

Town of Cavendish
37 High Street, P.O. Box 126
Cavendish, Vermont 05142-0126

**Request for Proposals to Clean up and Make Safe
Property Located at 57 Mill St, Cavendish, Vermont**

Introduction:

A residential building located on Mill Street in Cavendish was destroyed by fire in 2011 and the site has not been properly cleaned up and made safe. The property has been abandoned. The Town of Cavendish has recently ordered that the site be cleaned up and made safe and is now seeking local contractors to submit bids for the work required to clean up the site and make it safe. A Project Locator Map is attached to this RFP. The Town of Cavendish will hire the contractor to perform the work as specified below and will directly pay the selected contractor for the work performed.

Required Project Elements:

1. Contact Dig Safe and ensure that any known underground utility lines, piping, etc. are located, marked, and protected during all phases of work under this contract.
2. Demolish remains of burned out house.
3. Remove demo debris from site
 - a. Remove all demo debris from the work site and transport to disposal facility.
 - b. Dispose of debris at an appropriate disposal facility which is certified to receive all materials removed.
 - c. Written proof of debris disposal shall be submitted to the Town. This proof shall be a document supplied by the disposal site and shall show the volume and/or weight of material received and date(s) of receipt.
4. Fill in any remaining hole(s) with common fill or bank run gravel.
 - a. Making sure to place and compact the fill in such a way as to fill all voids and eliminate the potential for subsequent sink holes due to settlement.
 - b. No building foundation remains left within 1' (one foot) of finished ground level.
5. Seed all disturbed ground with conservation seed mix and a 3" blanket of mulch hay cover.
6. Supply to the Town documentary digital photos of work being performed, including photos of the interior of any holes prior to applying fill.
7. Invoices/Pay Requests for all services above shall be fully itemized when submitted.

8. The Town may inspect the site during clean-up work and will conduct a final inspection prior to the contractor's removing his/her equipment from the site. The contractor shall contact the Town Manager 24 hours in advance to arrange an inspection date and time.
9. The Town of Cavendish requires that, before any work begins under this project, the Town Manager shall receive a certificate of contractor liability insurance with a minimum of \$1,000,000 coverage. The Town shall be named as an additional insured. The contractor shall also provide proof of Workers Compensation Insurance which covers all contractor employees.

Pre-Bid Meeting:

A Pre-Bid Meeting will be held on site at 10:00 am on Friday, October 25th. Although attendance at the pre-bid meeting is not a bid requirement, attendance is recommended by the Town in order that bidding contractors have a complete understanding of the project prior to bid submission.

Bids:

All bids must be submitted, in writing, on the form provided by the town which is attached hereto, and must be physically delivered to the Cavendish Town Office by 5:55 pm sharp on Monday, October 28, 2013. Bids will be opened and considered by the Select Board at 6:00 pm that same evening in the Meeting Room of the Cavendish Town Office. Bidding contractors are welcome and encouraged to attend the bid opening. Bids may be summarily rejected if unclear and no contractor authorized representative is present to provide specifics in response to any question that the town may feel is necessary for a complete consideration of a bid.

Questions regarding this RFP should be directed to the Town Manager using the contact information below.

Town Contact Information:

Town of Cavendish
37 High Street, P.O. Box 126
Cavendish, VT 05142-0126
Ph: (802) 226-7291
Fax: (802) 226-7290

Town Manager: Richard Svec
Email: rsvec@comcast.net

Bid Package Includes: Request for Bids (2 pages), Bid Form and Locator Map

TOWN OF CAVENDISH

Project: Clean Up & Make Safe Property at 57 Mill Street Cavendish, VT

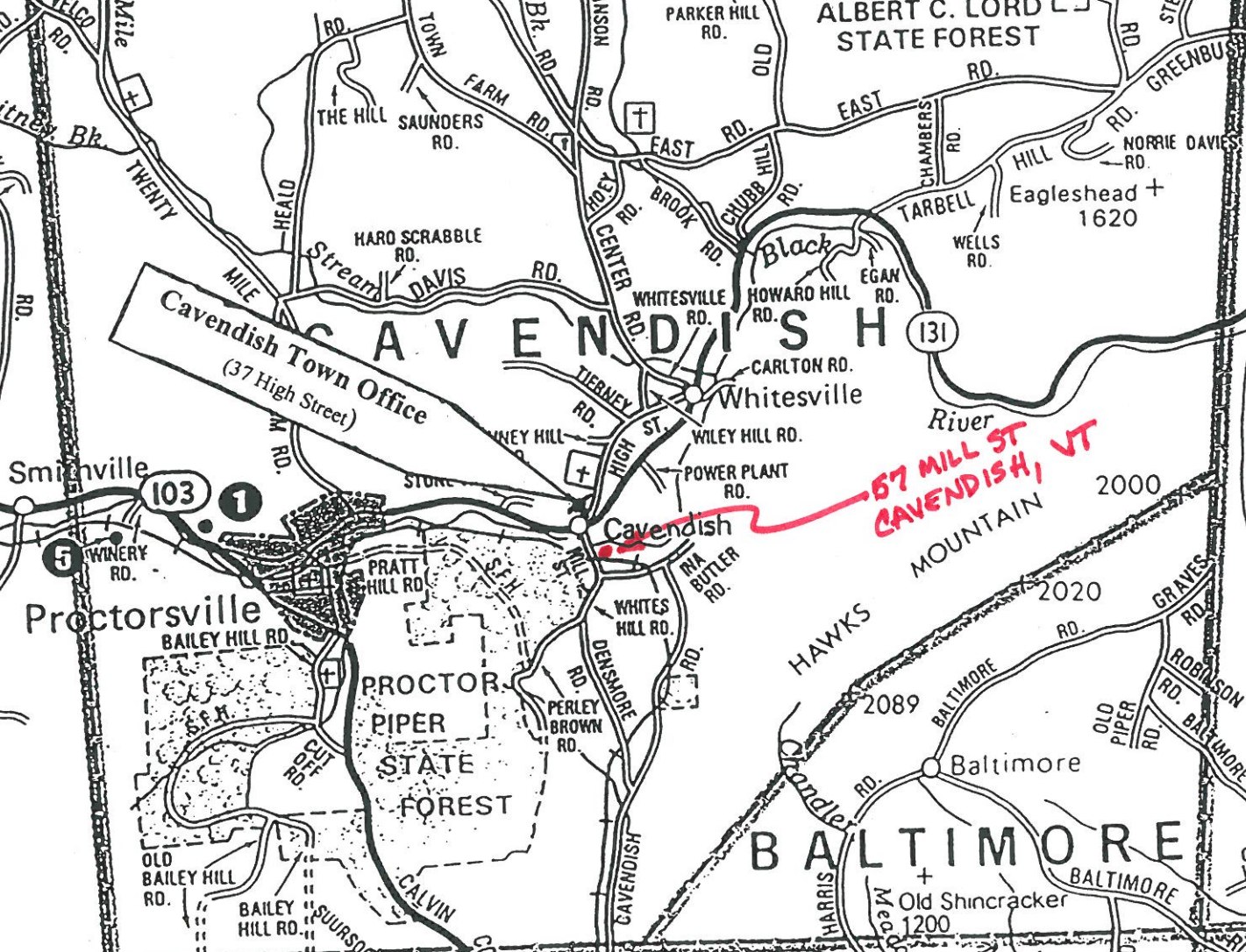
Proposal Due at Cavendish Town Office by 5:55 PM, October 28th, 2013

BID FORM

| BIDDING CONTRACTOR'S INFORMATION | | |
|-------------------------------------|--|---|
| Company Name | | |
| Company Address | | |
| Company Telephone | | |
| Representative Name | | |
| Representative Cell # | | |
| Representative Email | | |
| Representative Certification | <i>I hereby certify that I am an authorized sales representative of the above indicated firm and that I am fully authorized to offer this bid.</i> | <div style="text-align: center;"> <hr style="width: 80%; margin: 0 auto;"/> Representative's Signature </div> <div style="text-align: center; margin-top: 10px;"> <hr style="width: 80%; margin: 0 auto;"/> Date </div> |

| LUMP SUM BID FOR CLEAN-UP AND MAKE SAFE PROPERTY AT 57 MILL STREET, CAVENDISH PER RFP SPECIFICATIONS | | |
|--|--|--|
| BID? <input type="checkbox"/> YES <input type="checkbox"/> NO | | |
| Contractor Comments or Special Conditions (if any): | | |
| Total Price For This Project | | |

| | |
|--|--|
| ANTICIPATED PROJECT START DATE | |
| ANTICIPATED PROJECT COMPLETION DATE | |



ALBERT C. LORD STATE FOREST

Cavendish Town Office
(37 High Street)

CAVENDISH

57 MILL ST
CAVENDISH, VT

Proctorsville

PROCTOR-PIPER STATE FOREST

BALTIMORE

Old Shincracker
1200

103

131

2000

2020

2089

