154)	(16,710)
Medicaid Reimbursement	(7,200)	(7,200)	(10,000)	(10,000)
Miscellaneous Revenue	(1,500)	(4,063)	(1,500)	(1,500)
Sale of Old Technology	-	(10,136)	-	-
E-Rate Reimbursement	-	(5,426)	-	-
Mainstream Block Grant	(34,115)	(34,115)	(36,737)	-
Intensive Reimbursement	(122,544)	(109,080)	(149,683)	(71,159)
Extraordinary Reimbursement	-	(26,786)	-	-
EEE State Grant	(10,208)	-	(12,140)	-
Student Sales	(16,600)	(9,966)	(12,000)	(12,000)
Adult Sales	(3,000)	(1,604)	(1,600)	(1,600)
Ala Cart Sales	(800)	(575)	(600)	(600)
Misc. Hot Lunch Revenue	-	(13)	(1,300)	(1,300)
State Match	(850)	-	(800)	(800)
Sub grant - FFV	-	(5,081)	-	-
Sub grant - Federal Lunch	(21,000)	(30,794)	(32,000)	(33,000)
Sub grant - Federal Breakfast	(4,500)	(8,775)	(8,100)	(9,000)
USDA Foods (Commodities)	-	(3,270)	-	-
EEE State Grant	-	(10,208)	-	-
REVENUES TOTALS	(1,900,180)	(1,889,397)	(1,914,620)	(1,940,406)
EXPENSES				
Loan - Interest	31,771	27,411	28,648	21,000
Loan - Principal	70,000	70,000	70,000	70,000
DEBT SERVICES	101,771	97,411	98,648	91,000
Salaries - Teacher	498,977	491,890	472,287	467,288
Retirement Benefit	-	-	4,800	-
Salaries - Para Educators	59,109	57,069	54,244	54,244
Salaries - Kinder Camp	750	749	750	750

CAVENDISH TOWN ELEM SCHOOL	Prior Year	Prior Year	Current Year	Proposed
Account Description/Name	Budget	Actual	Budget	Budget
Salaries - Morning Duty	2,583	2,670	2,626	2,626
Substitute Salaries	6,500	12,705	6,500	12,500
Health Insurance	88,024	81,308	87,265	74,549
Health - Para Support	2,378	2,515	2,378	2,175
Health - no coverage/state coverage	-	2,799	-	-
FICA	43,388	42,359	40,283	40,595
Group Disability	1,256	1,396	1,192	1,192
Municipal Retirement	3,316	3,467	2,848	2,983
Worker's Compensation	3,327	2,559	2,987	3,188
Unemployment Compensation	2,970	2,583	2,140	492
Other EE Benefits	93	99	36	89
VSTRS Assessment	-	2,194	-	3,840
Purchased Services	650	250	650	650
Purchased Services - 504	-	-	1,000	1,000
Repairs & Main/Copier Lease	5,100	4,207	5,100	5,100
Tuition - Limited School Choice	-	-	-	9,701
Travel Reimbursement	100	37	-	50
Supplies	13,986	18,457	16,479	17,138
Books/Periodicals	701	1,398	600	674
Furniture/Fixtures	-	-	-	528
REGULAR EDUCATION	733,208	730,713	704,165	701,352
Salaries - Alternative	16,820	19,251	14,326	14,326
Substitute Salaries	500	240	500	500
Health - Para Support	675	744	675	563
FICA	1,325	1,491	1,134	1,134
Municipal Retirement	904	1,059	925	788
Worker's Compensation	99	121	99	86
Unemployment Compensation	181	102	165	38
Other EE Benefits	16	16	16	14
Manipulatives	100	-	100	100
ALTERNATIVE PROGRAM	20,620	23,024	17,940	17,549
Supplies	800	1,012	1,600	1,600
ART	800	1,012	1,600	1,600

CAVENDISH TOWN ELEM SCHOOL	Prior Year	Prior Year	Current Year	Proposed
Account Description/Name	Budget	Actual	Budget	Budget
Supplies	408	410	466	475
PHYSICAL EDUCATION	408	410	466	475
Repairs & Maintenance	350	184	200	350
Supplies	50	522	904	625
Manipulatives	468	159	168	150
MUSIC	868	866	1,272	1,125
Salaries - Activity Stipends	4,700	3,399	3,450	4,935
FICA	-	258	-	378
Municipal Retirement	-	21	-	-
Workers Compensation	-	-	-	30
Afterschool Assessment	-	-	5,000	5,000
EXTRA CURRICULAR	4,700	3,677	8,450	10,343
Salaries - Guidance	18,695	29,195	38,929	39,834
Health Insurance	200	-	400	600
FICA	1,430	1,484	2,978	3,047
Group Disability	48	64	100	102
Worker's Compensation	107	121	222	240
Unemployment Compensation	170	87	310	36
Professional Development	754	488	-	-
Purchased Services	13,981	20,413	14,331	-
Supplies	150	85	150	150
GUIDANCE	35,535	51,937	57,420	44,010
Salaries - Nurse	25,840	16,123	21,640	21,640
Substitute Salaries	530	900	530	900
Health Insurance	300	100	200	300
FICA	2,017	2,060	1,696	1,724
Group Disability	66	41	55	55
Worker's Compensation	150	195	126	136
Unemployment Compensation	182	98	165	40
Professional Development	1,131	239	-	-
Other EE Benefits	18	-	18	-
Supplies	1,000	996	800	1,200

CAVENDISH TOWN ELEM SCHOOL	Prior Year	Prior Year	Current Year	Proposed
Account Description/Name	Budget	Actual	Budget	Budget
Books/Periodicals	31	-	-	-
NURSE	31,265	20,751	25,230	25,995
Mental Health - Reg Ed	-	-	-	16,000
MENTAL HEALTH	-	-	-	16,000
Hosting/Archiving	450	-	450	500
Purchased Service	15,873	-	-	-
Technology Assessment	-	15,873	17,446	19,413
Repairs & Maintenance	1,650	2,396	1,650	1,650
Leased Equipment	19,932	19,758	19,758	19,758
Supplies	1,900	957	1,900	1,900
Software	3,850	3,678	2,950	3,775
Equipment	7,500	25,695	7,500	7,500
TECHNOLOGY	51,155	68,358	51,654	54,496
Professional Development	8,344	11,108	9,000	9,000
Professional Development - Support	1,825	602	2,550	2,550
PROFESSIONAL DEVELOPMENT	10,169	11,710	11,550	11,550
Course Reimbursement	754	-	770	770
Printed Materials	150	90	100	75
Supplies	300	58	410	200
Books/Periodicals	800	965	800	900
LIBRARY	2,004	1,113	2,080	1,945
Supervisory Union Assessment	86,992	86,992	88,568	96,335
SU OFFICE	86,992	86,992	88,568	96,335
Salaries - Board Stipend	1,250	1,250	1,250	1,750
Salaries - Board Secretary	1,200	1,236	1,267	1,267
FICA	92	190	97	231
Worker's Compensation	7	53	7	7
Unemployment Compensation	25	105	23	6
Conference Expenses	100	-	100	100
Back Ground Checks	100	180	100	100

CAVENDISH TOWN ELEM SCHOOL	Prior Year	Prior Year	Current Year	Proposed
Account Description/Name	Budget	Actual	Budget	Budget
Legal Services	2,000	9,747	2,000	2,000
Supplies	100	71	350	100
Dues & Fees	1,050	984	1,000	1,100
Contingency	24,573	-	10,881	31,098
BOARD OF EDUCATION	30,497	13,815	17,075	37,759
Salaries - Principal	85,000	87,550	90,177	92,882
Salaries - Admin Assistant	29,988	30,888	33,047	33,047
Substitute Salaries	125	480	125	125
Health Insurance	14,485	14,235	15,590	15,408
FICA	8,806	8,807	9,437	9,644
Group Disability	217	259	230	237
Municipal Retirement	1,612	1,583	1,694	1,694
Worker's Compensation	656	565	704	761
Unemployment Compensation	343	252	313	73
Professional Development	1,886	-	1,925	1,925
Other EE Benefits	18	18	18	18
Postage	1,200	617	1,200	750
Travel Reimbursement	1,500	1,243	1,500	1,500
Supplies	1,200	1,582	1,000	1,500
Dues & Fees	-	694	-	700
PRINCIPAL'S OFFICE	147,036	148,774	156,960	160,264
Salaries - Operation Of Plant	60,324	50,727	63,281	63,318
Salaries - Rubbish Removal	2,600	2,250	2,600	-
Substitute Salaries	220	5,251	220	-
Health Insurance	18,747	-	500	14,908
Health - Custodial Support	1,300	1,300	1,300	1,300
FICA	4,830	4,439	5,040	4,845
Municipal Retirement	2,140	1,525	2,090	2,090
Worker's Compensation	2,955	2,342	3,083	2,911
Unemployment Compensation	516	378	418	120
Other EE Benefits	54	54	54	36
Water & Sewer	7,000	6,783	7,000	7,325
Rubbish Removal	-	-	-	2,800
General Maintenance	3,600	8,339	4,350	4,500

CAVENDISH TOWN ELEM SCHOOL	Prior Year	Prior Year	Current Year	Proposed
Account Description/Name	Budget	Actual	Budget	Budget
Repairs	6,000	3,656	5,000	15,000
Property/ Liability Insurance	8,500	8,836	9,000	9,000
Telephone/Internet	3,000	2,063	3,000	6,900
Postage	-	168	-	-
Travel Reimbursement	350	109	300	300
Supplies	9,900	9,833	9,000	9,400
Electricity	20,000	18,514	21,000	21,000
Fuel Oil	25,000	19,178	20,000	20,000
MAINTENANCE	177,036	145,746	157,236	185,753
Salaries - Transportation	10,338	12,714	13,600	-
Substitute Salaries	75	4,016	825	-
Health - Bus Driver Support	650	-	650	-
FICA	854	1,443	1,103	-
Municipal Retirement	-	995	748	-
Worker's Compensation	585	491	723	-
Unemployment Compensation	230	79	107	-
Driver Clinics	100	-	100	-
Other EE Benefits	18	3	18	-
Other EE Benefits-Physical/Testing	400	720	500	-
Transportation Assessment	-	-	-	28,492
Repairs & Maintenance	6,000	8,610	6,000	-
Vehicle Insurance	-	-	375	-
Travel Reimbursement	200	137	200	-
Supplies	100	66	300	-
Gasoline	7,500	3,506	7,500	-
TRANSPORTATION	27,050	32,780	32,749	28,492
Salaries - Field Trips	750	-	-	-
TRANSPORTATION CO-CURRICULAR	750	-	-	-
Salaries - Crossing Guard	2,705	4,157	2,705	2,626
FICA	207	174	207	201
Municipal Retirement	-	125	-	144
Worker's Compensation	-	47	-	187
Advertising	2,500	916	2,500	2,500

CAVENDISH TOWN ELEM SCHOOL	Prior Year	Prior Year	Current Year	Proposed
Account Description/Name	Budget	Actual	Budget	Budget
CROSSING GUARD	5,412	5,420	5,412	5,658
Salaries - Special Education	-	7,200	-	-
Salaries - Extended Year	-	1,098	-	-
Salaries - Para Educators	35,754	28,523	82,037	100,958
Salaries - Sped Secretary	-	7,401	5,866	5,898
Substitute Salaries	600	359	600	600
Health - Para Support	1,665	2,346	2,965	4,200
FICA	2,781	3,427	6,770	8,219
Municipal Retirement	2,237	2,777	4,834	5,878
Worker's Compensation	241	269	501	647
Unemployment Compensation	864	535	708	205
Other EE Benefits	40	40	76	101
Special Education Assessment	209,330	217,801	210,967	139,188
Salaries - Medicaid Secretary	5,866	440	-	5,898
CAES Para Medicaid Salary	-	11,680	-	11,796
Health Insurance	-	-	-	188
Health Insurance	-	-	-	375
FICA	449	529	-	452
CAES FICA	-	382	-	902
Municipal Retirement	-	380	-	324
CAES VMERS	-	-	-	649
Worker's Compensation	-	-	-	101
Unemployment Compensation	-	-	-	27
Professional Development	-	37	-	-
Other Employee Benefits	-	18	-	14
SPECIAL EDUCATION	259,827	285,241	315,324	286,620
Supplies	65	-	55	78
Books/Periodicals	456	450	1,035	1,035
TITLE I	521	450	1,090	1,113
Salaries - Food Service Mgr.	20,546	29,857	21,068	21,068
Salaries - Support Staff	9,506	5,298	9,905	9,905
Substitute Salaries	350	1,440	350	350
Health - Hot Lunch Support	1,300	1,300	1,300	1,300

CAVENDISH TOWN ELEM SCHOOL	Prior Year	Prior Year	Current Year	Proposed
Account Description/Name	Budget	Actual	Budget	Budget
FICA	2,326	2,799	2,397	2,397
Municipal Retirement	1,104	1,221	1,159	1,159
Worker's Compensation	1,283	1,084	1,312	574
Unemployment Compensation	355	257	317	74
Professional Development	100	-	100	100
Other EE Benefits	36	36	36	36
Repair & Maintenance	150	1,683	150	150
Travel Reimbursement	125	55	125	125
Supplies	1,000	514	800	800
Propane/Bottle Gas	1,600	902	1,200	1,000
Food	18,000	19,759	21,000	21,000
UDSA Foods (Commodities)	-	3,270	-	-
Equipment	-	211	-	-
FOOD SERVICES	57,781	69,687	61,219	60,037
Preschool Collaborative	-	32,874	-	-
Preschool Collaborative	65,747	32,874	67,113	64,580
PRESCHOOL COLLABORATIVE	65,747	65,747	67,113	64,580
Salaries - EEE Para Educator	12,776	28,104	-	-
Salaries - Extended Year	-	1,310	-	-
Substitute	-	80	-	-
Health - EEE Para Support	650	1,080	-	-
FICA	977	2,256	-	-
Municipal Retirement	-	29	-	-
Worker's Compensation	73	121	-	-
Unemployment Compensation	170	87	-	-
Other EE Benefits	18	18	-	-
EEE Assessment	34,364	40,129	31,399	36,355
Tuition	-	1,461	-	-
EEE - SPECIAL EDUCATION	49,028	74,675	31,399	36,355
TOTALS	\$ 1,900,180	\$ 1,940,308	\$ 1,914,620	\$ 1,940,406



Meg Alison Powden
Superintendent of Schools

Christopher Adams
Director of Financial Operations

Mary Barton
Director of Student Services

January 14, 2017

School Board of Directors
Cavendish Town Elementary School
Cavendish, VT 05142

Re: Annual Certified Public Audit

The annual audit report and financial statements for the year ended June 30, 2016 have been completed by RHR Smith & Company, CPA's. The report is available online or by contacting the Two Rivers Supervisory Union office.

The annual audit report for Two Rivers Supervisory Union is also available online or at the Two Rivers Supervisory Union office.

Sincerely,

A handwritten signature in dark ink, appearing to read "Meg Alison Powden", is written over a horizontal line.

Meg Alison Powden, Superintendent

Two Rivers Supervisory Union 609 VT Rte 103, Ludlow, Vermont 05149
Telephone: 802.875.3365 Fax: 802.875.3313



Cavendish Town School District General Obligation Bond
\$1,400,000 for 20 years

<u>Date</u>	Loan <u>Principal</u>	Loan <u>Coupon</u>	<u>Interest</u>	<u>P & I</u>	Annual <u>P & I</u>
12/01/10	70,000.00	3.6500%	23,674.00	93,674.00	117,348.00
06/01/11			22,396.50	22,396.50	
12/01/11	70,000.00	3.8600%	22,396.50	92,396.50	114,793.00
06/01/12			21,045.50	21,045.50	
12/01/12	70,000.00	4.0600%	21,045.50	91,045.50	112,091.00
06/01/13			19,624.50	19,624.50	
12/01/13	70,000.00	4.1900%	19,624.50	89,624.50	109,249.00
06/01/14			18,158.00	18,158.00	
12/01/14	70,000.00	4.3000%	18,158.00	88,158.00	106,316.00
06/01/15			16,653.00	16,653.00	
12/01/15	70,000.00	4.4100%	16,653.00	86,653.00	103,306.00
06/01/16			15,109.50	15,109.50	
12/01/16	70,000.00	4.4900%	15,109.50	85,109.50	100,219.00
06/01/17			13,538.00	13,538.00	
12/01/17	70,000.00	4.5700%	13,538.00	83,538.00	97,076.00
06/01/18			11,938.50	11,938.50	
12/01/18	70,000.00	4.6500%	11,938.50	81,938.50	93,877.00
06/01/19			10,311.00	10,311.00	
12/01/19	70,000.00	4.7300%	10,311.00	80,311.00	90,622.00
06/01/20			8,655.50	8,655.50	
12/01/20	70,000.00	4.8000%	8,655.50	78,655.50	87,311.00
06/01/21			6,975.50	6,975.50	
12/01/21	70,000.00	4.8700%	6,975.50	76,975.50	83,951.00
06/01/22			5,271.00	5,271.00	
12/01/22	70,000.00	4.9500%	5,271.00	75,271.00	80,542.00
06/01/23			3,538.50	3,538.50	
12/01/23	70,000.00	5.0200%	3,538.50	75,538.50	77,077.00
06/01/24			1,781.50	1,781.50	
12/01/24	<u>70,000.00</u>	5.0900%	<u>1,781.50</u>	<u>71,781.50</u>	<u>73,563.00</u>
	1,400,000.00		688,319.72	2,088,319.72	2,088,319.72

Cavendish Town School District Explanation of the Proposed 2017-18 Budget

The School Board and Administration have worked hard to prepare a budget for FY'18 that is fiscally responsible, yet provides the children of Cavendish with a high quality education. School budgeting is complex. Our expenses and income are tied to the number of students and their needs, federal grants and changes to the law. These are difficult to predict and at times to comprehend. If you have any questions at any time, please feel free to talk with any of the School Board members or the Principal.

The enrollment at CTES has increased again this year which is good for us as it decreases our "equalized pupil cost." Equalized pupils are the number of pupils in a district's two year average Daily Membership, weighted by grade level .46 for pre-k and 1.0 for students in grades 1 - 6. However, the total equalized pupil count for the SU is down. The fewer students overall will slightly increase our share of the assessments from the supervisory union. This will be reflected in the Technology and SU Assessment areas.

Our special education costs have risen dramatically this year with newly identified students. We used to have one special educator but now have two in order to meet the need.

It seems that every year something is changing and this year is no exception. As we have reported in the past there were some legislative changes. Last year many of the special education costs were absorbed into the SU budget and we received a SpEd assessment. This year the same is happening to transportation. It is now included in the SU budget and we will be receiving an assessment.

Overall this year the projected budget has increased due the reasons cited above. This year's Cavendish tax rate is 1.3812 and the projection for FY'17 is 1.4071 which is a 1.9% increase. While we hoped the bottom line would be less, we feel that this is a realistic and appropriate budget for next year to assure a quality education for the children of our town.

The fund balance surplus was \$101,486 as of June 30, 2016. We have committed \$20,000 to the current year which leaves a total of \$81,486. \$50,000 has been committed to the proposed budget for FY'18 which leaves \$31,486 carryover fund balance. This will be held in reserve to be used in the future for unanticipated expenses or to help reduce the tax implication in a future year at the discretion of the School Board.

The Two River Supervisory Union has standardized the budgeting process across all six schools in the supervisory union and has purchased new software. As a result, the format of the proposed budget for 2017-18 looks different. We hope the explanations offered below will help you to understand the intricacies of the proposed budget.

General comments for ALL categories:

~ Salaries in all categories – The salary line item appears first in each category. All general educator salaries and benefits are grouped together. Special educator salaries are included in the SU SpEd assessment. Salaries for SpEd paraprofessionals are included in the school budget. Both the teachers and the support staff are in the negotiation process for their new agreement for the 2017-18 year. At the time of budget development there was no new agreement. Consequently, we used the actual FY'17 salary amount as a placeholder for the FY'18 proposed budget.

~ Substitutes - The line item for substitutes in regular education is for substitutes for all professional teaching staff members (including art, P.E., music). Substitutes for support staff are now listed in the specific categories.

~ Health Insurance - Because of the Universal Health Care Program taking effect as of January 1, 2017, we are not anticipating any increases in insurance. There is also a change in personnel which resulted in a decrease in the premiums. Those teachers not taking insurance receive a one time payment of \$500 in lieu of taking the insurance plan. Insurance benefits are prorated for all part time eligible employees.

~ Health - Para Support - This is payment to all support staff members in lieu of insurance, per their contract. This can be used to offset the cost of allowed medical expenses. Full-time support employees receive \$750 per year. The amount is prorated for part time employees.

~ Other EE Benefits - This is a management fee assessed for employees participation in the Flex Benefits Plan.

~ Municipal Retirement - We are required to pay municipal retirement on all full time non-teaching employees. The rate is 5.5% which is a slight increase over the current year.

~ Workers Comp - We have level funded WC for all categories at the current rate.

~ Unemployment Comp. - Unemployment costs are listed in each category. This anticipated cost is lower than the current year.

~ Professional Development - Expenses for professional development used to be listed as tuition reimbursement. Currently the Professional Staff contract allows for a cap of \$9,000 for all of the full and part time teachers. Full time paraprofessionals are allowed up to \$750 for professional development. All professional development for staff is listed separately in it's own category this year.

~ Supplies, Materials and Books – The figures represents anticipated cost for supplies, materials and books to run the school.

Revenues:

Regular Education

~ General Reserve Fund - This is the amount of money from the Fund Balance that is being applied to the budget to offset the amount needed to be raised by taxes.

~ Tuition - This is tuition payments for any student attending CTES from another town. It includes students from a school outside the TRSU and also students who may be participating in the Limited School Transfer Option within TRSU schools.

~ Reimbursement - CAES - This income covers the cost of a shared Medicaid secretary. CTES pays the salary and benefits for this position and Chester Andover reimburses us for their share.

~ General State Support Grant - This represents the amount that needs to be raised through taxes.

~ Small School Grant - CTES is eligible for a small schools support grant because our average grade size is less than 20.

~ Transportation Aid - The state reimburses schools for a portion of costs related to transporting students to and from school.

~ Medicaid Reimbursement - We get reimbursement for certain services provided to special education students.

Special Education

~ Mainstream Block Grant - We get approximately .56% reimbursement from the state for special education related costs. This includes EEE programs. Since the SU is now responsible for special education, reimbursement for all schools goes to the SU in one lump payment. Our proportionate reimbursement is deducted from our assessment and thus although expenses are up, our assessment is down.

Expenses:

Debt Service - for the School District

Interest on the Bond - Interest payment on the renovation bond of \$1.4 million approved in 2003. One half of the interest is paid in December and one half in June. The interest on the Bond is reduced each year.

Principal on the Bond - Annual payment on the bond of \$1.4 million.

Regular Instruction

Salaries Teachers - This includes salaries for 7 FTE regular education teachers and the part time art (.2 FTE), music (.4 FTE) and PE (.4 FTE) teachers. The figure is slightly lower due to a changes in personnel.

Salaries - Paraeducators - This category includes two full time classroom assistants, one for the kindergarten and one shared between the first and second grade. There is no separate general aide for the upper grades. The planning room staff member and other assistants are assigned assistant duties for the upper grades as necessary. This line item also represents support staff or regular education children who need help but are not eligible for Special Education assistance.

Salaries Kindercamp - This line item is for staff to run KinderCamp, a 12 hour summer program (spread over three days), to orient new kindergarten students to the school.

Salaries - Morning Duty - This is for early morning coverage. This amount is offset for through medicaid funds.

Group Disability - Disability Insurance for the professional staff.

VSTRS Assessments - VSTRS (Vermont State Teacher's Retirement System). This is a requirement - all teachers hired for FY16 and forward are assessed \$1,097 for a 1 FTE per year.

Purchased Services - Services needed for 504 students (students who have a disability who are not on an IEP).

Repairs & Maintenance/Copier Lease - Lease and Service Contract on the copier. The contract is for 210,000 copies. This includes lease payment, all parts, toner, service calls, etc. The copier has many functions, including the ability to print from the computers anywhere in the building and to scan electronic data.

Tuition - We have one student participating in the Limited School Transfer Program and this is the tuition that follows this student.

Supplies - This category represents general consumable supplies and includes copy paper, pens, crayons, erasers and all things of general use; student workbooks for math materials for all grade levels; spelling, language arts workbooks for all grade levels; handwriting workbooks, phonics workbooks, reading workbooks and materials for science, study skills and social studies. In FY'17, we had we some materials left over from the previous year. Because of this, and because of an increase in the number of students this figure has increased.

Books/Periodicals - Trade books of themes for all grades and some books specific to social studies. The decrease is due to the fact that teachers will be ordering only replacements materials.

Alternative Program (Planning Room)

This is a program for children who need behavioral intervention and planning room services. When available, this person also works as a regular classroom assistant and/or an office assistant.

Salaries - Alternative - This figure represents the salary (.9 FTE) of a paraprofessional to run the "planning room." The remaining .1 FTE of this position is included as a SpEd paraprofessional.

Manipulatives - This is for materials to use with students for anger management, conflict resolution and for recess.

Art

The salary and benefits for this .2 FTE position are included in Regular Education Salaries - Teachers.

Supplies - This covers all the materials needed to run the art program...paper, watercolors, tempera paint, clay, etc.

Physical Education

The salary and benefits for this .4 FTE position are included in Regular Education Salaries - Teachers.

Manipulatives/Materials - Materials to support units of instruction.

Music

The salary and benefits for this .4 FTE position are included in Regular Education Salaries - Teachers.

Repairs and Maintenance - This is for repairs and general maintenance for band instruments.

Supplies - This covers supplies needed for general music education, instrumental and band programs.

Manipulatives - This is for recorders for grade 3.

Extra Curricular

Salaries - Activity Stipends (and benefits)- This line item was previously included in Regular Education. It covers the stipends for various clubs and activities not covered by the After School program (ASP). There is an increase as we have added chorus and art club back into the “school day” and have added a stipend for the snowsports coordinator.

Afterschool Assessment - This is a payment to help support the After School Program. It helps support the clubs and activities that were previously covered with activity stipends. It was previously listed under Regular Education.

Guidance (School Counselor)

Counseling is required by public school standards.

Salaries - Guidance –This represents a salary for a .8 FTE position. This staff person provides two days of regular school counseling services, one day of team teaching health education with the regular classroom teachers and a third day providing services as a Home School Coordinator to work with our families who have an ever increasing need for support.

Purchased Services - We have a contract with an outside Mental Health provider for 2 days per week. This is a portion of her contract for regular education services. The other portion is for special education students and is included in the SU Special Education assessment.

Nurse

Salaries - Nurse - This figure is for a .4 FTE position for the school nurse.

Supplies - Replacement of supplies needed to effectively run the nurse’s office, i.e., band-aids, ointment, peroxide, alcohol, gloves, ace bandages, ice packs, Epi-Pen, etc. There is an increase due to increased costs of supplies needed.

Mental Health

Mental Health - These are costs associated with provider to provide mental health services to regular education children. It was previously in the Guidance category.

Technology

Hosting/Archiving - The majority of this cost is included in our technology assessment.

There are a few programs that are unique to CTES and this is the cost for those programs.

Purchased Services - The cost of the fiber optic spoke is now bundled with the ENA network services included in the Technology Assessment.

Technology Assessment - This is the cost of technical support, and pro-rated costs for shared technology services including, internet access, Messenger (automatic emergency phone call system), My Learning Plan (tracks professional development activities of professional and paraprofessional staff), Fitnessgram (physical fitness tracking software), PowerSchool (student management system), PowerSchool online training, ITDirect (Online Helpdesk), MAPS, SNAP, School Spring and E-mail and school website services.

Repairs and Maintenance - This fee covers repairs and annual maintenance service contracts for equipment.

Lease on Equipment - Leasing funds will be used to replace and refresh aged out laptops,

tablets, desktops and/or servers using useful life, condition and ability to support current minimum standard configuration to prioritize.

Supplies - This includes laser toner, power cords, backup drives and adapters.

Software - Purchase of projected upgrades for all the network software, OS software upgrades and volume purchase program apps for iPads.

Equipment - Replacement of aging network components and addition of more wireless capacity.

Professional Development

This is a new category. Costs for professional development were previously listed under each classification, but are now combined and all listed in one spot.

Professional Development - Expenses for professional development used to be listed as Tuition Reimbursement. Currently the Professional Staff contract allows for a cap of \$9,000 for all full and part time regular education teachers.

Professional Development - Support Staff - This line item represents the cap for professional development for all the support staff.

Library

The town includes the salary and benefits of the librarian in their budget. The school budget pays for some supplies and for school related professional development.

Course Reimbursement - This is for reimbursement for professional development needed by the librarian to remain current in trends in library media.

Printed materials - Cost of subscription to the Rutland Herald.

Supplies - Supplies needed by the librarian for library classes.

Books - This represents the purchase of new and/or replacement books for the library.

SU Office

SU Assessment - This line item covers our share of expenses from the Two Rivers Supervisory Union which has increased 1.5%. It covers general administration, finance, bookkeeping, operations and maintenance, SU technology, curriculum implementation and English as a Second Language. Our share is calculated based on the equalized pupil numbers in the Two Rivers Supervisory Union. It is larger this year, in part because our percentage of students in the total SU is larger.

Board of Education

Salaries - Board Stipend - This represents stipends for 5 board members at a rate of \$350 per person. It has been the same stipend for many years and was increased this year to be in par with other town officials.

Salaries - Secretarial Salary - This represents payment for the school board secretary for 12 meetings.

Background Checks - This is to cover the cost of background checks for volunteers and anyone else the principal decides needs a background check based on school policy.

Legal Services - Anticipated expenses for legal fees for the school district.

Dues and Fees - This is a fee paid to the Vermont School Boards Association.

Contingency Fund - This figure is money set aside for unanticipated expenses and for salary adjustments for employees once the agreements are settled.

Principal's Office

Health Insurance - Health insurance benefit for the Principal and stipend for the Administrative Assistant in lieu of taking insurance.

Disability Insurance - This benefit is part of a SU administrative team package.

Travel Reimbursement - Travel allowance.

Supplies - For any supplies needed by the Principal and Administrative Assistant. This is used for small purchases for which there are no line items in the budget. It has been decreased based on history of the previous year.

Maintenance

Salaries - Operation of Plant and Benefits - Represents custodial services to maintain the building and grounds. This includes one FT Head of Building and Grounds and 2 part time people covering the late afternoon and evening until 9 p.m.

Salaries - Rubbish Removal - This was for an independent contractor to pick up our rubbish. We have now switched to a trash removal service.

Health Insurance - Health insurance premium for a two person plan.

Health - Custodial Support - Health benefits to the part time custodial staff as per their contract.

Water and Sewer Services - The projected cost for water and sewer services has increased slightly.

Rubbish Removal - This is the cost of removal of trash for the school by a trash removal company.

General Maintenance - This is a projected figure for the cost of anticipated inspections and repairs, i.e. boiler inspections, fire alarm inspections, fire extinguisher inspections and refills, asbestos inspections, septic tank cleaning, etc. A slight increase is anticipated in each category.

Repairs - This is for general repairs to the building and for painting and repairs needed on the outside of the building. The increase includes more extensive work on the outside of the building that is needed to maintain the building.

Property Insurance - This figure is for our insurance package that includes property, general liability, bus, errors and omissions, crime, and boiler insurance. There is a projected slight increase based on actual rates for FY '16.

Telephone - The line item is increased due to the fact that we replaced the old telephone system in the school which was 12 years old. Our telephone costs are reduced by e-rate funds.

Supplies - All of the supplies needed by the custodian: paper towels, cleaning supplies, vacuum bags, etc. This category is slightly decreased based on previous year's spending and anticipated needs.

Electricity - This figure is level funded. This also includes the cost for the blinking lights on Route 131.

Fuel Oil - This category is level funded.

Transportation

As stated above the management of transportation is now the responsibility of the SU as per Act 153. All transportation expenditures are handled by the SU and then billed as an assessment to each school. The projected assessment figure is lower than the current year because the crossing guard expenses have been removed.

Crossing Guard

The costs for the crossing guard used to be included under transportation. They are now listed separately with the typical categories of salary and benefits.

Advertising

The cost for advertising is now listed as a separate category.

Advertising - This covers the cost of all advertising for the school district. The amount is level funded.

Special Education

Salaries - Para Educators - These costs are for direct services to special education children. The figure is higher due to the increased need for support with children on IEPs (Individual Education Plans).

Special Education Assessment - This is for the special education costs included in the SU (Supervisory Union) budget and assessed based on our child count. Due to increasing numbers of identified students we now have two full time special education teachers in our school. Costs for paraprofessionals providing direct services to our students are still

listed in our budget. As explained above this cost is reduced by the mainstream block that goes directly to the SU.

Medicaid - Special Education

There are certain services that are provided by schools that are reimbursed by Medicaid. The paperwork is extensive and each of our schools has a Medicaid secretary. CTES and CAES share one person to do this work. In order for the employee to receive municipal retirement as a full time employee, she needs to be paid by one school district. Since she was originally a CTES employee, we pay for the position and we are reimbursed for all expenses related to work at CAES. A line in the revenue section of the proposed budget reflects the full reimbursement.

Title I

The literacy teacher (Title I) provides support in reading. The costs for salary and all benefits were previously transferred to the Supervisory Union per Act 153.

Supplies and Books – Replacement of materials used by the literacy teacher for the Leveled Literacy Program and books for the upper level students.

Food Services

Salaries and Benefits - Salaries for all kitchen staff.

Supplies - Includes paper products, garbage bags, cleaning supplies, napkins, straws, trays, foil, etc. The figure was decreased to be more in line with actual expenses for the previous year.

Propane - Fuel used for cooking. There is a slight decrease projected.

Food - The budget line item is level funded for projected FY‘ 18.

EEE SPED - DISTRICT

Collaborative Preschool Program

The Community Collaborative Preschool is a program that provides 10 hours of preschool experience to all three and four year olds. The children from Cavendish who are attending the preschool will be included in the fall and spring census for equalized pupil calculations. It is anticipated that there will be approximately the same number of students participating in the Community Collaborative Preschool for FY ‘18.

EEE (Early Essential Education)

This figure is for special needs pre-kindergarten children. This covers the cost of special education and speech and language services. The costs for these services are partially offset by Special Education reimbursements.

Note: A copy of the Certified CTES Annual Audit for FY’16 as prepared by RHR Smith and Company, Certified Public Accountants, is available upon request at the Two Rivers Supervisory Union Office located at 609 VT Route 103, Ludlow, VT or on our website at <http://ctes.trsu.org>

Shown at right is the old Proctorsville School c. 1920. The old school was sited nearby where the current library is located. As can be seen, Main Street was then lined with many majestic elm trees.



Cavendish Town Elementary School Principal's Report January 2017

1. Opening of School – On August 31 we welcomed exactly 100 students for the new school year. This represented an increase of 6 students over what we started with last year. Most of the children were eager to get back to school to see their friends, meet new students and to participate in all that we have to offer. It is always exciting to greet the returning students and see how they have changed over the summer. It is hard to believe how much children can change in just 2 and a half months. They must grow faster in warm weather! Of course we always look forward to welcoming our new kindergarten student (18) and to meeting new students. Since opening day, we have had 8 additional students enroll at our school which is the largest number we have had in many years. Because of the increase in numbers we have actually had to hire some additional staff.

We started off the school with our usual “Welcome Back Breakfast” for all of the students and their families. They were all treated to a continental breakfast of bagels, fresh fruit and yogurt. While it is very hard to predict so far in advance, it would appear that we have a slightly smaller incoming kindergarten class next year.

2. Staffing Changes – This was a year year for change at CTES. Connie Kendall decided to retire from CTES as the kindergarten teacher after almost 20 years of service. She decided to retire to spend more time with her husband, her grandchildren, her garden and her sauna! We wish her all the best. Stephanie D’Abbraccio from Springfield was hired as the new kindergarten teacher. Stephanie went to school at Keene State College where she received her degree in elementary education. She has been enjoying her role with the active kindergarteners.

With mixed emotions, we were saddened, yet excited for her, when Amy Jones, our part time art teacher for 18 years, decided to take a full time position teaching Art at Green Mountain Union High School. Her departure left a huge void, but was filled when we hired Rachel Karner of Ludlow. Rachel received her degree in Art from Gordon College in Wenham, MA. She is also the new Art teacher at Ludlow Elementary School. She comes to the school with lots of energy and enthusiasm and has been well received by the students and staff.

We have a large increase in the number of special education children this year which necessitated the hiring of an additional special educator. Marina Potter of Cuttingsville was hired by the Supervisory Union for this position. Marina has been a special educator in our district for the past several years and wanted a change to work in elementary education and was thus transferred to our school. She is responsible for the special education needs of the children in the upper grades. Tracy Churchill remains as our veteran special educator and is responsible for the needs of the children in the younger grades.

Due to the large kindergarten class, we had to hire a paraprofessional to work with Stephanie. Jennifer Spaulding of Chester was hired for this position. Jennifer has an associate’s degree in Early Childhood Education from NH Community Technical College and has had experience working in preschools. Bruce Patterson who lives in South Acworth, NH was hired as a para to assist in the upper grades. He has a Master’s Degree from Franklin Pierce University and has experience working as a para in several schools

in NH. Samantha Foster-Osier was also hired as a para for the upper grades. Samantha has a Master's Degree in education from Union Institute & University. She worked in a variety of schools in Florida and Maine so comes with a great deal of experience to support children in the upper grades. Lindsay (Becky) Plunkard has recently been hired to work as a paraprofessional in the first grade. Becky is a long time resident of Cavendish who just returned from Canada having spent the past few years there with her husband who was working there. Becky has worked in the school system in Chester in many roles. She has years of experience as a paraprofessional and then as the administrative assistant and subsequently as the events coordinator. We are excited to have such a wonderful group of new paraprofessionals to assist the teachers and students this year.

At the beginning of summer, we hired Jon Beamon as our new Director of Building Grounds and Maintenance. Jon lives in with his family in Springfield and comes to us having had several years of experience in property management. He has had a very busy six months learning all there is about maintaining our beautiful facility. He is a great football fan and is the football coach of the Fall Mountain Regional High School varsity team.

For a bus driver, we hired the team of Larry Baldwin from Springfield to drive the morning run and Jackie LeBlanc from Claremont, NH to drive the afternoon run. Both of these drivers have extensive school bus driving experience and were happy to work as a team. During the winter season they both drive for OKEMO. Larry, however, only drives weekends at OKEMO so he has subsequently assumed the full time position now and is kept very busy.

Jeanne Hart, the part time school nurse of one year, decided to take a full time position at another school. This resulted in the perfect job for our former school nurse Leigh Dakin, from Chester who had previously worked at CTES. She is very familiar with the responsibilities of the job and possesses the skills necessary to provide quality care to our children. You may recall, she left us to work in the VT House of Representatives four years ago. Leigh maintains the health office on Monday, Wednesday and Friday. On other days, first aid and TLC is administered to the children by office staff under a protocol established by Leigh.

3. Student Progress – Once again, I am very pleased to report that the children of Cavendish continue to get a first rate education. The staff works hard to provide the children with a high quality and exciting program.

The students at CTES are required to take multiple assessments during the school year as outlined in our Local Assessment Plan to measure their progress and our progress in providing them with an high level educational experience.

At the youngest level, the teachers complete inventories on the children to gage their progress in literacy and math. All children also complete comprehensive “end of unit assessments” in mathematics. We use Measures of Academic Progress (MAP), a computerized self adjusting tool as our local assessment in mathematics and reading for students in grades 1 - 6. It is administered at least twice during the school year... at the beginning and the end. The results at the beginning of the year give us an indication on where they are starting off the year (and also how much they have regressed over the

summer). A shorter version can be administered mid year when deemed necessary. In the spring, we administer the required state and national SBAC (Smarter Balanced Assessment Consortium) assessments in reading and mathematics. The fourth grade also takes the NECAP (New England Common Assessment Program) Science assessment and the NAEP, National Assessment of Educational Performance in one subject area randomly assigned each year. Our children as a whole continue to score high on these assessments.

CTES is rated 36th out of all the elementary schools in the State of Vermont (Vermont School Digger). CTES students continue to score higher than the state averages in most areas and highest among the other schools in our Supervisory Union. While we are pleased with these general statistics, our goal is for each child to improve as a learner and we look for each and every child to make progress over time. The staff are committed to this and will continue to receive professional development activities to help this goal become reality. Under the No Child Left Behind Act, all children in our schools were to reach “proficiency” by 2014. Since we did not have 100% of our children attain this high standard (and neither did most schools), we are required by the state to engage in school wide professional development in the area of Literacy. Consequently, we will be working in this area over the next three years with VRI (Vermont Reads Institute) on Tuesday afternoons.

4. Act 46 - “Creating PreK - 12 Education Systems” Update - The Act passed by the legislature states, “On or before July 1, 2019 educational opportunities in Vermont shall be provided through “sustainable governance structures” that provide PreK - 12 educational opportunities at a reasonable cost.” The Act has many components, but the essence is that mergers need to occur if a “structure” has less than 900 students. This basically means that the structure (which may be comprised of several schools) has one administrative office, one school board, one curriculum, one budget and one tax rate. Over a year and a half ago a “Merger Planning Committee” with representation from all the school districts in the TRSU, was established to look at the ramifications of fully merging all of school districts of TRSU and to see how we can meet the requirements of the Act. Regular meeting of the group have been happening in each of the towns seeking input as to how we should proceed with “unification.”

After many meetings, four scenarios were considered for our schools. They have been debated and discussed at many meetings. At the December 14 meeting, a vote was taken by the committee to proceed down that path of forming a Unified District between Chester, Ludlow, Cavendish, Andover and Baltimore. There would be one board for all current school districts except Mt. Holly. Black River Union would be dissolved and Mt. Holly would connect with Mill River. The three elementary Schools would continue and the middle and high schools would become unified. The next step is for “Articles of Agreement” to be drafted on the details of how such a unification would take place. Once the committee agrees on the “Articles”, the proposal goes to the Vermont State Board of Education and if they approve it then it is presented to the voters of every town. In order for this proposal to be adopted, the voters in all necessary towns (Chester, Cavendish and Andover) need to approve the proposal.

5. Nutrition at CTES – On a daily basis, we serve over a hundred nutritious meals to the students in our school. On average, we serve 35 students breakfast and 75 students lunch. Of those numbers, approximately 64% receive Free and Reduced Meals. Again this year

the State of Vermont is subsidizing the students' who qualify for reduced meals so that they are actually free. This of course is great news as students do so much better when they are well nourished.

In addition to the regular meals for the day, all students get a free snack at sometime during the day. A grant allows us to provide the students with fresh fruits and vegetables sometime during the school day. "Snack time" gives us an opportunity to introduce the students to foods they might not normally ever get or try, such as raw spinach, raw green beans, raw snow peas, raw brussel sprouts, raw broccoli, clementines, mangos, cranberries, kiwi and pomegranates. The kids have discovered some of the things they have never tried before are actually delicious. We have a small refrigerator where the snack food is stored so that snacks can be dispersed at the discretion of the teachers.

6. 601 Main Street – It is obvious that there has been some real progress in the development of the property next door to the school. When you drive by the lot on a day when school is in session, you will see the parking spaces are getting great use. They are almost always full! Once some more excavation work is completed there will be additional parking spaces.

This summer the committee and volunteers from the community completed some landscaping which included planting of flowering crabapple trees, lilac bushes and a wall of arborvitae trees as a hedge between the lot and the neighbor's property. In addition, a selection of perennials was donated and planted in the area between the parking lot and the road. On another day, a team of folks brought weed wackers to the property and mowed down all of the grass, weeds and shrubs that had started to grow. The town crew then returned to keep the property mowed. It looks very nice as it is but there is more to be done according to the plan.

The next steps include excavation and landscaping the rest of the property but we need to raise some money to do that work. The committee continues to discuss how money can be raised to finish the project. The committee also plans to apply for grants to help offset the anticipated costs.

7. After School Program (ASP) – Last year we offered our third very successful, quality after school program to the children in the community. Last spring we once again applied for a 21st century grant, having been denied the grant in the spring of 2015. Perseverance worked and in the spring of 2016, we were notified that we were awarded a 21st Century grant in the amount of \$388,263 to be spread over 5 years. We were very excited about this as it once again allows us to offer the "HomeWork Club" portion of the ASP to all children at no charge. In addition to this, we are able to offer transportation home to any children who stay after school for the entire program. To cover the costs, there is a sliding fee schedule and for those who qualify a Child Care subsidy option can cover up to the full cost of the program.

Zoe Lirakis of Chester continues to be the site coordinator for the program while Beth Oldenburg is the assistant site coordinator. Katie Tyrrell was hired as the program assistant.

Collectively the staff provide a wide range of enrichment activities for the children including but not limited to: wilderness adventure, computer coding, orienteering, valley

quest, outdoor tinkering, flying fun, farm to school, art club, chorus, bottle flipping and cup-stacking, outdoor adventures, cooking and “how it is made”.

During the summer a camp program is offered to the children. The first six weeks is offered in Ludlow in collaboration with the Ludlow Recreation Department. Transportation is provided from CTES to and from the camp. The last two weeks is offered at CTES in collaboration with the Cavendish Recreation Department. Likewise, transportation is provided for Ludlow children to come to the CTES camp. A wide range of “camp like” activities, including swimming was provided keeping the children busy from 8 until 5.

The ASP also provides coverage for Out of School Time (OOST) on an as needed basis. This is available to families on any inservice days or vacation days. Naturally, this depends on the need.

8. Comments on Proposed Budget for FY’17 – There is a detailed explanation of the budget elsewhere in the Town Report, but I wish to point out a few of the highlights. The proposed budget for FY’18 is up by \$25,786 or 1.3%. This is due primarily to an increase in special education and the need to hire additional staff. Unlike many of our neighboring schools who have experienced decreases in enrollment, our numbers are greater than they have been for many years. Despite the increase in our budget, we are pleased that once again we are well below the mandated “penalty threshold” imposed by the legislature.

We have worked hard to present a budget that is financially responsible yet provides the opportunity for an top rate education for the children of this town. The net effect on the tax rate is projected to be an increase of approximately 1.9%. If the legislature makes any changes in the formula, this might change slightly.

9. Availability of Annual Audit - A copy of the CTES Certified Annual Audit as prepared by RHR Smith and Company, Certified Public Accountants is available upon request at the Two Rivers Supervisory Union Office located at 609 VT Route 103, Ludlow, VT. or on our website <http://ctes.trsu.org>

10. Thank you – to the Cavendish Community – We have a great staff in our school who work very hard to provide the best opportunities for the children, but we cannot do it alone. It is this community that makes the difference and I can’t thank you enough for all your support during the past year. The school is your school and we would encourage you to come volunteer or come for a visit. The building is secure (and locked) when school is in session, but please call to make arrangements for a visit. Although I always run the risk of missing someone, I specifically wish to thank the following folks who have made a difference.

- The School Board - Dr. Gene Bont, Barbara Dickey, Sharon Huntley, Fred Marin, Doug McBride and for their willingness to serve, for their commitment, dedication and wisdom.
- To the staff of LPCTV who faithfully record the School Board meetings so that those unable to attend meetings can keep current on what is going on.
- The town crew for maintaining the many roads in our community throughout the year, and particularly in the winter. They also plow the driveway to the school that gives us easy access, and a place for the children to play during winter recess. I especially want to

- thank them all this year for the work they have done on the lot next door.
- The Wallace McNulty Hoyle American Legion Post # 4 and particularly Amy Benoit, Mitch Benoit, Lloyd Stilwell, Art Tyrrell, Harry Westcott and Santa for once again providing wonderful gifts and homemade cookies for the children at Christmastime.
 - Terry O'Brien, the Recreation Department Director, for working so hard to make so many exciting year round recreational opportunities available for not only the children of the town but for all members of the community.
 - All of the many volunteers from the Cavendish Historical Society who continue to provide the Young Historians enrichment activities for our children. Jim Hasson came to talk to the sixth graders about his experiences during WW II and the Vietnam war. This past December, Margo Caulfield, Etienne Ting, Pang Ting, Angela Asermelly and Peggy Svec provided diverse workshops in every grade for students to make traditional holiday ornaments and decorations celebrating the diverse backgrounds of members of our community.
 - To Bruce and Betty McEnaney who once again funded an outstanding field trip for the Sixth Grade to Old Sturbridge Village and to those who led the field trip, Bruce McEnaney, Margo Caulfield, Pang Ting, Jody Palmer, Andrew Boxer, Craig and Jessica Goodman.
 - All of the many volunteers for assisting with the Snow Sports program. A special thanks goes to Jarrod Harper for working so hard to organize this outstanding program.
 - All of the "Readers" for coming to the school on a weekly basis to read with the children in the younger grades.
 - To all the members of the PTO who work so hard to raise money for field trips, assembly programs and fun programs for the children at the school. Special thanks goes to Sheila Roby who has headed up this organization for the past several years with unwavering commitment.
 - To all the members of the Proctorsville Fire Department for year after year providing outstanding opportunities for the students at "Safety Day." This past year the students got to witness the firemen extinguish a fire. They also trained like a fire fighter going through an obstacle course, toured an ambulance and used a fire hose.
 - To Richard Svec, the Town Manager, Diane McNamara, the Town Clerk, as well as Ginny Garrow and Jennifer Leak, who are always there whenever we need something.

Thanks to each and every one of you. If I missed recognizing someone, please forgive me and know that you too helped shape the future of our young people.

**Enrollment at CTES over a ten year period
(as of October each year)**

2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
107	108	115	108	105	101	91	99	100	107

Average over the ten year period 104.

Cavendish Town Elementary School Annual Report of the School Directors

We have begun the year with 108 students, highest school population since 2010 with the result of several more new people on our staff. Last year we celebrated forming the new school district consisting of Mt. Holly, Ludlow and Black River High School, Cavendish and Chester Andover Elementary and Green Mountain High School with separate boards, budgets and tax rates and named it Two Rivers.

We are now coping and struggling with Act 46 which requires one consolidated board, testing system, budgets and tax rates. Many hours and meetings have been spent by staff and board members trying to accomplish the requirements of Act 46 - up and down, back and forth with hopes of resolution by this year sometime. There will be formal votes in each town in order to go forward. Once the joint committee votes there will be public explanations and discussions before voting. This is an obligatory effort as passed by the legislature. More details are located in the principal's report and budget explanation.

We wish to thank the many individuals who have contributed their time and skills.

Gene Bont, Chairman



Message from the Superintendent

As your relatively new Superintendent, I know that the Two Rivers Supervisory Union (TRSU) has very dedicated and conscientious school board members, administrators, educators and staff. Our students are fortunate that all of us are working so hard on their behalf. Clearly, we all want what is best for our students and yet, what one person thinks is best can differ from what someone else might think. Working with varying perspectives and decisions is very important to ensure we provide our students with an education of excellence.

In recent years the Vermont Superintendents Association has been promoting an education of excellence by promoting the concept of a world class education for all of Vermont's students. When we compare our schools to other schools nationally and even internationally there are indicators that show us performing quite well. However, we know we can always do better while we work to improve individual student achievement and overall school performance through reflection on and enhancement of our practices, procedures and policies.

Due to shrinking enrollment, rising costs, a changing economy and a desire for a world class education for all Vermont students, in the past six years the legislature has passed some very significant laws that are impacting our schools, how we govern and provide our students with a relevant and rigorous education. Currently, we are in the midst of complying with Acts 166 (preschool education), 77 (personalized and proficiency-based education) and 46 (governance and an equitable education for all students). In addition to this legislation, our schools must fulfill the requirements outlined in the Education Quality Standards (EQS) previously known as School Quality Standards.

The aforementioned laws and EQS are a lot to contend with while we plan for and educate our students on a daily basis. The work we are engaged in to implement these laws and requirements is very important and critical to us improving and providing similar learning opportunities for all students. Making sure our students have an equitable education means that it doesn't matter where a student lives or what their families economic status is, all of our students in public education must have the same learning opportunities whether they're attending preschool, elementary, middle or high school. That is our hope for all of our students and now it's the law.

The law that has received the most attention from the media and the one our school board and community members have been working with for the past year and a half is Act 46. This is complex legislation that is requiring us to look at our governance structures to provide an equitable education for our students and find fiscal efficiencies. This is because overall our state has a net loss of

approximately 20,000 students, about 700 of those students were in our supervisory union.

The Act 46 Study Committee members have worked very hard to determine what is best for the students and the taxpayers in each of their districts. As of this writing, the Committee members have decided to go forward with a proposal to create a regional education district for the towns of Andover, Cavendish, Chester and possibly Baltimore. Baltimore is determining whether to join that newly formed district, the Springfield School District or maintain school choice for their preschoolers to seniors. Given the Committee's decision the districts of Ludlow, Mt. Holly and Union#39 now need to determine their next steps. Also, the Plymouth School Board has decided to bring to their residents a vote to determine if the Plymouth School District will join with the Windsor Central Supervisory Union. Please stay informed about this work through the TRSU website (trsu.org) and the media. We will be discussing the work of Act 46 further at our annual school meetings.

Most importantly though, I ask for your support in passing each of our school budgets. Our school board members, Finance Director and principals have brought forward budgets that provide for our students and are fiscally responsible. I'm grateful for your past support of our schools and I will thank you in advance for your continued support.

Respectfully submitted,

Meg Alison Powden
Superintendent



ENROLLMENT

Town of Cavendish Student Enrollment in the TRSU district as of October 14, 2016:

Grade	Pre K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
CTES	22	18	12	16	9	11	18	18	-	-	-	-	-	-	102
GMUHS	-	-	-	-	-	-	-	-	14	18	13	15	12	12	84
Total:	22														186

SIZE OF THE TWO RIVERS SUPERVISORY UNION:

<u>SCHOOL BOARDS:</u>	<u>DIRECTORS</u>	<u>VOTES</u>
Andover Town	3	1
Baltimore Town	3	1
Chester Town	3	1
Plymouth Town	3	1
Black River High School	6	3
Cavendish Town Elementary School	5	3
Chester-Andover Elementary School	5	3
Green Mountain Union High School	7	3
Ludlow Elementary School	5	3
Mount Holly Elementary School	<u>5</u>	<u>3</u>
	45	22

The Andover Town School Board has representation on the Supervisory Union Board in accordance with the Vermont Statutes.

Special Education

The special education programs provided by the Two Rivers Supervisory Union are designed to meet the individual needs of our diverse student population. School-based programs are in place at each of our four elementary schools and at Black River Middle/High School and Green Mountain Union High School.

Our Essential Early Education (EEE) program provides services to 3-5 year old pre-school children with developmental delays, as well as pre-schoolers who are “at risk” for future school difficulties. The Two Rivers Supervisory Union participates in a Pre-School Collaborative to serve students in Baltimore, Cavendish, Chester and Andover. The collaborative includes the Little School in Weston, Headstart at Green Mt. Union High School in Chester, Stepping Stones in Cavendish, Suzy’s Little Peanuts in Springfield and Ascutney Reading Elementary School in Reading, Sunny Lane Daycare in Brookline, Rainbow Playschool in Woodstock, Hilltop Montessori School in Brattleboro, Safe’N Sound in North Springfield; Pine St. Preschool, Playworks, Springfield Learning Garden, Squeaky Sneakers, and World of Discovery all in Springfield, and West River Montessori School in South Londonderry.

Services to these children are provided by EEE Coordinator Laurie Cloud, Speech/Language Pathologists Maryann Bastian and Lily French, Physical Therapist Taryn Levy, Occupational Therapist Whitney Haber and Cortney Slobodnjak, Mental Health Clinician. Stephanie Racz serves as the Pre-school Collaborative Director for Two Rivers Supervisory Union. The EEE program also provides identification and consultation for “at risk” and developmentally delayed infants and toddlers.

School districts in the Two Rivers Supervisory Union serve children and youths with mild to severe disabilities under the Individuals with Disabilities Education Act 2004 (IDEA) and the Vermont Agency of Education Special Education Regulations. In addition, any eligible student with a disability who does not qualify for special education service under the IDEA may receive instructional and/or environmental accommodations and related services through Section 504 of the Rehabilitation Act as well as the school’s Educational Support System.

In order to provide a specialized educational program that will benefit the student, each child who is eligible for special education services is provided with an Individualized Education Plan (IEP). Depending on need, a student may receive resource room services, speech and language therapy, occupational therapy, physical therapy, and/or counseling. Any one, or a combination, of these services may be necessary in order to address the needs of the whole child. These services have enabled many students to realize their potential within their

home schools. Special transportation and/or special school placements are sometimes necessary to provide appropriate programs for students with more intensive needs.

Programs are supported by local, state, and federal funds, including the federal IDEA-B grant, the Vermont EEE Block Grant, and Medicaid. Local dollars and various grants have continued to provide opportunities for teachers, administrators, and support staff to participate in conferences, in-services, workshops and courses.

Rachel Root, Special Educator, serves as the Out-of-District LEA (Local Education Agency) for special education and 504 students that are being educated in alternate settings as well as at the Vermont Adult Learning Program.

The Cavendish Town Elementary School provides a variety of special education services to meet the special needs of its student population. There are currently 24 students receiving special education services as well as six pre-school students through the EEE program. These students receive instruction grades K through 6 by a staff of educators including Laurie Cloud, EEE Coordinator; Tracy Churchill and Marina Potter Special Educators; Maryann Bastian, Speech/Language Pathologist; Whitney Haber, Occupational Therapist, Taryn Levy, Physical Therapist; and their regular classroom teachers, at Cavendish Town Elementary School. An additional resource is Michelle Golden, a Mental Health Clinician who works with students and their families to provide emotional support and counseling. We also provide for consultation services through Nine East Network for the Deaf and Hard of Hearing, the Vermont Association for the Blind and Visually Impaired, and the Vermont I-Team. In addition, some students are assisted by paraeducators, who reinforce instruction, implement behavior management plans and provide emotional support to these students.

Many thanks to parents, principal, teachers and staff, the School Board and the community for the valuable support and input we receive.



**Two Rivers Supervisory Union
FY 2018 Budget Summary**

	Budget FY 2016	Actual FY 2016	Budget FY 2017	Budget FY 2018	Percent Change
Central Office (Equalized Pupil)					
General Administration	445,897	470,298	347,736	366,482	
Finance	228,548	224,833	248,087	261,580	
Bookkeeping	182,883	184,202	184,108	200,082	
Operations & Maint	106,580	91,838	106,503	101,559	
SU Technology	101,728	104,972	114,827	112,849	
Curriculum Implementation	0	0	33,213	37,658	
English as a 2nd Language	12,919	25,947	26,809	27,209	
Sub Total	1,078,555	1,102,090	1,061,283	1,107,419	4.35%
Revenue Offsets					
Medicaid and MAC Reimbursement	28,193	38,611	35,921	27,508	
Fund Surplus	15,000	0	0	12,000	
Bank Interest ERate & Misc Revenue	4,000	10,160	14,000	17,000	
Federal Indirect Reimbursement	0	0	0	20,000	
Sub Total	47,193	48,771	49,921	76,508	53.26%
Central Office Total	1,031,362	1,053,319	1,011,362	1,030,911	1.93%
Tech School Support (EqPup)					
Two FTE's and ENA; Various Programs	259,338	219,876	268,400	185,836	
Less: E-Rate Reimbursement	91,200	55,846	91,200	0	
Tech Support Total	168,138	164,030	177,200	185,836	4.87%
Transportation (New, req'd by State)	0	0	0	427,656	
Special Education (Child Count)					
K-12th Grade (net expense)	2,577,375	2,721,808	2,733,811	1,233,708	
K-12th Grade (reimbursed expense)	0	0	0	1,833,605	
Early Essential Education in Schools	114,285	125,643	119,247	123,692	
Early Essential Collaborative*	117,435	130,879	125,140	139,405	
Special Ed Total	2,809,095	2,978,330	2,978,198	3,330,410	11.83%
Preschool Collaborative*	238,005	236,597	262,552	324,151	23.46%
*Preschool/EEE shared by Andover, Balt., Cavendish, Chester (and other towns when necessary)					
Grants (Estimates)					
IDEA-B	322,000	359,754	340,000	350,000	
Title I	438,084	496,343	438,084	450,000	
Title IIA	127,016	190,684	127,016	175,000	
21st Century Grant (After School)	80,000	90,234	86,000	176,515	
Grant Total	967,100	1,137,015	991,100	1,151,515	16.19%
Summary					
Net TRSU FY17 Proposed Budget	5,213,700	5,569,291	5,420,412	6,450,479	
Offsetting Revenues	138,393	104,617	141,121	76,508	
Grand Total of Expense for Approval	5,352,093	5,673,908	5,561,533	6,526,987	17.36%

Contact Christopher Adams, TRSU Finance Director, for budget details upon request at:
chris.adams@trs.u.org or by phone at 802 875-3365

Two Rivers Supervisory Union
Early Education Collaborative
Preliminary Budget
FY 2017-2018

		Budget	Actual	Budget	Budget
	EXPENSES	2015-2016	2015-2016	2016-2017	2017-2018
1100	Early Education Classrooms				
270	Professional Development				
300	Head Start Tuition	69,000	55,860	77,300	95,340
566	Other Partner Tuition	120,000	132,350	132,956	165,256
	Total Direct Instruction	189,000	188,210	210,256	260,596
2420	Administrative Services				
110	Salary Director .5/.6/.8 FTE	27,286	27,977	32,743	45,882
200	Benefits	7,424	7,040	9,689	13,567
300	St of VT EEI Grant Exp	0		0	0
531	Telephone/Internet Service	0		0	0
540	Advertising	0		0	0
580	Travel Reimbursement	1,000	1,061	1,000	1,200
610	Administrative Supplies	175	584	175	350
611	Photocopying	25		0	0
690	Postage	30		30	30
	Computer Software/State Reporting	690		500	650
730	Equipment	250		250	150
900	Miscellaneous Expense	0		0	0
	Total Administrative Services	36,880	36,662	44,387	61,829
2620	Operating Services				
440	Classroom Rent	10,400	10,400	0	0
	Office Rent	1,325	1,325	1,325	1,325
531	Telephone/Internet Service	400	0	400	400
	Total Operating Services	12,125	11,725	1,725	1,725
	TOTAL BUDGET	238,005	236,597	256,368	324,150

	Budget	Actual	Budget	Proposed
	2015-2016	2015-2016	2016-2017	2017-2018
REVENUES				
Prior Year Surplus (Deficit)	0	0	0	0
Andover	13,842	13,753	17,207	22,603
Baltimore	17,302	17,190	17,207	12,916
Cavendish	65,747	65,322	65,385	64,580
Chester	121,114	120,332	134,212	154,991
Plymouth	0	0	0	12,916
Other LEA's	0	0	2,357	16,145
Total Anticipated ADM Funds	218,005	216,597	236,368	284,150
TRSU Medicaid Funds	20,000	20,000	20,000	40,000
Total Revenues	238,005	236,597	256,368	324,150

1/6/2017

Two Rivers Supervisory Union
Essential Early Education Program
Preliminary Budget
FY 2017-2018

		Budget	Actual	Budget	Budget
		FY 2015-16	FY 2015-16	FY 2016-17	FY 2017-18
1200	Special Ed Direct Instruction				
111	EYS Salary	0	0	0	0
115	Director Salary	50,685	52,766	50,685	53,465
	Team Leader Stipend	0	0	0	0
200	Benefits	19,180	21,335	21,780	20,582
500	Advertising	200	0	200	200
540	Travel Reimbursement	2,200	1,707	2,100	2,100
580	Instructional Materials	0			
610	Assessment Materials	400	328	400	400
611	Resource Books/Periodicals	100	94	100	100
640	Instructional Equipment	100	104	100	100
730	Total Direct Instruction	72,865	76,334	75,365	76,947
	Contracted Services				
2100	Speech Language	42,295	42,295	47,500	47,700
	PT/OT Purchased Services	200	10,633	200	8,500
	Total Contracted Services	42,495	52,928	47,700	56,200
	Administrative Services				
500	Telephone/Internet Service	0	0	0	0
531	Administrative Supplies	250	292	250	250
610	Photocopying	150	0	150	150
612	Postage	100	0	100	100
730	Administrative Equipment	250	0	250	750
	Total Administrative Services	750	292	750	1,250
	Operating Services				
430	Office Rental	1,325	1,325	1,325	1,325
440	Total Operating Services	1,325	1,325	1,325	1,325
2700	Student Transportation				
300	Contracted Services	0	0	0	0
	Total Student Transportation	0	0	0	0
	TOTAL BUDGET	117,435	130,879	125,140	135,722
		Budget	Actual	Budget	Budget
	REVENUES	FY 2015-16	FY 2015-16	FY 2016-17	FY 2017-18
	Andover	2,750	2,750	2,081	2,065
	Baltimore	3,437	4,158	2,428	2,410
	Cavendish	34,364	40,129	31,399	48,404
	Chester	62,784	69,270	75,132	66,343
	IDEA-B Preschool Grant	4,500	4,972	4,500	4,500
	Medicaid Revenue	9,600	9,600	9,600	12,000
	Miscellaneous Income	0	0	0	0
	Prior Year Carryover	0	0	0	0
	TOTAL REVENUES	117,435	130,879	125,140	135,722

1/6/2017

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES
ONLY

District: Cavendish		T043		Property dollar		Homestead tax rate	
County: Windsor		Two Rivers		equivalent yield		per \$10,076 of	
						pupil	

20.	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equpup)	-	-	-	-	
21.	Estimated costs of new students after census period (per equpup)	-	-	-	-	
22.	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equpup)	-	-	-	-	
23.	Less planning costs for merger of small schools (per equpup)	-	-	-	-	
24.	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equpup)	-	-	-	-	
			NA			
			Threshold = \$16,166	Threshold = \$17,103	Allowable growth	Threshold = \$17,368
25.	Excess spending threshold		\$16,166.00	\$17,103.00	\$16,039.67	\$17,366.00
26.	Excess Spending per Equalized Pupil over threshold (if any)	+	-	-	-	-
27.	Per pupil figure used for calculating District Equalized Tax Rate		\$15,681	\$15,795	\$15,266	\$15,981.94
28.	District spending adjustment (minimum of 100%)		168.888% based on \$0,785	166.984% based on \$0,785	157.369% based on \$0,701	158.614% based on \$0,710.076
Prorating the local tax rate						
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$(15,981.94 + (\$10,076.00 / \$1,000))]		\$1,655.1 based on \$0.08	\$1,653.1 based on \$0.09	\$1,573.7 based on \$1.00	\$1,586.1 based on \$1.00
30.	Percent of Cavendish equalized pupils not in a union school district		48.19%	47.54%	47.37%	49.54%
31.	Portion of district eq homestead rate to be assessed by town (49.54% x \$1.59)		\$0.7976	\$0.7859	\$0.7455	\$0.7858
32.	Common Level of Appraisal (CLA)		107.62%	109.61%	109.71%	109.20%
33.	Portion of actual district homestead rate to be assessed by town (\$0.7858 / 109.20%)		\$0.7411 based on \$0.08	\$0.7170 based on \$0.09	\$0.6795 based on \$1.00	\$0.7196 based on \$1.00
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.						
34.	Anticipated income cap percent (to be prorated by line 30) [\$(15,981.94 + \$11,875) x 2.00%]		3.04% based on 1.80%	3.01% based on 1.80%	2.81% based on 2.00%	2.69% based on 2.00%
35.	Portion of district income cap percent applied by State (49.54% x 2.69%)		1.46% based on 1.80%	1.43% based on 1.80%	1.33% based on 2.00%	1.33% based on 0.00%
36.	Percent of equalized pupils at Green Mountain UHSD #35		51.81%	52.46%	52.63%	50.46%
37.			-	-	-	-

Comparative Data for Cost-Effectiveness, FY2017 Report

16 V.S.A. § 165(a)(2)(K)

School: Cavendish Town Elementary School
S.U.: Two Rivers S.U.

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports":
<http://www.state.vt.us/educ/>

FY2016 School Level Data

Cohort Description: Elementary school, enrollment ≥ 100 but <200
(37 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
30 out of 37

School level data									
< Smaller >	Grades Offered	Enrollment	Total Teachers	Total Administrators	Stu / Tch		Stu / Admin		Tchr / Admin Ratio
					Ratio	Ratio	Ratio	Ratio	
Westshire School	PK - 4	110	10.98	0.70	10.02	157.14	15.69		
Fayston Elementary School	PK - 6	110	10.55	1.00	10.43	110.00	10.55		
Ludlow Elementary School	PK - 6	115	11.15	1.00	10.31	115.00	11.15		
Cavendish Town Elementary School	PK - 6	116	8.00	1.00	14.50	116.00	8.00		
Eden Central School	PK - 6	120	13.00	1.00	9.23	120.00	13.00		
Moretown Elementary School	PK - 6	121	10.55	1.00	11.47	121.00	10.55		
Saxtons River Elementary School	PK - 5	122	7.80	1.00	15.64	122.00	7.80		
Averaged SCHOOL cohort data		144.78	12.37	1.06	11.71	136.14	11.63		

School District: Cavendish
LEA ID: T043

FY2015 School District Data

Cohort Description: Elementary school district, FY2013 FTE ≥ 100 but < 200
(31 school districts in cohort)

Special education expenditures vary substantially from district to district and year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs, including assessments to SUs makes districts more comparable to each other.

Cohort Rank by FTE
(1 is largest)
26 out of 31

Grades offered in School District

Student FTE enrolled in school district

Current expenditures per student FTE EXCLUDING special education costs

School district data (local, union, or joint district)				Cohort Rank by FTE			
< Smaller >	Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	PK-6	PK-6	PK-6	PK-6
Ludlow	PK-6	110.63	\$21,524				
Fayston	PK-6	112.63	\$14,076				
Moretown	PK-6	113.40	\$13,298				
Cavendish	PK-6	114.10	\$12,311				
Eden	PK-6	114.65	\$17,464				
Fletcher	PK-6	129.26	\$12,815				
Franklin	PK-6	129.41	\$10,044				
Averaged SCHOOL DISTRICT cohort data		146.35	\$13,776				

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuitions and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

FY2017 School District Data

FY2017 School District Data										Total municipal tax rate, K-12, consisting of prorated member district rates																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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			Equalized Pupils	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate	Actual Homestead Ed tax rate																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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The Legislature has required the Agency of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

(K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.

FY2018 Estimates
Preliminary Budgets

Act 130 Equalized Homestead Tax Rate Calculation, FY2018

ESTIMATES ONLY
Official rates from Tax Dept.
Yields are not official
Base amount not official

District: **Cavendish**
County: **Windsor**

LEA: **T043**
S.U.: **Two Rivers**

1. Local budgeted expenditures including any separate articles
2. *Act 144 expenditures (Manchester & West Windsor only)*
3. Obligation to a regional technical center school district if any
4. Obligation to repay a deficit per 24 V.S.A. § 1523(b)
5. Obligation to repay difference between allowable and announced tuition
6. Total Expenditures net of Act 144 dollars
7. Offsetting revenues (do NOT include revcode 3114, the on-behalf payment)
8. *Act 144 dedicated revenues*
9. *Act 144 expenditures to raise locally*
10. Offsetting revenues less Act 144 revenues
11. Initial Education Spending
12. Capital debt hold-harmless aid
13. **Education Spending**
14. Equalized pupils
15. **Education spending per equalized pupil**

1.		1,940,406	
2.	-		
3.	-		
4.	-		
5.	-		
6.		1,940,406	
(lines 1 + 3 + 4 + 5) - line 2			
7.		279,563	
8.	-		
9.	-		
10.		279,563	
line 2 - line 8			
11.		1,660,843	
12.	-		
13.		1,660,843	
line 6 - line 10			
line 16 - "COAid" page			
line 11 - line 12			
14.	103.92		
15.		15,981.94	
line 13 / line 14			

Excess Spending Calculation

15. Aggregated exclusions
16. Aggregated exclusions per equalized pupil
17. Per pupil figure to use for Excess Spending
18. Per equalized pupil spending threshold for FY2018
19. Per pupil spending above the threshold

15.	97,816.22		
16.	941.26		
17.		15,040.68	
line 15 / line 16			
18.		17,386.00	
19.		NA	
line 17 - line 18			

20. Per pupil figure used for calculating District equalized tax rate

20.		15,981.94	
line 15 + line 19			

Property Tax Yield per \$1.00 of tax rate

21. Equalized homestead tax rate to be prorated
22. Percent of Cavendish equalized pupils not in a union school district
23. Portion of equalized homestead tax rate to be assessed by town
24. Common level of appraisal
25. **Estimated actual homestead tax rate of district to be assessed**

21.		10,076.00	
22.		1,586.1	
23.			
24.	49.54%		
25.		0.7858	
line 22 x line 23			
26.	109.20%		
line 24 / line 25			
			0.7196

<p>SPECIAL EDUCATION CHILD FIND NOTICE TWO RIVERS SUPERVISORY UNION</p>

Two Rivers Supervisory Union is required by the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973 to locate, evaluate and identify all persons with disabilities between the ages of birth through 21 who may be in need of special education related services or accommodations in order to access a free appropriate public education and to provide such needed services for those ages 3 through 21. Services for children birth to 3 years are provided in conjunction with Part H Services of the Family, Infant and Toddler Project of Vermont. If you know of a person residing in the towns of Andover, Baltimore, Cavendish, Chester, Ludlow, Mount Holly, or Plymouth you believe has such needs but is not currently receiving services, please contact the Director of Special Services, at (802) 875-6428

NON-DISCRIMINATION DISCLAIMER

The School Board recognizes its obligation to respect the legal rights of all students, parents, employees, applicants for admission or employment and those conducting business with the district. The Board will comply with all applicable federal and state non-discrimination laws including Title Vi, Title IX, Section 504 *of the Rehabilitation Act of 1973 and the Americans with Disabilities Act*, and will not discriminate against any person or group on the basis of race, creed, color, national origin, gender, age, handicapping condition and/or disability or sexual orientation. A process of referral, evaluation and placement of handicapped students exists in accordance with Section 504. The Superintendent shall notify appropriate persons of this policy and of the grievance procedure whereby claims of discrimination may be processed including the right to contact the Human Rights Commission in Montpelier and the Regional Office of Civil Rights in Boston. Information on these and other sources of assistance is contained in the grievance procedure.

Windsor County Update
Assistant Judges Jack Anderson & Ellen Terie

FY2017-18 Budget

The Assistant Judges held the preliminary budget meeting at 5PM on Wednesday, December 14. The final budget calls for \$441,711 to be raised by taxes, a decrease of \$7,702 from the current FY 16-17 budget. The new budget calls for \$557,734 in total spending, a slight decrease of \$2,656 from the current FY budget.

According to the Vermont Department of Taxes, the Equalized Grand List for the entire county grew by \$136,620,400. That lowered the tax assessment used by the county a small amount. The county tax rate in 2016 was .005072178; for 2017 it will be .00490418. That's 4.9 cents per thousand dollars of assessed value.

Pursuant to Title 24 Sect. 134, the County Treasurer shall issue warrants on or before March 1 requiring the tax to be paid in two installments on or before July 5 and on or before November 5 (2017).

Courthouse Renovation Bond

2017 marks the fourth year of the \$2 million bond repayment. The bond is for ten years at 2.83%. This year, the amount to be billed to the towns will be \$242,324 (\$200,000 principal; \$42,324 interest). This billing is NOT part of the county budget, but a separate assessment.

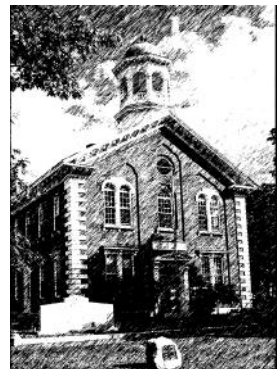
Accomplishments Over the Past Year

Maintaining the two county properties - the former jail at 62 Pleasant Street and the 1855 Court House at 12 The Green - remains an important responsibility for the Assistant Judges. The courthouse is home to the Vermont Superior Court, Civil and Probate Divisions; the former jail is home to the County Sheriff and the Windsor County Offices.

Last summer the county installed central air conditioning in the civil and probate offices, including the probate hearing room/jury room, on the first floor at the courthouse. Seven historic 1855 windows were rehabilitated and conserved at the courthouse. The interior storm windows performed well last winter; oil usage was cut by thousands of gallons over the heating season.

At 62 Pleasant Street, the County installed a new floor in the workroom/kitchen of the Sheriff's office, and repaired the former porch on the east west end of the building.

A regular schedule of exterior painting and maintenance was carried out at both buildings.





The Pledge of Allegiance to the Flag of the United States of America

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Please bring this report with you to the Town Meeting



[illegible]

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Farewell Salute

This town report is dedicated to the memory of **Carmine Guica**, a very generous and dedicated historian, WWII veteran and resident of Cavendish since 1922. Carmine was born 1921 and died on November 23rd, 2016. Carmine was one of the founders (1955) and a past-president of the Cavendish Historical Society, a member of the Crown Point Road Association, a member of the Cavendish Ancient Roads Committee and the Cavendish Grange. All who knew him will miss his cheerful spirit, his wealth of knowledge and his unfailing love for the Town of Cavendish. Somewhere in the great beyond, Carmine has reunited with his beloved Carmella.

Sample Town Meeting Ballot

OFFICIAL BALLOT ANNUAL MEETING FOR TOWN AND SCHOOL DISTRICT CAVENDISH, VERMONT MARCH 7, 2017	
INSTRUCTIONS TO VOTERS: To vote, mark a cross (X) in the square to the RIGHT of your choice (s). To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and mark a cross (X) in the square to the right.	
For Town Moderator - 1 year: Vote for not more than ONE Michael J Ripley <input type="checkbox"/> Write-In <input type="checkbox"/>	For Town Clerk - 3 years: Vote for not more than ONE Diane McNamara <input type="checkbox"/> Write-In <input type="checkbox"/>
For Town School Moderator - 1 year: Vote for not more than ONE Michael J Ripley <input type="checkbox"/> Write-In <input type="checkbox"/>	For Treasurer - 3 years: Vote for not more than ONE Diane McNamara <input type="checkbox"/> Write-In <input type="checkbox"/>
For Selectman - 1 year: Vote for not more than TWO Jillian Flinn <input type="checkbox"/> Mark A Huntley <input type="checkbox"/> Larry Wilfong <input type="checkbox"/> Write-In <input type="checkbox"/> Write-In <input type="checkbox"/>	For Town School Director - 1 year: Vote for not more than TWO Barbara Dickey <input type="checkbox"/> Doug McBride <input type="checkbox"/> Write-In <input type="checkbox"/> Write-In <input type="checkbox"/>
For Selectman - 3 years: Vote for not more than ONE Robert W Glidden <input type="checkbox"/> Write-In <input type="checkbox"/>	For Town School Director - 3 years: Vote for not more than ONE Katie Hamlin <input type="checkbox"/> Write-In <input type="checkbox"/>
For Town Agent - 1 year: Vote for not more than ONE Write-In <input type="checkbox"/>	For GMUHS Director - 2 years: Vote for not more than ONE Bruce Pollard <input type="checkbox"/> Write-In <input type="checkbox"/>
For First Constable - 1 year: Vote for not more than ONE Seth Perry <input type="checkbox"/> Write-In <input type="checkbox"/>	For Library Trustee - 4 years: Vote for not more than ONE John C White <input type="checkbox"/> Write-In <input type="checkbox"/>
For Lister - 1 year: Vote for not more than ONE Claire L Walker <input type="checkbox"/> Write-In <input type="checkbox"/>	For Library Trustee - 5 years: Vote for not more than ONE Gloria Leven <input type="checkbox"/> Write-In <input type="checkbox"/>
For Auditor - 1 year: Vote for not more than ONE Peter LaBelle <input type="checkbox"/> Write-In <input type="checkbox"/>	For Town Grand Juror - 1 year: Vote for not more than ONE Theresa H McNamara <input type="checkbox"/> Write-In <input type="checkbox"/>
For Auditor - 2 years: Vote for not more than ONE Write-In <input type="checkbox"/>	For Trustee of Public Funds - 2 years: Vote for not more than ONE Daniel W Churchill <input type="checkbox"/> Write-In <input type="checkbox"/>
For Auditor - 3 years: Vote for not more than ONE Write-In <input type="checkbox"/>	For Trustee of Public Funds - 3 year: Vote for not more than ONE Cheryl Leiner <input type="checkbox"/> Write-In <input type="checkbox"/>

TOWN OF CAVENDISH - EMERGENCY CALLS:

Cavendish Fire Department. 911
Proctorsville Fire Department 911
State Police 911 or 875-2112
Vermont Poison Control Center. . . 1-802-658-3456

Town Office Calls:

Town Clerk's Office 226-7292
Town Manager's Office 226-7291
Town Office Fax 226-7290
Cavendish Recreation Dept. 226-7289

Annual Town Meeting

March 6, 2017
7:00 P.M.

Balloting

March 7, 2017
10:00 A.M. to 7:00 P.M.

Town meeting and balloting will take place at the Cavendish Town Elementary School in Proctorsville. Voting information is posted on the town posting boards at the Village Green in Proctorsville (attached to the bus stop), at the Cavendish Town Office and in the Town Clerk's Office. The school portion of the annual meeting will be first, followed by the town.

Please bring this report with you to Town Meeting

Town of Cavendish
Municipal Building
P.O. Box 126
Cavendish, Vermont
05142-0126

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