

TOWN OF CAVENDISH, VERMONT

NOTICE OF REQUEST FOR STATEMENTS OF QUALIFICATIONS

FOR ENGINEERING SERVICES

Wastewater Treatment Facility – Aeration System Improvements

The Town of Cavendish is in the process of obtaining Statements of Qualifications from qualified civil engineering firms detailing the firms' qualifications, technical expertise, management and staffing capabilities, references, and related prior experience. Required professional services will include but are not limited to preliminary engineering services, design, permitting and construction-related services, preparation of bidding and contract documents, participation in the evaluation of bids received, and monitoring and inspection of construction activities to ensure compliance with permitted plans and specifications associated with the replacement of the Town's WWTF Aeration System Improvements Project.

Procurement of said services will be in accordance with elements of the procurement process in 40 U.S.C. § 1101-1104. Qualified firms/candidates interested in being considered for this project must submit three (3) copies each and an electronic copy of: (1) letter of interest; (2) statement of qualifications and experience of staff persons who will be involved with the project; (3) references; and (4) related prior experience.

Submit the requested information to **Town of Cavendish, Town Office, P.O. Box 126, Cavendish, VT 05142** and received no later than **February 28, 2017, by 2:00 pm** in order to receive consideration.

Attention is directed to the fact that the proposed project may be undertaken with a variety of Federal and state funds and that all work will be performed in accordance with the regulations issued by such agencies and the State of Vermont pertaining thereto.

The Town of Cavendish shall evaluate the statements of qualifications and performance data and other material submitted by interested firms. Interviews with the shortlisted firms may be conducted. The Town of Cavendish shall rank, in order of preference, the professional firms deemed to be the most highly qualified to provide the services required and shall commence scope of services and price negotiations with the highest qualified professional firm for engineering services. Consideration will be given to engineers with direct experience with the Cavendish WWTF, and with direct experience with lagoon aeration systems.